



Curriculum Committee
MINUTES
February 3, 2025

Members Present

Donna Davis, Chairperson	Erik Shearer, V.P. of Instruction
Garrett Fernandez, AS Representative	Rachel Sicke, Counselor
Anthony Ferro, Associate Faculty, Kinesiology	Dr. Shannan Troxel, Communication Studies
Felicia Flores, Cosmetology	Heather Springer, Equity & Inclusion Specialist
Irma Gonzalez Cuadros, Academic Senate	Dr. Jacob Vazquez, Agriculture
Jessica Jackson, Articulation Officer	Suzanne Wakim, DE & Accessible Learning
Craig Kielb, Automotive	Dr. Robert White, Dean
Eric Oberle, Mathematics	

Members Absent

Denise Adams, Dean	Phillip Manning, Drafting/Manufacturing
Tia Germar, Library	Patrick McDougall, Physics

Guests Present

Cynthia Bynoe, Anthropology	Deb McCabe, Communication Studies
Teresa Doyle, Dean	Carrie Monlux, Dean
Jeff Jordan, Kinesiology	Sara Smallhouse, Art
Randy Maday, Interim Athletic Director	John Soldate, Counseling

AGENDA

1. **Agenda Adoption - 1 minute**

Motion to table item 6 G.11 out of respect for our colleagues and the “Days Without Immigrants” protest; M/S (Ayes: 2; Nays: 8; Abstentions: 3) *Motion fails*

- There were several concerns about the impacts on students by delaying approval

Motion to approve agenda; M/S/P

2. **Minutes Approval - 1 minute**

A. December 16, 2024

Motion to approve minutes; M/S/P

3. **General Announcements - 3 minutes**

Curriculum Committee members are invited to make announcements to the committee

- None

4. **Public Comments - 3 minutes**

Members of the public are invited to comment on items not on the agenda

- Potential scheduling issue caused by sections scheduled to ped cap but the room size reduces the ped cap and/or faculty are over enrolling students into sections to meet the demands of the course. The Dean of Scheduling will follow-up on this issue.

5. **Information Item(s) – 3 minutes**

A. 2-Year CE Program Review

1. **Drafting (DFT)**
2. **Multimedia Studies (MSP)**
3. **Photography (PHO)**
4. **Welding (WLD)**

The committee endorsed

B. Technical Edit(s)

1. **AS in Environmental Science (23-25 Units)**

Technical Edit: Change in program emphasis language (from “CSU, Humboldt” to “Cal Poly, Humboldt”)

Effective Term: Fall 2025

2. **AA-T in Philosophy (18 Units)**

Technical Edit: Change in List C language from “CSU GE Area C2 or IGETC Area 3B” to “Cal-GETC Area 3B”

Effective Term: Fall 2025

3. **Program Description GE Changes**

Technical Edit: Update program description language from “CSU/IGETC” to Cal-GETC”

Programs: AA-T in Anthropology, AS-T in Biology, and AA-T in History

Effective Term: Fall 2025

The committee endorsed

6. **Action Item(s) – 50 minutes**

A. New Course(s)

1. **SWHS 1 - Introduction to Social Work and Human Services (3 Units)**

Catalog Description: *An introductory overview of the social welfare and societal institutions in the U.S. that structure the provision of social services. The course presents a historical perspective on the development of U.S. social work and human services. Special attention is given to the current service delivery systems, their policies and procedures, and the tasks of culturally responsive social workers and human service workers within those settings.*

Contact Hours: 51 Lecture

Discipline: Masters in Counseling and Masters in Psychology

Distance Education: Lecture

Ped Cap: 35

Program Status: AA-T in Social Work and Human Services

Transfer Status/General Education: CSU

Rationale: *This class was designed to meet one of the requirements to get into the CSU, Chico Social Work program*

Effective Term: Fall 2025

John Soldate represented Social Work and Human Services

- *These introductory courses were built to mirror CSUC SWHS 170 for acceptance into the Social Work program*

Motion to block items 6. A.1-A.2 and F.1; M/S/P

Motion to approve; M/S/P

2. **SWHS 2 - Social Work and Human Services Seminar/Field Experience (3 Units)**

Catalog Description: *This course provides the student who is participating in a supervised field experience in a community organization, agency, or institution with a weekly class meeting that provides the academic elements to the experiential course offering. Students will develop skills that would facilitate gaining employment in the human services field. This course offers the student a supervised field experience in a community organization, agency, or institution, allowing the student to apply knowledge and learn new skills outside of the classroom environment. Students will observe, practice, and develop*

skills that would facilitate gaining employment in the human services field. Lab hours include structured field experience in a social work or human services setting.

