



Curriculum Committee MINUTES March 9, 2026

Members Present

Patrick McDougall, Chairperson	Craig Kielb, Automotive
Dr. Alonzo Campos, Ethnic Studies	Kim Kirkwood, Academic Senate
Julio Delgado, Counselor	Phillip Manning, Drafting/Manufacturing
Anthony Ferro, Associate Faculty, Kinesiology	Melissa Melendrez, Counselor
Joseph Gebbia, Welding	Eric Oberle, Mathematics
Tia Germar, Library Representative	Dr. Jacob Vazquez, Associate Dean
Jessica Jackson, Articulation Officer	Suzanne Wakim, DE & Accessible Learning
Julie Jenks, SLO Coordinator	Dr. Robert White, Dean

Members Absent

Erik Shearer, Asst Superintendent/VP Instruction	Dr. Shannan Troxel, Communication Studies
Heather Springer, Equity & Inclusion Specialist	AS Student Representative

Guests Present

Teresa Doyle, Dean	Jess Vickery, Director
Irma Gonzalez Cuadros, Academic Senate	Teresa Ward, Dean

AGENDA

- 1. Agenda Adoption - 1 minute**

Motion to approve agenda; M/S/P
- 2. Minutes Approval - 1 minute**

A. February 23, 2026
Motion to approve minutes; M/S/P
- 3. Public Comments - 3 minutes**

Members of the public are invited to comment on items not on the agenda

 - None
- 4. General Announcements - 3 minutes**

Curriculum Committee members are invited to make announcements to the committee

 - Credit for Prior Learning (CPL) AP 4235 effective Spring 2026; students meet with Student Success Specialist, Counselor, or may contact Articulation Officer for information
- 5. Articulation Officer Announcements - 2 minutes**

 - Common Course Numbering (CCN) - Phase III implementation is on hold pending new legislation AB 2836; no earlier than Fall 2028
- 6. Information Item(s) - 2 minutes**

A. Program Modification(s)

 - 1. Noncredit Certificate of Completion in Navigating Workplace Success (0 Unit)**

Catalog Description: *The Navigating Workplace Success Certificate will develop strategies that will improve the ability to create sustainable ongoing collaborative relationships in a professional setting. This program is designed to develop fundamental workplace skills known to enhance career prospects for students at the basic skills level.*

Modification: Change in hours (from 153-187 to 153); no change in units

Rationale: OLS Course hours reduced (Curriculum Committee approval 2/23/2026)

Effective Term: Fall 2027

2. Noncredit Certificate of Completion in Occupational and Life Skills (0 Unit)

Catalog Description: *The focus of the Occupational and Life Skills Program is to prepare students for community integrated employment. The two separate levels of certification may be obtained through an occupation specific certification and a Butte College Certificate of Completion. Students who successfully complete the program will have proof of competencies through these certifications presented to potential employers. This certificate program requires successful completion of 6 courses in the OLS sequence.*

Modification: Change in hours (from 508 to 306); no change in units

Rationale: OLS Course hours reduced (Curriculum Committee approval 2/23/2026)

Effective Term: Fall 2027

Committee endorsed

7. Consent Agenda – 2 minutes

A. Course Modification(s)

1. ART 35 - Illustration Art I (3 Units)

Catalog Description: *This course is an introduction to the study and practice of illustration art. Students will investigate both contemporary and historical illustration art. Various media and techniques used in illustration art will be explored. Students will gain an understanding of how illustration is used in client projects, and how to market their skills to clients in the print and online design industries.*

Minor Modification: Change in methods of evaluation, and examples of assignments

Rationale: Curriculum review

Effective Term: Fall 2026

Pulled from consent – See Action 8 A.1

2. ART 36 - Illustration Art II (3 Units)

Catalog Description: *This is an intermediate course in illustration that focuses on the application of traditional and digital techniques. Students design and produce real-world client projects. Students are also introduced to the business of illustration and career paths for illustrators.*

Minor Modification: Change in methods of instruction

Rationale: Curriculum review

Effective Term: Fall 2026

Pulled from consent – See Action 8 A.2

8. Action Item(s)

A. Consent/Other Item(s) – 30 minutes

1. ART 35 - Illustration Art I (3 Units)

Catalog Description: *This course is an introduction to the study and practice of illustration art. Students will investigate both contemporary and historical illustration art. Various media and techniques used in illustration art will be explored. Students will gain an understanding of how illustration is used in client projects, and how to market their skills to clients in the print and online design industries.*

Minor Modification: Change in methods of evaluation, and examples of assignments

Rationale: Curriculum review

Effective Term: Fall 2026

Teresa Doyle represented ART

- *Change lecture topic #4 to: “Media overview: introduction to various media, best practices, and experimentation”*

Motion to change lecture topic #4 as recommended; M/S/P
Motion to approve as amended; M/S/P

2. **ART 36 - Illustration Art II (3 Units)**

Catalog Description: *This is an intermediate course in illustration that focuses on the application of traditional and digital techniques. Students design and produce real-world client projects. Students are also introduced to the business of illustration and career paths for illustrators.*

Minor Modification: Change in methods of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2026

- Question if course outline of record (COR) should include ethics and copyrighting content; COR includes “illustration techniques for product design”
- **Ethics and copyrighting are included in lecture topics**
- Discussion about including AI, ethics and copyrighting COR content; general academic honesty policy should apply

Motion to approve; M/S/P

3. **2026-27 Curriculum Committee Bylaws**

Effective Term: Fall 2026

- Academic Senate recommended to agendize new Charter and Bylaws to align with other committee practices using established templates
- Title 5 defines bylaws structure and faculty authority
- Proposed bylaw changes:
 - Add Community of Interest (COI) reference
 - Provisions for faculty who teach at the same time as meetings
 - Tech Review meeting options to gain experience
 - “While not a requirement to serve as Chair, faculty may...”
 - Review section C 1.d meeting options (office hours, etc.)
- Recommended approving bylaws and postponing Charter and Bylaws template actions to a future meeting
- Academic Senate will approve bylaws after final approval

Motion to postpone Charter and Bylaws as recommended; M/S/P

Motion to approve bylaw changes, except for C 1.d which will be agendized at a future meeting; M/S/P

4. **Course Outline of Record (COR) Hours**

Consolidate total Lecture, Activity, and/or Lab Hours

Effective Term: Fall 2026

- Recommended to remove COR hours breakdown for lecture, activity, and lab topics (mirrors CCN CORs); not required by Title 5
- New course approvals would follow the updated COR hours process; modified courses would be technical edits made by curriculum staff
- Discussed articulation requirements, and general accreditation vs. Career Technical Education (CTE) compliance

Motion to approve; M/S/motion fails (Ayes 1, Nays 13, Abstentions 1)

Motion to approve consolidation of COR topic hours with technical allowance for hours breakout for accrediting bodies and compliance; M/S/P

9. **Discussion Item(s) – 1 minute**

A. Future Meetings

- March 23, 2026
- April 6, 2026

10. Adjournment

Motion to adjourn at 4:02pm; M/S/P