



Curriculum Committee MINUTES March 10, 2025

Members Present

Donna Davis, Chairperson	Eric Oberle, Mathematics
Jared Smith, AS Representative	Erik Shearer, V.P. of Instruction
Felicia Flores, Cosmetology	Rachel Sicke, Counselor
Tia Germar, Library	Dr. Shannan Troxel, Communication Studies
Irma Gonzalez Cuadros, Academic Senate	Heather Springer, Equity & Inclusion Specialist
Jessica Jackson, Articulation Officer	Melina Torres, Associate Faculty, Psychology
Julie Jenks, SLO Coordinator	Dr. Jacob Vazquez, Agriculture
Craig Kielb, Automotive	Suzanne Wakim, DE & Accessible Learning
Phillip Manning, Drafting/Manufacturing	Dr. Robert White, Dean
Patrick McDougall, Physics	

Members Absent

Denise Adams, Dean	Anthony Ferro, Associate Faculty, Kinesiology
--------------------	---

Guests Present

Kenneth Bearden, Chair	Deb McCabe, Communication Studies
Tina Day, CAS	Carrie Monlux, Dean
Molly Emmons, English	Angela Ohland, Communication Studies
Lisa Gunn, Department Chair	Carrie Roberson, Child Development
Vahan Hovsepian, Psychology	Mark Scholl, ESL
April Kelly, Communication Studies	Jess Vickery, Academic Senate
Becky Kenshol, Admissions & Records	

AGENDA

1. **Agenda Adoption - 1 minute**

Motion to amend agenda item 5 A.98 to change hours from 36 Lab to 51 Lab, increase units from .5 to 1.0, and increase AS in Respiratory Care units from 57 to 57.5); M/S/P

Motion to add new Discussion item: Academic Senate Report - Butte Local GE Minimum Grade proposal; M/S/ P

Motion to adopt agenda as amended; M/S/P

2. **Minutes Approval - 1 minute**

A. February 24, 2025

Motion to approve minutes; M/S/P

3. **General Announcements - 3 minutes**

Curriculum Committee members are invited to make announcements to the committee

- Welcome new Associated Student Representative – Jared Smith
- Phase II CCN templates (8 total) are now available on the Chancellor’s Office website and are effective Fall 2026

- Courses that counted for CSU GE-Breadth prior to Fall 2025 may be taken in Fall 2025 and thereafter will meet GE for students with earlier catalog rights if they complete an ADT or Cal-GETC certification prior to transfer

4. **Public Comments - 3 minutes**

Members of the public are invited to comment on items not on the agenda

- None

5. **Information Item(s) - 5 minutes**

A. Technical Edits - Standardized Attendance Accounting Credit Course Compliance (Title 5, Section 58000) Effective Term: Fall 2025

1. **AJLE 100 - Law Enforcement Academy Physical Training**

Contact Hours/Units: from 11 Lecture/73 Lab to 8.5 Lecture/76.5 Lab; no change in units

2. **AJLE 130 - Law Enforcement Academy; Basic/State Parks Emphasis**

Contact Hours/Units: from 570 Lecture/618 Lab to 569.5 Lecture/612 Lab; no change in units

3. **AJLE 140 - Law Enforcement Academy**

Contact Hours/Units: from 476 Lecture/378 Lab to 467.5 Lecture/382.5 Lab; no change in units

4. **AJLE 141 - Law Enforcement Academy; Fish and Wildlife Emphasis**

Contact Hours/Units: from 657 Lecture/489 Lab to 654.5 Lecture/484.5 Lab; no change in units

5. **AJLE 151A - PC 832 Arrest Module**

Contact Hours/Units: from 28 Lecture/12 Lab to 17 Lecture/25.5 Lab; no change in units

6. **AJLE 151B - PC 832 Firearms Module**

Contact Hours/Units: from 8 Lecture/16 Lab to 8.5 Lecture/25.5 Lab; change in units from .5 to 1.0

7. **AJLE 162 - Academy Instructor Certification**

Contact Hours/Units: from 25 Lecture/15 Activity to 17 Lecture/25.5 Lab; no change in units

8. **AJLE 164 - POST Dispatcher Course**

Contact Hours/Units: from 146 Lecture/14 Lab to 136 Lecture/25.5 Lab; no change in units