Contact Hours: 34 Lecture/51 Lab

Discipline: Masters in Counseling and Masters in Psychology

Distance Education: Lecture/Lab

Ped Cap: 35

Program Status: AA-T in Social Work and Human Services

Transfer Status/General Education: CSU

Rationale: *This class was designed to meet one of the requirements to get into the CSU, Chico Social Work program*

Effective Term: Fall 2025

- [Field service course combined with seminar discussion](#)
- [Working with Career Center to place students so they can meet the required hours for acceptance into CSUC's Social Work program](#)

[See Action Item 6 A.1](#)

B. Course Modification(s)

1. **ALH 3 - Introduction to Public Health**

Catalog Description: *This course presents an overview of the disciplines of community and public health. Topics include the basic concepts and terminologies of public health; an overview of various public health professions and organizations; the study, prevention and control of disease in the community; the analysis of the social determinants of health; strategies for eliminating disease, illness and health disparities among various populations; community organizing and health promotion programming; school health promotion; environmental health and safety; and an overview of the healthcare delivery system in the United States. Emphasis will be placed on the development of knowledge and preliminary skills to serve as an effective advocate for community and public health.*

Minor Modification: Change in catalog description, C-ID (from PHS 101 to PH 101), objectives, unit titles, examples of assignments, and materials of instruction

Rationale: *C-ID alignment*

Effective Term: Fall 2025

[Donna Davis represented ALH 3](#)

- [Changes made to align with C-ID PH 101](#)

[Motion to approve; M/S/P](#)

C. Discipline Change(s)

1. **MSP 56 - Drone Video and Photography**

Catalog Description: *Students will be introduced to the world of Unmanned Aerial Systems. This course takes a look at everything from current Unmanned Aircraft Systems to future civilian applications. In addition to learning about this new industry, students will be introduced to flying remotely piloted aircraft and operating entry level Unmanned Aerial Vehicles for the purposes of recording video and digital imaging.*

Discipline: Add Masters in Engineering Technology, Graphic Arts, Multimedia, Photo Tech/Commercial Photo

Rationale: *Staffing flexibility*

Effective Term: Spring 2025

[Sarah Smallhouse represented MSP 56](#)

- [Adding disciplines to allow more faculty to teach this introductory course](#)

[Motion to approve; M/S/P](#)

D. Course Deletion(s)

1. **AUT 1 - Introduction to Automotive Technology**

Program Status: Standalone

Rationale: *Course no longer offered*

Effective Term: Fall 2025

Craig Kielb represented AUT

- Program update to align with ASE accreditation

Motion to block items 6 D.1-D.2 and approve; M/S/P

2. **AUT 2 - Honda Express Service**

Program Status: Standalone

Rationale: *Course no longer offered*

Effective Term: Fall 2025

See Action Item 6 D.1

3. **KIN 29 - Body Sculpting**

Program Status: AA in Kinesiology (choice), Physical Education Activity

Rationale: *Course no longer offered*

Effective Term: Fall 2025

Jeff Jordan represented Kinesiology

- Courses no longer offered; updating programs to streamline course offerings

Motion to block items 6 D.3-D.8 and approve; M/S/P

4. **KIN 34 - Step Aerobics**

Program Status: Standalone

Rationale: AA in Kinesiology (choice), Physical Education Activity

Effective Term: Fall 2025

See Action Item 6 D.3

5. **KIN 35 - Aerobic Dance**

Program Status: AA-T in Kinesiology (choice), AA in Kinesiology (choice), Physical Education Activity

