



Financial Aid Office, 3536 Butte Campus Drive, Oroville, CA 95965

COURSE EVALUATION FOR FINANCIAL AID

Student Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ ID#: \_\_\_\_\_

STUDENT. Email this form to ALL of your course instructors. Ask them to answer these questions about your current academic progress and to email their answers back to the financial aid office from their Butte College email account. The Financial Aid Office will upload your Course Evaluation(s) to your SAP/MT Appeal portal. If a particular class does not have tests, the instructor is asked to comment on your attendance, class performance, quizzes and assignments. ALL CLASSES MUST INDICATE A CURRENT COURSE GRADE.

INSTRUCTOR. Please assist us in evaluating this student's eligibility by providing information on their class performance to date. This information is to determine the student's financial aid eligibility in accordance with federal regulations for Satisfactory Academic Progress. We requested that the student email this request to each instructor. Comment on all aspects of class performance, DO NOT USE N/A. You (the instructor) must email this form, or the answers to these questions, from your Butte College email account o financialaid@butte.edu. Your email constitutes as your official signature confirming the student's class performance to date. ALL CLASSES MUST INDICATE A CURRENT COURSE GRADE.

Table with 2 columns: Question/Field and Answer. Rows include: SEMESTER/YEAR: / Course # / Title; Use these criteria and provide a current COURSE GRADE. / Units:; Grade estimate to date: indicate the student's current course grade. / Grade:; Is student currently actively attending/participating in this class? / Yes \_\_\_ No \_\_\_; Is student current in assignments? / Yes \_\_\_ No \_\_\_; Is student current in tests or quizzes? / Yes \_\_\_ No \_\_\_; Do you recommend tutoring for this student? / Yes \_\_\_ No \_\_\_; Instructor: / Date:; Be sure to only indicate a letter grade. Do not use percentages or N/A. / Instructor Name:; Additional comments:; Thank you, Financial Aid Office

IMPORTANT: This Course Evaluation must be completed after the completion of the fourth week of instruction. The Financial Aid Office WILL NOT accept it prior to this date.