

**Butte College**  
**ADMISSIONS & RECORDS PETITION TO CHALLENGE PREREQUISITE OR COREQUISITE**

SEND COMPLETED FORM TO [assessment@butte.edu](mailto:assessment@butte.edu)

A student who wishes to challenge a prerequisite or corequisite must file a petition as early as possible prior to the first day of class, but no later than 5 days prior to the last day to add a course. It is the responsibility of the student to provide compelling evidence to support the challenge.

**Please print clearly**

Student ID #: \_\_\_\_\_ Name: \_\_\_\_\_

Butte College Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

|  |   |
|--|---|
| Course you wish to Enter and Desired Term:<br>_____<br>List the course, number, and term (example: MATH-31, FALL 2025) | Prerequisite Or Course Requirement you wish To Challenge:<br>_____<br>List the course and number (example: MATH-30) |
|--|---|

**Reason for challenge - check the box that applies to you:**

**1-2 Submit petition to Admissions & Records Office or [assessment@butte.edu](mailto:assessment@butte.edu).** Admissions & Records will arrange for the evaluation of the documentation within 5 working days

1. I challenge the prerequisite on the grounds that I have the knowledge or ability to succeed in the course. Please explain and provide documentation to support your challenge. For example (transcripts, credit for prior learning, etc.)

2. I challenge the prerequisite on the grounds that the requisite course has not been made reasonably available. Please explain:

**3-4 Submit petition to [assessment@butte.edu](mailto:assessment@butte.edu) for Dean of Student Enrollment Services.** Admissions and Records will arrange for the evaluation of the documentation within 5 working days

3. I challenge the prerequisite on the grounds that it is discriminatory or applied in a discriminatory manner.  
 4. I challenge the prerequisite on the grounds that it is in violation of Title 5 regulations or Butte College policy.

**Initial box:**

*I acknowledge that Butte College has determined that this prerequisite is necessary for success in the course and that I am willing to take personal responsibility for succeeding without this prerequisite.*

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Approved**  **Denied**

**Choose length of approved course eligibility:**

1) Term(s) \_\_\_\_\_

2) Permanent Clearance:  Yes or  \*No

**\*Note: Course eligibility is for one-term only and will expire before the end of the approved term.**

**Grounds for decision:**

Rationale:

Department Dean, Chair, or Designee \_\_\_\_\_ Date: \_\_\_\_\_

Clearance Date: \_\_\_\_\_ Staff initials: \_\_\_\_\_

Route form to [assessment@butte.edu](mailto:assessment@butte.edu)