



EDUC 10 - Critical Skills for College Success

Catalog Description

Transfer Status: CSU

Prerequisite: Meeting with an instructor in the Center for Academic Success is required to begin this course

Unit(s): 0.50

Lecture: 8.50 Contact hours/17.00 Out of class hours/25.50 Total hours/0.50 Unit(s)

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Course Description: This course is designed to teach specific learning skills in general areas such as reading, writing, math, computer literacy, and study strategies. Requirements for the course include the student's participation in three conferences with Center for Academic Success (CAS) instructors; attendance at eight separate Critical Skills Workshops, each covering a different topic; and completion of homework for each workshop attended. Workshop topics are chosen specific to the individual needs of the student in support of a transfer-level content class selected by the student. Pass/No Pass only. Open Entry/Open Exit.

Objectives

Upon successful completion of this course, the student should be able to:

1. Identify relevant CAS resources to utilize in developing the skills necessary for identifying and achieving career and academic goals.
2. Collaborate with a diverse student and faculty population in order to identify academic support needs.
3. Utilize methods of self-evaluation to assess effective learning and to modify learning strategies as needed in a continual process of self-monitoring and revision of applied strategies.
4. Improve ability to succeed in the associated content-area course (the "linked class") and other courses through the use of academic support services.

Course Content

Topic Titles / Suggested Time Topic

Lecture

Topics

Lec Hrs

Initial conference with CAS instructor. Student completes Student Learning Outcomes (SLO) survey. CAS instructor discusses the following with student:

0.50

- CAS resources
- Purpose and expectations of course
- Syllabus and course requirements worksheet
- Purpose and procedure for homework
- Proof-of-attendance form
- Conferences and deadlines
- Academic and career goals
- Current learning strategies, special needs
- Individualized strategies to support student success
- Selection of initial workshops

Attendance at four Critical Skills Workshops. Workshop series include sessions in the following categories or strands (with sample subcategories):

3.50

Reading Skills

- Textbook Reading Strategies
- Comprehension
- Vocabulary

Writing Skills

- Grammar
- Organization
- Format Specifics

Math Skills

- Basic Skills Math Review
- Factoring
- Radicals in Math

Computer Skills

Topics

Lec Hrs

- Microsoft Office Applications
- Internet Use
- Canvas and MyBC

Study Skills

- Test-Taking Strategies
- Time Management
- Stress Management

Miscellaneous Topics

- Managing Your Finances
- Tips on Transfer to a 4-Year University
- Setting and Achieving Goals

Mid-course conference with CAS instructor. Instructor discusses the following with student:

0.50

- Progress in linked class
- Feedback on workshops attended
- Review of homework to date
- Current and future learning strategies
- Selection of remaining workshops

Attendance at four additional Critical Skills Workshops for a total of eight workshops, selected from topics as above

3.50

Final conference with CAS instructor. Student completes second SLO strategies survey and SLO quiz. Instructor discusses the following with student:

0.50

- Review of all homework
- Success in linked class
- Final reflection on strategies learned and applied

Total Hours: 8.50

Methods of Instruction

- A. Collaborative Group Work
- B. Demonstrations
- C. Discussion
- D. Guest Speakers
- E. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture
- F. Lecture
- G. Multimedia Presentations

Methods of Evaluation

- A. Quizzes
- B. Demonstration
- C. Homework
- D. Class participation
- E. Guided practice and feedback, self-evaluation of personal study strategies, and demonstration of skills application to content-area coursework.

Examples of Assignments

Reading Assignments

1. Read the following case study, "The Final Exam". The characters in this story are listed on the bottom of the page. Rank them in order of their responsibility for Mason's failing grade. Give a different score to each character. Be prepared to explain your choices.
2. Silently read the title, headings, and first and last sentences of each section in "The Fish Story". Read the question at the end. Read the story aloud in groups. Group members follow along, highlighting important parts, writing notes or questions in the margins. Develop a group response to the question agreeable to every member of the group, and present it to the class.

Writing Assignments

1. Identify three resources on campus that could support your success here at Butte College. In a one-page, typed essay for each resource, answer the following questions: Where is the resource located? How can you access the services? How and why would the services benefit you? Bring the paper to your second conference.

2. Part One: Students reflect on study strategies that work for them currently. After describing three study strategies and how they are applying them, they provide evidence that supports the success of these strategies. Part Two: Students discuss informally with another student in their linked class, an instructor, a Learning Resource Specialist, a Tutor or an SI Leader to learn other study strategies recommended for their linked course. Included in their description is evidence provided by their resource that the strategy/strategies are successful.

Out-of-Class Assignments

1. Identify your linked class. Take notes from a lecture in your linked class, applying what you learned from the Note-Taking Skills workshop. Attach a copy of your actual notes to demonstrate your use of the applied strategies.
2. Complete the attached weekly schedule for yourself related to the specific tasks and assignments from your linked class. Enter all other obligations for the week as well, including planned relaxation and recreation time. Attach the schedule to this paper.

Recommended Materials of Instruction

Zero Cost Textbook

Anonymous. College Success. Libre Texts. OER: https://socialsci.libretexts.org/Bookshelves/Counseling_and_Guidance/College_Success

Other Learning Materials

CAS-developed TIP Sheets and study guides; online materials identified by CAS faculty or presenters; presenter-developed materials

Minimum Qualifications

Administration of Justice
Biological Sciences (Masters Required)
Chemistry (Masters Required)
Communication Studies
Health (Masters Required)
Interdisciplinary Studies (Masters Required)
Mathematics (Masters Required)
Office Technologies
Reading (Masters Required)
Computer Service Technology
Counseling (Masters Required)
ESL (Masters Required)
Education (Masters Required)
English (Masters Required)
Foreign Languages (Masters Required)
Psychology (Masters Required)
History (Masters Required)
Sociology (Masters Required)
Library Science (Masters Required)
Fire Technology
Political Science (Masters Required)
Coaching
Licensed Vocational Nursing
Emergency Medical Technologies
Automotive Technology

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Date: 03/10/2025