
MSC Association Meeting Minutes

Thursday, March 13, 2025

<https://butte-edu.zoom.us/j/82764563488?from=addon>

- I. Welcome Tray Robinson/Denise Adams

Call to order: 10:05 a.m.

Denise and Tray welcomed the group. Denise thanked the Foundation and the team to

- II. Approval of the Agenda Denise Adams
Blaine Smith motioned to approve the agenda, and Madeline Bird seconded the motion. Motion passed.

III. Standing Committee Reports

- A. Treasurer's Report Shann Pustejovsky

- Shann provided an update on expenditures. There is a possibility that MSC will need to pull from the reserves to finish out the year's events and upcoming orders for tumblers. Catering will need to be increased to cover expenses for the end of the year event. The budget is higher than what is being brought in.

- B. Classified Senate Sarah Woolsey

- Sarah requested an increase for the MSC contribution from \$300.00 to \$500.00 to cover the increased cost of catering and drinking water since the location is off site. Tray requested a breakdown to see what the contribution covers. Sarah will bring a breakdown to the next meeting and MSC will need to vote and approve the contribution.
Sarah reminded MSC that nominations for classified emeritus are due.

- C. JPA Update Chris Little
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- Corrine provided an update on the JPA. Medical plan costs are going to increase significantly, while the district contribution will not increase at the same rate. Additionally, the G plan will be discontinued. The open enrollment portal will open in early May and go through July 11.

D. Planning & Budget Committee Melisse Boyd

- Shann shared an update regarding the Axiom platform. Data is currently being clarified and moved into Axiom. Shann also provided an update on the 311 quarterly report, which was provided to the Chancellor's Office. Butte College is fiscally sound.

E. Technology Council Wayne Brandt

- Maddie Bird shared that the draft charter and bylaws were completed and will be sent along to College Council for review. The next meeting will be held in April.

F. Professional Development Committee Kam Bull

- Tray shared there are still funds available for MSC PD. When the money runs out that will be it, so MSC members are encouraged to apply.

G. College Council Denise A./Bob White

- Denise provided an update from College Council. Tray encouraged MSC members to share updated APs after they are approved.

H. Foundation Board Suzanne W./Tristan B.

- Suzanne thanked everyone for their support of the annual Butte College gala. Currently, the amount raised is around \$70,000.00. Tristan shared about scholarship applications, which has been reopened to a select group of students who had technical difficulties. The reviewing period should open April 1. Tristan asked MSC members to volunteer to review applications.

I. President's Council on Innovation Maddie Bird/Bob White

- No official report was provided.

IV. New Business

V. Old Business

- A. Emeritus Process Sub Committee
- Deadlines have been provided.
- B. MSC Spring Trainings Tray Robinson
- Trainings have been scheduled and calendar invitations have been sent out. Suggestions for next semester will be requested in the coming months.
- C. End of the Semester Gathering Tray Robinson
- Tray recommended that the gathering occur at the last MSC meeting of the year, rather than off campus. The last meeting is May 8. No opposition was voiced, so Tray will move forward with ordering catering.
- D. Day of Solidarity Tray Robinson
- There are a few more spots for staff to participate in sponsoring families with gift cards. MSC members were provided a link (below) to sign up.
 - <https://docs.google.com/spreadsheets/d/161Qv4ERBi5DIsGC8DOaH8Rud3fCNouLjfEBVU5e8u4M/edit?gid=719390588#gid=719390588>

VI. Upcoming Events

- A. Coffee and Conversations - March 19 at 8am | SAS 360
- B. MSC Training – April 3 at 9am | Zoom
- C. MSC Meeting – April 10 at 10am | Zoom

Meeting adjourned: 10:40 a.m.