Rationale: *Course no longer offered*

Effective Term: Fall 2025

See Action Item 6 D.3

6. **KIN 62 - Tennis**

Program Status: AA-T in Kinesiology (choice), AA in Kinesiology (choice), Physical Education Activity

Rationale: *Course no longer offered*

Effective Term: Fall 2025

See Action Item 6 D.3

7. **KIN 75 - Jujitsu**

Program Status: AA-T in Kinesiology (choice), AA in Kinesiology (choice), Physical Education Activity

Rationale: *Course no longer offered*

Effective Term: Fall 2025

See Action Item 6 D.3

8. **KIN 78 - Taekwondo**

Program Status: AA-T in Kinesiology (choice), AA in Kinesiology (choice), Physical Education Activity

Rationale: *Course no longer offered*

Effective Term: Fall 2025

See Action Item 6 D.3

E. Pedagogical Cap Change(s)

1. **KIN 61 - Golf**

From 30 to 25

Rationale: *Field safety issue*

Effective Term: Fall 2025

- Ped cap decreased for student safety concerns on fields

Motion to approve; M/S/P

F. New Program(s)

1. **AA-T in Social Work and Human Services (28-29 Units)**

Catalog Description: *The Associate in Arts in Social Work and Human Services for Transfer degree is intended for students who plan to complete a bachelor's degree in Social Work at a CSU campus. Students completing this degree are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept this degree will be required to complete no more than 60 units after transfer to earn a bachelor's degree. This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. In all cases, students should consult with a counselor for more information on university admission and transfer requirements.*

Required core: BIOL 20 or BIOL 21 or BIOL 2, ECON 2 or ECON 4, PSYC C1000, SOC 2, SWHS 1, SWHS 2, STAT C1000 or STAT C1001

List A Select two: AJ 2, ANTH 4, CDF 12, CDF 14, CMST 9, ENGL C1001, HIST 8, HIST 10, PSY 6, PSY 15, HLTH 40, ETHS 1, SOC 4, SOC 20, or SOC 30

Rationale: *Core courses ensure students are well prepared for transfer to the CSU with a foundational understanding of social work and human services*

Effective Term: Fall 2025

John Soldate represented AA-T in Social Work and Human Services

- This program was created to map directly to the BA in Social Work at CSUC
- This will give students a competitive edge when applying for transfer
- The committee questioned the extensive course offerings in List A, and students taking extra courses not needed
- The department will make sure the program map is clear and indicates the required courses for CSUC (PSY 15 and SOC 30)
- It was mentioned that often transfer degrees accept undergraduate course work to count for upper division requirements, and students who complete the AA-T should be guaranteed acceptance into a transfer institution

See Action Item 6 A.1

2. **Certificate of Achievement in Cal-GETC (34 Units)**

Catalog Description: *(Not Eligible for Financial Aid) Cal-GETC is the California General Education Transfer Curriculum. It is the single transfer-GE pathway for the state from any California Community College to a California State University (CSU) or University of California (UC) as of Fall 2025. This certificate verifies completion of all Cal-GETC areas and fulfills the lower-division general education requirements to graduate from either the CSU or UC campus. See the Cal-GETC GE Guide in the Butte College catalog for a complete list of course options. All courses used for certification must be a C or higher (C- is not accepted unless valued at a 2.0 or higher on a 4.0 GPA scale). Cal-GETC is not advisable for all transfer students and is dependent on factors like major and catalog rights. Students should consult with a counselor to determine the appropriate general education option for their transfer goal.*

Required core: Cal-GETC Area 1A English Composition (3 units), Area 1B Critical Thinking and Composition (3 units), Area 1C Oral Communication (3 units), Area 2 Mathematical Concepts and Quantitative Reasoning (3 units), Area 3A Arts (3 units), Area 3B Humanities (3 units),

Area 4 Social and Behavioral Science from two disciplines (6 units), Area 5A Physical Science (3 units), Area 5B Biological Science (3 units), Area 5C Laboratory (1 unit), and Area 6 Ethnic Studies (3 units)

