

MSC Meeting Association
Meeting Agenda – September 11, 2025
Location: Zoom

Meeting URL: <https://butte-edu.zoom.us/j/88259661234?from=addon>
Meeting ID: 882 5966 1234

We are a dedicated team of managers committed to supporting our staff through an equity lens. Our role is to foster an inclusive, respectful, and supportive environment that values diversity, promotes professional growth, and ensures equitable opportunities for all team members. We strive to empower our staff by providing the resources, guidance, and encouragement they need to excel and succeed in their roles. Through our collective efforts, we aim to create a workplace culture that reflects our commitment to equity, integrity, and excellence, as well as fostering a sense of belonging.

- I. Welcome - Denise Adams
Call to order at 10:02 a.m. Denise welcomed everyone to the first fall MSC meeting. Jess Vickery and Megan Sheehan were welcomed as new MSC members.
- II. Approval of the Agenda - Denise Adams
Carrie Monlux motioned, Brian Murphy seconded. No discussion, no opposition. Motion carried.
- III. Standing Committee Reports
 - a. Treasurer's Report - Shann Pustejovsky (not present)
 - b. Classified Senate - Sarah Woolsey (not present)
 - c. JPA Update - Corrine Carter
There are new developments – annual flu shot clinic in CFE on October 6, everyone on all health plans has access to additional benefits starting October 1, including Vida and MD live, and a new health care provider has been hired for the Oroville BSSP center, and the hiring of a new Chico center provider is in process.
 - d. Planning & Budget Committee - Melisse Boyd
The committee met on Tuesday. The area of focus was on bylaws, subcommittees, and appointment of chairs.
Bylaws are being updated to clearly reflect the roles and responsibilities of the committee. There was a motion to authorize a STEM subcommittee. Imelda Simos-Valdez and Eric Shearer will be working on the creation of that. New co-chairs for the planning and budget committee are Eric Shearer and Jessica Snelling.
 - e. Technology Council - Wayne Brandt
The council has completed its final revision of its bylaws and sent them to the College Council. Outreach to different groups will occur for voting.
 - f. Professional Development Committee - Tray Robinson
MSC was allocated \$50,000 for professional development. Members should apply for professional development funding.
 - g. College Council – Jess Vickery

Jess Vickery shared that there have been two meetings since the last MSC meeting. The College Council bylaws have been revised and preliminarily approved. Additional committee bylaws were approved, and committee changes have been discussed and will be implemented soon.

- h. Foundation Board - Suzanne Watroba /Tristan Bosch

The homecoming game is Saturday, and tickets are still for sale.

IV. New Business

- a. Student Equity Plan- Monica Brown

Monica presented the draft 2025-2028 SEP – attached.

Tray Robinson motioned to approve the SEP, David Shippen seconded. Brian Murphy asked for clarification regarding future changes and if the changes would be brought back for approval. Jess Vickery responded that changes would need to come back for approval.

No opposition. Motion carried.

- b. McKnight Study Update - Denise Adams

Tray and Denise met with Jessica, and there is motion forward on the McKnight study. There is hope to move the MSC portion forward in the next few months.

Denise provided an update on the approach for moving the study forward. MSC members will be asked to communicate with their employees. Messaging will be drafted so employees receive similar messages.

- c. College Council Co-Chair - Jess Vickery

MSC needs to elect a new co-chair to take the place of our outgoing co-chair, and Dr. Bob White was appointed to represent MSC at College Council.

Interested parties for the co-chair position need to send an email expressing interest no later than the end of the day Thursday, September 18, 2025.

- d. Accreditation Steering Committee Rep - Jess Vickery

The revamped committee is now a subcommittee and needs a new representative. Jess nominated Kam Bull, and Carrie Monlux seconded the motion. No discussion. No opposition. The motion carried.

- e. IE Steering Committee Reps - Jess Vickery

The new IE Steering Committee needs two MSC reps. Jess nominated Bob White and Melisse Boyd, and Carrie Monlux seconded the motion. No discussion. No opposition. The motion carried.

- f. Charter and Bylaws Subcommittee - Tray Robinson

The MSC handbook is still being developed. Carrie Monlux and David Shippen volunteered.

V. Old Business

VI. Upcoming Events

- a. Supervising with Accessibility at the Center - October 2 at 9:00 a.m.

Meeting adjourned: 10:55 a.m.