9. **AUT 6 - Automotive Electrical Systems Lecture**

Contact Hours/Units: from 35 Lecture to 34 Lecture; no change in units

10. **AUT 7 - Automotive Electrical Systems Lab**

Contact Hours/Units: from 105 Lab to 102 Lab; no change in units

11. **AUT 22 - Automotive Heating and Air Conditioning Lecture**

Contact Hours/Units: from 35 Lecture to 34 Lecture; no change in units

12. **AUT 23 - Automotive Heating and Air Conditioning Lab**

Contact Hours/Units: from 105 Lab to 102 Lab; no change in units

13. **AUT 56 - Manual Transmissions/Drivetrains Lecture**

Contact Hours/Units: from 35 Lecture to 34 Lecture; no change in units

14. **AUT 57 - Manual Transmissions/Drivetrains Lab**

Contact Hours/Units: from 105 Lab to 102 Lab; no change in units

15. **AUT 83 - Honda PACT Skills Certification**

Contact Hours/Units: from 80 Lab to 76.5 Lab; no change in units

16. **BCIS 20 - Beginning Keyboarding**

Contact Hours/Units: from 10.5 Lecture/40.5 Lab to 8.5 Lecture/51.0 Lab; change in units from 1.0 to 1.5

Programs:

AS in Business Information Worker (change in units from 29 to 29.5)

AS in Legal Office Administration (change in units from 28 to 28.5)

AS in Medical Office Administration (change in units 28-29 to 28.5-29.5)

CA in Business Information Worker (change in units from 29 to 29.5)

CA in Legal Office Administration (change in units from 28 to 28.5)

CA in Medical Office Administration (change in units from 27-28 to 27.5-28.5)

Certificate in Business Information Worker (change in units from 13.0 to 13.5)
Certificate in Legal Office Administration (change in units from 14 to 14.5)
Certificate in Basic Computer Competency (change in units from 5.0 to 5.5 units)

17. **BCIS 24 - Advanced Keyboarding**

Contact Hours/Units: from 10.5 Lecture/40.5 Lab to 8.5 Lecture/51.0 Lab; change in units from 1.0 to 1.5

Program: Certificate in Basic Computer Competency (change in units from 5.0 to 5.5 units)

18. **BCIS 46 - Business Math Calculations**

Contact Hours/Units: from 34 Lecture/17 Lab to 25.5 Lecture/25.5 Lab; no change in units

19. **BCIS 70 - Adobe Acrobat Professional**

Contact Hours/Units: from 12.75 Lecture/12.75 Lab to 8.5 Lecture/25.5 Lab; no change in units

20. **BCIS 81 - Microsoft Excel for Business**

Contact Hours/Units: from 12.75 Lecture/12.75 Lab to 8.5 Lecture/25.5 Lab; no change in units

21. **BCIS 84 - Basics of Computers**

Contact Hours/Units: from 12.75 Lecture/12.75 Lab to 8.5 Lecture/25.5 Lab; no change in units

22. **COS 14 - Hair Removal**

Contact Hours/Units: from 78 Lab to 76.5 Lab; no change in units

23. **EDUC 10 - Critical Skills for College Success**

Contact Hours/Units: from 9.5 Lecture to 8.5 Lecture; no change in units

24. **EDUC 110 - Critical Skills for College Success**

Contact Hours/Units: from 9.5 Lecture to 8.5 Lecture; no change in units

25. **EMS 111 - Emergency Medical Technician**

Contact Hours/Units: from 108 Lecture/102 Lab to 102 Lecture/102 Lab; no change in units

26. **EMS 171 - Paramedic Clinical and Field Internship**

Contact Hours/Units: from 796 Lab to 790.5 Lab; no change in units

27. **FSC 105 - Fire Academy Physical Training**

Contact Hours/Units: from 10 Lecture/118 Lab to 8.5 Lecture/102 Lab; no change in units

28. **FSC 106 - Firefighter I Academy**

Contact Hours/Units: from 254 Lecture/372.5 Lab to 255 Lecture/357 Lab; no change in units

29. **FSC 107 - Firefighter II Academy**

Contact Hours/Units: from 22 Lecture/34 Lab to 17 Lecture/25.5 Lab; no change in units

