

MSC Meeting Association Meeting Minutes
November 13, 2025

We are a dedicated team of managers committed to supporting our staff through an equity lens. Our role is to foster an inclusive, respectful, and supportive environment that values diversity, promotes professional growth, and ensures equitable opportunities for all team members. We strive to empower our staff by providing the resources, guidance, and encouragement they need to excel and succeed in their roles. Through our collective efforts, we aim to create a workplace culture that reflects our commitment to equity, integrity, and excellence, as well as fostering a sense of belonging.

I. Welcome - Amanda Montgomery

Call to order: 10:04 a.m.

II. Approval of the Agenda - Amanda Montgomery

Jacqueline Dillard motioned, and Alastair Roughton seconded the motion. Motion carries.

III. Standing Committee Reports

A. Treasurer's Report - Shann Pustejovsky

Shann provided an update on the MSC finances. There is an ending balance of \$14,690.95.

B. Classified Senate - Sarah Woolsey

Sarah was not present.

C. JPA Update - Corrine Carter

Corrine provided an update regarding the Delta Dental situation. There has been a decrease in in-network dentists. The JPA board discussed solutions, but did not reach one that would result in any changes. The JPA will continue to discuss and research options, including a Dental Health and Wellness Center, similar to the BSSP Health and Wellness Centers. Corrine also provided an update on new benefits available to employees.

D. Planning & Budget Committee - Melisse Boyd

Melisse provided an update from the 10/28 meeting. At the meeting, there was an Axiom demo, which seems to have several benefits. Axiom training will be available for budget planning.

E. Professional Development Committee - Tray Robinson

There is a \$50,000.00 budget for MSC to attend conferences for professional development. \$799.00 has been spent so far.

F. College Council - Bob White

Bob provided an update – at the last meeting, the Council reviewed budget and planning committee items. They also reviewed Achievelts notification. There was a professional development work group update. There has been significant work with HR in regards to PD. AP 4235 was approved and moved forward.

Additionally, more than 18,000 veterans have been able to take advantage of the benefits associated with Credit for Prior Learning. The Council also looked at the creation of a new committee – Data Governance.

G. Foundation Board - Suzanne Watroba /Tristan Bosch

Tristan provided an update regarding the Spring Gala and the Athletics Crab Feed. The Foundation is in the process of starting endowment reports.

IV. New Business

A. Wellness Subgroup - Amanda Montgomery

There is currently a Wellness Committee. There is now an interest in a subgroup for focusing on MSC wellness. Classified Senate has a subgroup, so it makes sense for MSC to have a subgroup as well, and it's a great opportunity to focus on our mental health and wellness.

B. MSC Committee Representation - Amanda Montgomery

A form will be sent out to gauge MSC involvement in committees.

C. Monthly Lunch Hour - Tray Robinson

In addition to the Coffee and Conversations, a lunch opportunity will be shared in the Spring to provide time for MSC members to connect. These will be BYOL events.

D. Summer Gatherings: BBQ & Ice Cream Sunday Social - Tray Robinson

There has been discussion around summer events. Information for summer events will be scheduled and shared closer to the events.

V. Old Business

E. Holiday Brunch & Supporting Local Families – Julia VanderEyck

Julia has family information which will be shared later today. The request is for MSC members to deliver gift cards or items to Tray's office or the MSC luncheon.

A. Feedback Form - Professional Development & Priorities - Tray Robinson

Tray reminded members to complete the form that has been sent out.

B. Constitution and Bylaws - Tray Robinson

Amanda, Jess, and Tray have a goal to have the constitution and bylaws fully drafted by the in-person, spring meeting.

VI. Upcoming Events

A. MSC Training - AI Essential for Effective Management: December 4

Tray shared a reminder to attend the last MSC of the semester. The next session will be led by Bob White.

B. Holiday Brunch - December 11

Meeting adjourned: 10:45 a.m.