



BUTTE COLLEGE

STUDENT LIFE INTER CLUB COUNCIL

Policies and Procedures:

Good Standing

Clubs must be active and not on probation to request and receive funds from the ICC.

Any club, which absents itself from three regular meetings of the ICC in one semester, or failed to turn in reactivation forms by the semester deadline may be at risk of being on probation.

T-Shirt purchase policy

When submitting a proposal for the ICC to fund t-shirts the club must:

- Have a minimum of 3 different vendor quotes for the t-shirts.
- May not request more than 50 shirts or \$250 whichever is met first.
- Must have the ICC logo somewhere on the shirt. Logo color may be altered to minimize cost.
- Must submit a draft of t-shirt design draft.

Recurring events:

- Reoccurring events will be funded in the following order:
 - 1st submission up to full amount if approved by the ICC
 - 2nd submission up to 70% if approved by the ICC
 - 3rd submission up to 50% if approved by the ICC
 - 4th or more submission up to 30% if approved by the ICC
- Maximum amount allotted for any club is 10% of the amount awarded to the ICC for the academic year.
 - In 2016-2017 Academic year that amount is \$1,000 total per semester.

Proposals for future events/projects

- The ICC will not fund proposals for future academic year. All proposals must be for and used by the current academic year.

Fundraising proposals:

- ICC funding for fundraising projects will be limited to no more than \$300 per club per academic year.
- A club requesting funding must disclose the updated amount of club funds in their account.

Approved Spring 2018-Questions or comments contact ICC Advisor, Kelly Munson, munsonke@butte.edu