30. **KIN 23 - Weight Training I**

Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units

31. **KIN 24 - Weight Training II**

Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units

32. **KIN 25 - Olympic Weightlifting**

Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units

33. **KIN 27 - Core Crossfit Training**

Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units

34. **KIN 28 - Plyometric Training**

Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units

35. **KIN 31 - Quickfits**

Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units

36. **KIN 33 - Aerobic Mix**

Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units

37. **KIN 38 - Ballroom Dance I**

Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units

38. **KIN 39 - Ballroom Dance II**

Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units

39. **KIN 40 - Jazz Dance I**

Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units

40. **KIN 41 - Gentle Yoga**

- Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
41. **KIN 42 - Yoga I**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 42. **KIN 43 - Yoga II**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 43. **KIN 44 - Jazz Dance II**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 44. **KIN 45 - Pilates**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 45. **KIN 47 - Stress Management Techniques and Exercise**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 46. **KIN 48 - Stretching for Life**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 47. **KIN 49 - Fit Mix**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 48. **KIN 52 - Walking for Fitness**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 49. **KIN 53 - Jogging/Running for Fitness**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 50. **KIN 57 - Archery**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 51. **KIN 58 - Badminton**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 52. **KIN 59 - Pickleball**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 53. **KIN 60 - Bowling**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 54. **KIN 61 - Golf**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 55. **KIN 63 - Track and Field**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 56. **KIN 64 - Baseball**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 57. **KIN 65 - Soccer**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 58. **KIN 66 - Softball**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 59. **KIN 67 - Non-Contact Football**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 60. **KIN 68 - Volleyball I**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 61. **KIN 69 - Volleyball II**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 62. **KIN 70 - Basketball I**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 63. **KIN 71 - Basketball II**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 64. **KIN 73 - Self Defense**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 65. **KIN 74 - Boxing**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
 66. **KIN 77 - Karate**

- Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
67. **KIN 90 - Skill Development for Intercollegiate Athletes**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
68. **KIN 91 - Strength and Conditioning for Intercollegiate Athletes**
Contact Hours/Units: from 11 Lecture/23 Lab to 34 Activity; no change in units
69. **KIN 93 - Pep Activities**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
70. **KIN 94 - Adaptive Physical Education**
Contact Hours/Units: from 17 Lecture/34 Lab to 51 Activity; no change in units
71. **MUS 60 - Orchestra**
Contact Hours/Units: from 68 Lab to 76.5 Lab; change in units from 1.0 to 1.5
Programs:
AA-T in Music (change in units from 21-22 to 21-23.5; "select four units" to "select four courses 4.0-5.5 units")
AA in Music (change in units from 30-32 to 30-33.5; "select four units" to "select four courses 4.0-5.5 units")
CA in Music (change in units from 21-22 to 21-23.5; "select four units" to "select four courses 4.0-5.5")
72. **MUS 63 - Symphonic Band**
Contact Hours/Units: from 68 Lab to 76.5 Lab; change in units from 1.0 to 1.5
Programs:
AA-T in Music (change in units from 21-22 to 21-23.5; "select four units" to "select four courses 4.0-5.5 units")
AA in Music (change in units from 30-32 to 30-33.5; "select four units" to "select four courses 4.0-5.5 units")
CA in Music (change in units from 21-22 to 21-23.5; "select four units" to "select four courses 4.0-5.5")
73. **MUS 64 - Jazz Ensemble**
Contact Hours/Units: from 68 Lab to 76.5 Lab; change in units from 1.0 to 1.5
Programs:
AA-T in Music (change in units from 21-22 to 21-23.5; "select four units" to "select four courses 4.0-5.5 units")
AA in Music (change in units from 30-32 to 30-33.5; "select four units" to "select four courses 4.0-5.5 units")
CA in Music (change in units from 21-22 to 21-23.5; "select four units" to "select four courses 4.0-5.5")
74. **MUS 92 - Introduction to Music Education**
Contact Hours/Units: from 34 Lecture/17 Lab to 25.5 Lecture/25.5 Lab; no change in units
75. **MUS 360 - Orchestra**
Contact Hours/Units: from 68 Lab to 76.5 Lab; no change in units
76. **MUS 363 - Symphonic Band**
Contact Hours/Units: from 68 Lab to 76.5 Lab; no change in units
77. **MUS 364 - Jazz Ensemble**
Contact Hours/Units: from 68 Lab to 76.5 Lab; no change in units
78. **NSG 3 - Accelerated Track Medical Surgical Nursing IA**
Contact Hours/Units: from 30 Lecture to 25.5 Lecture; no change in units
79. **NSG 4 - Accelerated Track Medical Surgical Nursing IB**
Contact Hours/Units: from 48 Lecture to 42.5 Lecture; no change in units
80. **NSG 5 - Accelerated Track Foundations Clinical**
Contact Hours/Units: from 110 Lab to 102 Lab; no change in units
81. **NSG 6 - Accelerated Track Clinical I**

