

MSC Meeting Association Meeting Minutes  
October 9, 2025

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*We are a dedicated team of managers committed to supporting our staff through an equity lens. Our role is to foster an inclusive, respectful, and supportive environment that values diversity, promotes professional growth, and ensures equitable opportunities for all team members. We strive to empower our staff by providing the resources, guidance, and encouragement they need to excel and succeed in their roles. Through our collective efforts, we aim to create a workplace culture that reflects our commitment to equity, integrity, and excellence, as well as fostering a sense of belonging.*

- I. Welcome - Amanda Montgomery  
Call to order: 10:00 a.m.
- II. Approval of the Agenda - Amanda Montgomery  
Jess Vickery motioned, Julie Aguiar seconded. Motion passed.
- III. Standing Committee Reports
  - A. Treasurer's Report - Shann Pustejovsky  
Shann reported that we had a high ending balance and currently have a balance of just over \$14,000.00.
  - B. Classified Senate - Sarah Woolsey  
Sarah reported that the Classified Senate will hold a bake sale at the Harvest Festival this Saturday, Friendsgiving will happen in November, and Andrea Walter will represent Classified Senate of the North State at Shasta College. An adhoc committee has been formed to work with leadership regarding concerns of classified employees.
  - C. JPA Update - Corrine Carter
  - D. Planning & Budget Committee - Melisse Boyd  
Melisse reported that the committee met to discuss the charter and bylaws, which were approved and will be presented at the College Council. The budget was approved, and unit planning is moving forward.
  - E. Technology Council - Wayne Brandt  
Wayne reported that the council's revised bylaws and charters were submitted for review. The Technology Master Plan is being drafted.
  - F. Professional Development Committee - Tray Robinson
  - G. College Council - Denise Adams/Bob White

Jess Vickery reported that the council received a report from the President. The Cali Chatbot project is underway and will hopefully support students in their submission for financial aid. There is also a review of flex training to expand to include MSC and Classified employees. The council reviewed charters and bylaws for different groups, and recommendations and approvals will be sent out. There was also a presentation of the Student Equity Plan.

- H. Foundation Board - Suzanne Watroba /Tristan Bosch  
Megan reported that nominations for outstanding alumni are open.

#### IV. New Business

- A. Holiday Brunch & Supporting Local Families  
The support for local families will continue this year. There was discussion to continue the support and have MSC members make donations.
- B. Spring Semester Professional Development Feedback and MSC Priorities for Spring 2026 and Beyond  
Tray will be collecting feedback from the group. Be on the lookout for an email with a survey link or opportunity to provide input.

#### V. Old Business

#### VI. Upcoming Events

- A. Building Trust Through Governance and Transparency, November 6  
Virginia will be facilitating the PD, and everyone is encouraged to attend.

Meeting adjourned: Jess Vickery motioned, Alastair seconded. Meeting adjourned at 10:26 p.m.