

BUTTE COLLEGE MSC Group
Draft Minutes
Thursday, April 11, 2024
10:00 A.M. - 11:00 A.M. – Zoom

<https://butte-edu.zoom.us/j/86828341613>

- I. Welcome Denise Adams

- II. Approval of the Agenda Denise Adams
Motion to approve by Cheri Taylor, 2nd by Delia Buzatu. Approved without opposition.

- III. Guest Presentation Alan Burwell
 - a. Spring Campus Resource Drive- postponed
 - b. Student Survey: AI – survey complete, highlights confidentiality and has incentive to participate, will disaggregate information, expect full report early fall.

- IV. Standing Committee Reports
 - a. Treasurer's Report - none Jim Nicholas
 - b. Classified Senate - none Sarah Woolsey
 - c. JPA Update - none Chris Little
Planning & Budget Committee Melisse Boyd
Budget discussion: no expected impact to prop 98, some impact in K12. 311 report shows revenue vs expenditures on track and a note of 5% reserve increase to 15%. Presentations on the VP area augmentation, Administrative Services, and Presidents List. Prioritization lists expected to be to the Planning and Budget Committee in May. Ongoing discussion of unit planning and software demonstration coming in May.
Technology Council- coming soon Wayne Brandt
 - d. Professional Development Committee- none Kam Bull
 - e. College Council Denise Adams/Bob White
Ongoing discussions focused on strategic initiatives 1 & 2. Also see old business below.
 - f. Foundation Board- none Tray Robinson/Tristan Bosch

- V. Old Business
 - a. MSC Representation Denise Adams
 - 1. College Council: Bob White
 - 2. President's Council on Innovation: Maddy Bird & Bob White
 - b. Emeritus Process Kim McCall

Recommendations going to president in the near future.

- c. Co-Chair Nomination Process Denise Adams
Denise will term off next year. Discussion was held about the current process for nomination etc. No oppositions or concerns were raised about the current process. An email will be sent soon with instructions and information about this process.
- a. Dues Form Leah Goodliffe
Form updates- motion to approve new form made by Carrie Monlux, 2nd by Bob White, no opposition. Form and information will be sent to MSC list soon.
- b. MSC Handbook Review & Revision Denise Adams
Group will be coming back together to move this forward to next steps.

VI. New Business

- a. Emergency Cards Denise Adams
Watch for these to be sent out soon.
- b. MSC Flex Week Gathering Denise Adams
Topic of timing brought up, no comments or concerns were voiced.

Upcoming Events

- End of the year Gathering – June 13, 5:30pm – 7:30pm, Tres Hombres Blue Agave Room