- Contact Hours/Units: from 216 Lab to 204 Lab; no change in units
82. **NSG 7 - Accelerated Track Normal and Advanced Obstetrics Nursing**
Contact Hours/Units: from 30 Lecture to 25.5 Lecture; no change in units
83. **NSG 8 - Accelerated Track Normal and Advanced Pediatric Nursing**
Contact Hours/Units: from 30 Lecture to 25.5 Lecture; no change in units
84. **NSG 9 - Accelerated Track Mental Health and Psychiatric Nursing**
Contact Hours/Units: from 30 Lecture to 25.5 Lecture; no change in units
85. **NSG 10 - Accelerated Track Advanced Medical Surgical Nursing II**
Contact Hours/Units: from 12 Lecture to 8.5 Lecture; no change in units
86. **NSG 11 - Accelerated Track Obstetrics and Pediatric Nursing Clinical**
Contact Hours/Units: from 108 Lab to 102 Lab; no change in units
87. **NSG 12 - Accelerated Track Clinical Medical/Surgical II and Mental Health Nursing**
Contact Hours/Units: from 216 Lab to 204 Lab; no change in units
88. **NSG 17 - Accelerated Track Clinical III**
Contact Hours/Units: from 323 Lab to 306 Lab; no change in units
89. **NSG 50 - Principles of I.V. Therapy and Blood Withdrawal**
Contact Hours/Units: from 29 Lecture/9 Lab to 34 Lecture/25.5 Lab; change in units from 1.5 to 2.5
90. **NSG 52 - Accelerated Track Transition to ADN Nursing II**
Contact Hours/Units: from 85 Lab to 76.5 Lab; no change in units
91. **NSG 56 - Clinical Nursing I**
Contact Hours/Units: from 272 Lab to 255 Lab; no change in units
92. **NSG 66 - Clinical Nursing II**
Contact Hours/Units: from 272 Lab to 255 Lab; no change in units
93. **NSG 68 - Clinical Nursing III**
Contact Hours/Units: from 272 Lab to 255 Lab; no change in units
94. **NSG 78 - Clinical Nursing IV**
Contact Hours/Units: from 272 Lab to 255 Lab; no change in units
95. **NSG 100 - CNA Basic Nursing Care, Theory**
Contact Hours/Units: from 66 Lecture to 68 Lecture; change in units from 3.5 to 4.0
Program: Certificate in Certified Nursing Assistant (change in units from 6.5 to 7.0)
96. **NSG 102 - CNA Acute Care**
Contact Hours/Units: from 51 Lecture/68 Lab to 42.5 Lecture/76.5 Lab; no change in units
97. **NSG 103 - Home Health Aide for the CNA**
Contact Hours/Units: from 22 Lecture/24 Lab to 25.5 Lecture/25.5 Lab; change in units from 1.5 to 2.0
Program: Home Health Aide for the CNA (change in units from 1.5 to 2.0)
98. **RT 115 - Clinical Preparation for Respiratory Care**
Contact Hours/Units: from 36 Lab to ~~25.5~~ 51 Lab; ~~no~~ change in units from .5 to 1.0
Program: AS in Respiratory Care (change in units from 57 to 57.5)
99. **RT 125 - Introduction to Clinical Respiratory Care**
Contact Hours/Units: from 272 Lab to 255 Lab; no change in units
100. **RT 135 - Fundamentals of Clinical Respiratory Care**
Contact Hours/Units: from 30 Lecture/96 Lab to 25.5 Lecture/102 Lab; no change in units
101. **RT 142 - Neonatal and Pediatric Respiratory Care**
Contact Hours/Units: from 51 Lecture/12 Lab to 42.5 Lecture/25.5 Lab; no change in units
102. **RT 145 - Advanced Respiratory Care Procedures**
Contact Hours/Units: from 272 Lab to 255 Lab; no change in units
103. **RT 155 - Respiratory Care Practicum I**
Contact Hours/Units: from 118 Lab to 102 Lab; no change in units

