



Program Research and Recommendation MINUTES September 15, 2025

Members Present

Irma Gonzalez Cuadros, Co-Chairperson	Colin Ferguson, Physical Science
Dr. Robert White, Co-Chairperson	Jessica Jackson, Articulation Officer
John Dahlgren, Drafting	Kim Kirkwood, Academic Senate V.P.
Teresa Doyle, Dean	Patrick McDougall, Curriculum Chair

Members Absent

Brian Murphy, Director, Institutional Research	Bobby Walden, Counselor
Erik Shearer, Asst Superint/VP Instruction	

Guests Present

Kenneth Bearden, BCIS/BUS Chair	Deb McCabe, Ethnic Studies Chair
Jennifer Charles-Tollerup, Ag Science	Amber Noel-Camacho, Ethnic Studies
Shaun-Adrian Chofla, Child Development & Education Chair	Don Robinson, Dean
Esther Kim, Ag Science	Tom Williams, Industrial Technologies Chair
Phillip Manning, Manufacturing	Kelly Womack, Manufacturing
	Tom Wycoff, HVAC

AGENDA

- 1. Agenda Adoption - 1 minute**

Request for unanimous consent to approve agenda; M/S/P
- 2. Minutes Approval - 1 minute**

A. May 12, 2025
Motion to approve minutes; M/S/P
- 3. General Announcements - 3 minutes**

Program Research and Recommendation members are invited to make announcements to the committee

 - None
- 4. Public Comments - 3 minutes**

Members of the public are invited to comment on items not on the agenda

 - None
- 5. Consent Agenda**

 - None
- 6. Information Item(s) - 2 minutes**

A. Curriculum Committee Report - Patrick McDougall

 - CCN Phase IIA/IIB - 17 new common courses for Fall 2026

7. Action Item(s)

A. Project Advisory Team (PAT)

1. **Electrician Trainee - Tom Williams**

- PAT recommended program

Blocked item; see 7 B.2

2. **Early Childhood Education Noncredit Certificate of Competency - Dr. Shaun-Adrian Chofla**

- PAT recommended program

Blocked item; see 7 B.1

B. New Educational Programs

1. **Noncredit Certificate of Competency in Early Childhood Education - Dr. Shaun-Adrian Chofla and Irma Gonzalez Cuadros**

- Information presented regarding resource and referral agencies, and benefits of increasing licensed caretakers within county
- Discussion about resource needs, scheduling plans, and marketing

Motion to block 7 A.2 and 7 B.1; M/S/P

Motion to approve; M/S/P (Abstentions; 1)

2. **AS in Electrician Trainee - Tom Williams**

- Information presented regarding program structure and small certificates, course materials, and alignment with state electrical test
- Committee discussed lack of formal affiliation with NCCER and the state approval requirements for material
- Clarification provided that this program would help students become apprenticeship-ready, but is not an apprenticeship program
- Discussion about scheduling plans and target student populations, and possibility of creating a noncredit program

Motion to approve; M/S/P (Abstentions; 1)

Revised motion to block 7 A.1 and 7 B.2-B.4 and approve; M/S/P (Abstentions; 1)

3. **CA in Electrical Applications**

- NCCER Book 3 and Book 4 – four new courses

Blocked item; see 7 B.2

4. **CA in Electrical Theory**

- NCCER Book 1 and Book 2 – four new courses

Blocked item; see 7 B.2

5. **AA in Ethnic Studies - Deb McCabe**

- Discussion about TMC for Social Justice Studies and future potential for TMC in general Ethnic Studies
- Committee recommended working with CSU Chico using future Ethnic Studies TMC, and aligning new courses to fit that document
- Discussion about target GE area placement and meeting student demand; Area 6 specifically for Ethnic Studies

After discussion, dept pulled item; postponed proposal until new TMC is created

6. **AS in Regenerative Agriculture - Jennifer Charles-Tollerup**

- Clarification about Workflow 1 vs Workflow 2 process
- Information presented about creation of CSU Chico feeder program using mostly courses already in existence plus new regenerative agriculture course

- Committee discussion with department about appropriate coursework alignment with various similar programs at CSU Chico, and about faculty intentions in including other course options not required after transfer
- Additional discussion about Plant and Soil Science degree recently approved locally and potential for revising that program instead of creating another
- Clarification of roles in process – PRR and curriculum committees, faculty

Motion to assign Workflow 1 and align one Regenerative Ag degree into single articulated program proposal, then return to PRR; M/S/P

C. Program Vitality and Discontinuance

1. Advanced Manufacturing (all programs) - Don Robinson, Kelly Womack, Phillip Manning

- Presented as program with small cohorts and high attrition rates, in need of PAT review for local market analysis
- Discussion about PAT assignment and review process

Motion to form PAT to inform and advise and provide revitalization or discontinuance recommendation; M/S/P

9. Discussion Item(s)

A. Welcome New Member(s)

- Kim Kirkwood – Academic Senate Vice President
- Patrick McDougall – Curriculum Chairperson

B. AP 4021 Review

- Discussion about process in AP 4021 vs actual practice
- Clarification of PRR committee role within Academic Senate, transparency of program review, and Brown Act compliance

Motion for co-chairs to review PRR process and discuss what is needed to align with AP 4021, then bring recommendations to PRR committee; M/S/P

C. 2025-2026 Meeting Schedule – SAS 360 Board Room (3:00-5:00)

- September 15, 2025
- October 13, 2025
- November 10, 2025
- December 8, 2025
- February 2, 2026
- March 2, 2026
- April 13, 2026
- May 11, 2026

10. Adjournment

Motion to adjourn; M/S/P