



## Butte-Glenn Community College District Measure J Citizens' Oversight Committee

### Citizens' Oversight Committee Role & Responsibilities

*In compliance with Proposition 39, Butte-Glenn Community College District convened a Citizens' Oversight Committee to keep the public informed of the progress of the Measure J Bond expenditures. Proposition 39 specifies the role, activities, and composition of the Citizens' Oversight Committee.*

***Purpose of the Citizen's Oversight Committee.*** As provided in Education Code Section 15278, the purpose of the Citizens' Oversight Committee is to inform the public concerning the district's expenditure of revenues received from the sale of bonds authorized by the voters in the November 2016 general election. In particular, the committee will provide oversight ensuring that:

1. Actively review and report on the proper expenditure of taxpayers' money for school construction.
2. Advise the public as to whether the College is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution which provides that:
  - a. Bond revenues are expended only for the construction, reconstruction, rehabilitation, or replacement of school facilities, including furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities;
  - b. No funds are used for any teacher or administrative salaries or other school operation expenses;
  - c. A list of project to be funded was included on the ballot;
  - d. An annual independent performance audit is performed; and
  - e. An annual independent financial audit is performed.

***Activities of the Citizen's Oversight Committee.*** The Committee may engage in any of the following activities in furtherance of its purpose:

1. Receive and review copies of the annual performance audit;
2. Receive and review copies of the annual financial audit;
3. Inspect College facilities and grounds to ensure that the bond revenue is expended in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution;
4. Receive and review copies of any deferred maintenance proposal or plans developed by the College;
5. Review efforts by the College to maximize bond revenues by implementing cost saving measures, including, but not limited to:
  - Mechanisms designed to reduce the cost of professional fees;
  - Mechanisms designed to reduce the costs of site preparation;
  - Recommendations regarding the joint use of core facilities;
  - Mechanisms designed to reduce costs by incorporating efficiencies in school site design; and
  - Recommendations regarding the use of cost-effective and efficient reusable plans
6. The Committee shall issue regular annual reports of the results of its activities.

***Membership of the Citizen's Oversight Committee.*** The Committee members shall be appointed by the Board of Trustees. It shall consist of at least seven members to serve for a term of two years without compensation and for no more than two consecutive terms. The Committee may not include any employee or official of the College or any vendor, contractor, or consultant of the College. The Committee must include:

1. One (1) member who is active in a business organization representing the business community located with the College district;
2. One (1) member active in a senior citizen's organization;
3. One (1) member active in a bona fide taxpayer association;
4. One (1) student who is currently enrolled and active in a student organization; and
5. One (1) member of a College Advisory Council or Foundation
6. Two (2) members of the community at-large.