The committee endorsed

6. **Action Item(s) – 40 minutes**

A. New Course(s)

1. **ALH 5 - Health and Social Justice (3 Units)**

Catalog Description: *This course provides an introduction to the health inequities in the United States that stem from unequal living conditions. Students will explore how education, socioeconomic status, racism, and gender shape health epidemics and policy development. Fundamental theories to advocate for health and social justice will be explored, and community organizing approaches will be practiced.*

Contact Hours: 51 Lecture

C-ID: PH 102

Discipline: Emergency Medical Technologies, Masters in Health, Health Care Ancillaries

Distance Education: Lecture

Ped Cap: 35

Program Status: AS-T in Public Health

Transfer Status/General Education: UC, and CalGETC Area 4

Rationale: *This C-ID aligned course will benefit students who are focused on the fields of health care and public health*

Effective Term: Fall 2026

Lisa Gunn represented ALH 5

- This course was created to add to the AS in Public Health degree
- The committee requested for the department to research if there any OER textbooks available

Motion to approve; M/S/P

2. **PSY 10 - Positive Psychology (3 Units)**

Catalog Description: *This course introduces the scientific study and practices of the emerging field of Positive Psychology. Students will explore various research methods, theories and empirically supported applications of positive psychology as they relate to human traits that will include, but not be limited to: personal growth, well-being, gratitude, happiness and resilience. This course also reviews the history of positive psychology and the contributions this new field has made to several traditional areas in the field of psychology.*

Contact Hours: 51 Lecture

Discipline: Masters in Psychology

Ped Cap: 38

Program Status: AA-T in Psychology

Transfer Status/General Education: UC, Cal-GETC Area 4, and Butte Graduation Requirement

Rationale: *Positive psychology is an emerging psychology field offered throughout the California Community College system*

Effective Term: Fall 2026

Vahan Hovsepian represented PSY 10

- This is a new emerging field in psychology which compliments traditional psychology courses and focuses on positivity using evidence-based research
- The committee discussed student course selection (major vs. GE), scheduling GE course demands, and adding courses to GE areas may impact courses in that area

Motion to block items 6 A.2 and 6 E.3 and approve; M/S/P

B. Discipline Change(s)

1. **EDUC 10 - Critical Skills for College Success**

Catalog Description: *This course is designed to teach specific learning skills in general areas such as reading, writing, math, computer literacy, and study strategies. Requirements for the course include the*

student's participation in three conferences with Center for Academic Success (CAS) instructors; attendance at eight separate Critical Skills Workshops, each covering a different topic; and completion of homework for each workshop attended. Workshop topics are chosen specific to the individual needs of the student in support of a transfer-level content class selected by the student. Pass/No Pass only. Open Entry/Open Exit.

Discipline: Add Automotive Technology

Rationale: *Staffing flexibility*

Effective Term: Spring 2025

Tina Day represented EDUC 10

- Automotive Technology discipline added to offer auto care/maintenance workshops
- CAS is advising students individually on workshops; students self-select the topic to attend

Motion to approve; M/S/P

C. Distance Education

1. **ESL 303 - ESL Level III**

Catalog Description: *This course reinforces and expands an English language learner's literacy and communication skills for life, college, and career. It engages students in collaborative activities that integrate reading, writing, speaking, and listening. Intermediate grammar and vocabulary are introduced in context. Unlimited repeats. Satisfactory/Unsatisfactory only. Open Entry/Open Exit.*

DE Request: Lecture

Rationale: *Course offering flexibility*

Effective Term: Fall 2025

Mark Scholl and Molly Emmons represented ESL

- Adding synchronous DE modality to accommodate students who are fearful of attending courses due to current immigration policy
- New students Welcome Night will address potential language barriers and any technology accessibility issues

