
MSC Meeting Minutes

Tuesday, October 10, 2024 at the CFE

- I. Welcome Denise Adams
 - A. Call to order: 10:01 a.m. Denise Adams
 - B. Room introductions

 - II. Approval of the Agenda Denise Adams
 - A. Brian Murphy moved to approve the agenda, and Alastair Roughton seconded the motion.
Motion passed.
0 opposed
0 abstained

 - III. Standing Committee Reports
 - A. Treasurer's Report Shann Pustejovsky
 - B. Classified Senate Sarah Woolsey
 - C. JPA Update Chris Little
 - 1. Corrine Carter provided background on Butte College insurance and the update. The JPA meeting occurred on 10/9/24. AmeriBen will no longer be the administrator of claims. Butte College will move back to working directly with Blue Cross, and SISC will take over as case managers for specific medical claims.
 - D. Planning & Budget Committee Melisse Boyd
 - 1. Denise Adams provided the report. Hopefully, a new software called Strata will be in place by the end of this year. A fall budget forum is being planned for November.
 - E. Technology Council Wayne Brandt
 - 1. Wayne shared that the council finished updating their bylaws and those have been forwarded for review and approval.
 - F. Professional Development Committee Kam Bull
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1. Tray shared there have been 4-5 requests for PD. Brian asked how MSC can put in requests for PD that occur in July or August. Tray shared that the committee is working on figuring out a solution.

G. College Council

Denise A./Bob White

1. Denise Adams shared that the Distance Ed AP was reviewed, BP 5500 was sent out for feedback, which is needed before the next council meeting.

H. Foundation Board

Tray R./Tristan Bosch

1. Suzanne shared that work on the endowment recap is underway. The recap provides an update on how funds are spent and the difference they make. Nominations for outstanding alumni close Friday. The foundation is hosting an estate planning lunch and learn next week. MSC members discussed data privacy and outreach to alumni as part of the Foundation's strategic plan.

I. President's Council on Innovation

Maddie Bird/Bob White

IV. New Business

A. Classified Study/Evaluations

Chris Little

1. Leah shared that information about the study should be coming in March. Evaluations are going well as staff become familiar with the new platform.

B. Secretary Position (Action item)

Tray Robinson

1. Tray shared that Jacqueline Dillard has volunteered to fill the secretary role. Carrie Monlux moved to approve Jacqueline Dillard as secretary, and Christian Gutierrez seconded the motion.

Motion passed.

0 opposed

0 abstained

C. Holiday Gathering

Tray Robinson

1. The last MSC meeting is December 12, 2024 at 10:00 a.m. MSC can choose to have the holiday gathering during that time, or

look at another time. The group discussed having a brunch gathering during the meeting.

V. Old Business

A. [Website Update](#)

Tray Robinson

1. Tray provided an update on the website and the Hearts and Flowers program. Currently, the program is used to recognize a loss. There needs to be discussion about expanding the purpose of the program.

B. MSC Monthly Trainings

Denise A./Tray Robinson

1. Tray requested that everyone present use the sticky note to write down five (5) training options from the onboarding banner.
2. Tray shared an update on the Pronoun Project and requested support.

VI. Upcoming Events

- A. Rebecca shared a reminder about the Disability Awareness event happening next week.
- B. The next MSC meeting will be virtual.

Meeting adjourned 10:48 a.m.