Motion to block 6 C.1-C.2 and approve; M/S/P

2. **ESL 304 - ESL Level IV**

Catalog Description: *This course assists an English language learner in developing communication for life, career, and college. Through the integration of reading, writing, speaking and listening activities in English, this course prepares the student to communicate academically and introduces intermediate-to-advanced level grammar structures in context. Unlimited repeats. Satisfactory/Unsatisfactory only. Open Entry/Open Exit.*

DE Request: Lecture

Rationale: *Course offering flexibility*

Effective Term: Fall 2025

See Action Item 6 C.1

D. New Program(s)

1. **Certificate in Governmental and Nonprofit Accounting (9-10 Units)**

Catalog Description: *This certificate will deepen your understanding of fundamental accounting concepts while providing valuable insights into governmental and nonprofit accounting. Whether you're looking to enhance your job readiness, update your skills, or advance into more responsible positions within a governmental or nonprofit organization, this program is designed to support your goals.*

Required core (6-7 units): ACCT 2 or ACCT 20, ACCT 53

Select one (3 units): ACCT 110, BCIS 13, BCIS 16, or BCIS 85

Rationale: *This certificate provides accounting skills needed for governmental or nonprofit accounting*

Effective Term: Fall 2025

Kenneth Bearden represented the Certificate in Governmental and Nonprofit Accounting

- This certificate was vetted through the Butte County Resource Director, community partners, and employers to meet specific needs
- The SLO Coordinator recommended changes to SLO #3: “Utilize accounting and business terminology when discussing governmental and nonprofit organizations”; department agreed to changes

Motion to approve as amended; M/S/P (Ayes 16; Nays 1)

2. **CA in Interpersonal Communication (18 Units)**

Catalog Description: *Not Financial Aid Eligible. The Certificate of Achievement in Interpersonal Communication will inform future employers, college admissions offices and professional institutions that you have received specialized training in communication skills. The certificate can accompany any degree and enhance your qualifications for a variety of jobs, internships and other opportunities. Communication skills are an intrinsic component of success in both personal and professional relationships and are highly valued by employers. The coursework will provide a strong foundation for communicating successfully in pairs and small groups, especially among people with diverse cultural backgrounds, social identities, and gendered communication behaviors.*

Required core (12 units): CMST 4, CMST 9, CMST 10, and CMST 13

Select two (6 units): BCIS 13, BUS 35, BUS 44, CMST 14, ETHS 1, ETHS 10 or ETHS 20 or ETHS 30, PSY 41, SOC 20, OR SOC 30

Rationale: *This certificate aligns with local community employment needs within Butte College’s service area, and provides students with high-demand soft skills*

Effective Term: Fall 2025

Deb McCabe represented CA in Interpersonal Communications

- The department clarified requested items requested by the Curriculum Committee:
 - The Curriculum Committee has already approved other “not financial aid eligible” certificates
 - The department will make sure students are aware of the financial aid status of this program; “not financial aid eligible” will be noted in the catalog
 - LMI data is not available for this non-vocational program as it does not lead to a job; soft-skills research category is a drop-down research list option on the website
 - Soft-skills certificate will benefit students and will be a value for employers
- Several committee members were concerned about the high number of units, students taking and paying for extra classes they don’t need, and adding more programs to the catalog
- Some committee members supported the creation of this degree, because industry partners need these soft-skills for employees
- It was suggested this would be a great noncredit certificate for broader use without extra student cost

Motion to approve; M/S/P (Ayes 16; Nays 0; Abstention 1)

E. Program Modification(s)

1. **AA-T in Elementary Teacher Education (33-36 Units)**

Catalog Description: *Students completing Associate Degrees for Transfer are guaranteed admission to the CSU system. Please see the beginning of the “Academic Programs” section for details.*

Modification: Change in units (from 49 to 33-36)

Required Core: delete GEOG 8, MATH 4, MATH 4s, PSC 11, and PSC 12; core choice ENGL 4 or HIST 3

List A: add PSC 11 and PSC 12; delete CMST 14, ENGL 11, MATH 7, PHIL 6, and PHIL 8

List B: no change

~~Optional List C: add MATH 4 or MATH 4s~~

Rationale: *Cal-GETC Program update*

Effective Term: Fall 2025

Lisa Gunn represented the AA-T in Elementary Education

- The department met and agreed to remove Optional List C (MATH 4/4s) to align with CSU, Chico and others
- This TMC allows for the degree to be completed in 60 units with CalGETC
- It was noted MATH is part of Cal-GETC and MATH 4 is not part of GE
- It was suggested the committee review a TMC template to get an idea of the options allowed within the template
- There was mention about reviewing the Liberal Arts degree for practicality, reducing high unit courses in degrees for more course options, and the timing on when PLOs should be updated

Motion to remove Optional List C and reduce units to 30-33; M/S/P

Motion to approve as amended; M/S/P (Ayes 16; Nays 1)

2. AS-T in Film, Television and Electronic Media (18 Units)

Catalog Description: *Students completing Associate Degrees for Transfer are guaranteed admission to the CSU system. Please see the beginning of the "Academic Programs" section for details.*

Modification: Change in List B (delete ART 1, ART 2, ART 2H, ART 4, ART 4H, and DRAM 2); no change in units

Rationale: *Cal-GETC Program update*

Effective Term: Fall 2025

Office of Instruction represented AS-T in Film, Television and Electronic Media

- CalGETC compliance issue and the nature of the major has changed
- Courses in List B are no longer articulated and relevant to the major
- Compliance of this degree is priority; changes will come in the future

Motion to approve; M/S/P

3. AA-T in Psychology (19-20 Units)

Catalog Description: *Students completing Associate Degrees for Transfer are guaranteed admission to the CSU system. Please see the beginning of the "Academic Programs" section for details.*

Modification: Change in List C (add PSY 10); no change in units

Rationale: *Program update to add new course*

Effective Term: Fall 2026

See Action Item 6 A.2

4. AS-T in Public Health (24-26 Units)

Catalog Description: *Students completing Associate Degrees for Transfer are guaranteed admission to the CSU system. Please see the beginning of the "Academic Programs" section for details.*

Modification: Change in List B (add ALH 5); no change in units

Rationale: *Program update to add new course*

Effective Term: Fall 2026

Lisa Gunn represented the AS-T in Public Health

Motion to approve; M/S/P

7. Discussion Item(s)

A. Recommended Minimum Grade Requirements for Butte GE – Jess Vickery, Academic Senate

- The Academic Senate rejected the proposal to change local GE policy to require minimum C grade in the Golden Four key areas
- Primary Academic Senate concerns:
 - Higher requirements in the Golden Four areas sets them apart from local GE; local degrees are not intended for transfer

- Golden Four courses are a transfer-centric philosophy and students in CTE programs do not have an intent to transfer so this may prevent them from graduating
- Student messaging about changes to degree pathways if D grades are locally allowed
- Curriculum Committee options:
 - Accept Academic Senate's decision
 - Bring modified proposal back to the Academic Senate with supporting documentation (requires 2/3 majority approval vote)
 - Submit a different proposal for consideration by Academic Senate
- Several committee members questioned the constituent feedback and if this was referred to departments for consideration
- Committee discussions:
 - Local GE pattern aligns with CalGETC which is based on transfer coursework
 - Students receiving D grades in GE can still graduate (must have C grade to transfer)
 - D grade in ENGL C1000 limits courses for which it is a prerequisite (minimum C grade required)
- The next Academic Senate meeting is on April 2, 2025
- This item will be discussed at the next Curriculum Committee meeting on March 24, 2025

B. Universal Design Learning (UDL) Q&A – Suzanne Wakim (15 minutes)

- UDL feedback and questions:
 - Can this be incorporated into other area of the COR and not just in materials and methods of evaluation?
 - The more information in the COR is helpful to students; use other resources beyond textbooks
 - SLOs are tied to transfer institutions
 - Title 5 outlines directions to add DEIA elements to existing COR requirements; faculty authors need to think about infusing DEIA in the COR
 - Ensure your methods meet a diverse student need; use open textbox and select options to engage COR content
 - Caution on C-ID aligned COR changes which may prompt re-review of added content
 - Use other options to get to Point B without lowering the bar; incorporating accessibility universally is a benefit to students

C. Diversity, Equity, Inclusion, and Accessibility in Curriculum Follow-up – Erik Shearer (45 minutes)

- *Item 7 C postponed until next meeting*

D. CurriQunet Meta Conversion to Maverick

- March 21, 2025

E. Future Meetings

- March 24, 2025
- April 7, 2025

8. **Adjournment**

Motion to adjourn; M/S/P