Rationale: *Certificate provides students with a clear Cal-GETC completion*

Effective Term: Fall 2025

Jessica Jackson represented CA in Cal-GETC

- This proposed GE certificate is common at other campuses, and offers transfer students a documented certification on transcripts
- UCs will recognize this certificate as a completion of Cal-GETC
- The committee questioned who would approve these certificates and if students need to apply
- It was confirmed A&R would approve certificates after students apply

Motion to approve; M/S/P

G. Program Modification(s)

1. **AS-T in Agriculture Business (23 Units)**

Catalog Description: *Students completing Associate Degrees for Transfer are guaranteed admission to the CSU system. Please see the beginning of the "Academic Programs" section for details.*

Modification: Change in List A (add AB 51)

Rationale: *Program update to add new course*

Effective Term: Fall 2025

Dr. Jacob Vazquez represented AG Business

- Carryover from last meeting as the committee requested to review the AS-T and AS in Agriculture Business at the same time
- It was noted articulation for AB 51 is pending

Motion to block 6 G.1-G.2 and approve; M/S/P

2. **AS Degree in Agriculture Business (29-30 Units)**

Catalog Description: *The Agriculture Business program provides the student with employable skills and provides a framework for further study if desired. Course work is practical and broad-based. Emphasis is placed on the development of skills in business management, marketing, finance, computers, human relations, and agricultural accounting. The computer labs, campus farm, and greenhouses provide an ideal setting for hands on learning. To gain practical experience on and off campus internships are available. Numerous area agriculture businesses provide opportunities for field trips, internships, and employment. Student clubs such as the Agriculture Ambassadors provide opportunities for leadership development and community service.*

Modification: Change in units (from 26 to 29-30), required core (add AB 51), and program map

Rationale: *Program update to add new course AB 51*

Effective Term: Fall 2025

See Action Item 6 G.1

3. **AS-T in Administration of Justice (18-19 Units)**

Catalog Description: *Students completing Associate Degrees for Transfer are guaranteed admission to the CSU system. Please see the beginning of the "Academic Programs" section for details.*

Modification: Change in List A (add AJ 14), List B (delete AJ 14)

Rationale: *Program update*

Effective Term: Fall 2025

Jessica Jackson represented the AS-T in Administration of Justice

- Changes to align program with Cal-GETC TMC

Motion to approve; M/S/P

4. **AA-T in Art History (18 Units)**

Catalog Description: *Students completing Associate Degrees for Transfer are guaranteed admission to the CSU system. Please see the beginning of the "Academic Programs" section for details.*

Modification: Change in required core (add ART 3 and ART 6; delete ART 2H and ART 4H), List A (add ART 2 and ART 4), and List C (delete ART 1)

Rationale: *Program update*

Effective Term: Fall 2025

Sarah Smallhouse represented AA-T in Art History

- Program updated to ensure students take western and non-western coursework options
- Removed ART 1 because it doesn't meet rigor

Motion to approve; M/S/P

5. **AA-T in Elementary Teacher Education (49 Units)**

Catalog Description: *Students completing Associate Degrees for Transfer are guaranteed admission to the CSU system. Please see the beginning of the "Academic Programs" section for details. Students who seek to become teachers in primary, secondary, bilingual, or special education will find this to be an ideal educational program. This pathway focuses on building the knowledge, skills, and dispositions that prepare professionals to work with children grades TK to twelve. In this program, students will learn how to promote healthy development and learning in individually, culturally, and linguistically responsive ways, and will complete their first two years of a four-year degree.*

Modification: Change in List A (delete PHIL 6)

Rationale: *Program update*

Effective Term: Fall 2025

Jessica Jackson represented AA-T in Elementary Teacher Education

- Degree updated to align courses with Cal-GETC
- There were several questions about the units required to complete degree, articulation agreements at CSUC, and how students are advised for this program
- It was mentioned that most students go directly to CSUC for this degree or are steered towards CSUC articulated courses

Motion to approve; M/S/P

6. **AA-T in Geography (20 Units)**

Catalog Description: *Students completing Associate Degrees for Transfer are guaranteed admission to the CSU system. Please see the beginning of the "Academic Programs" section for details. The discipline of Geography studies the spatial relationships that make every place on earth unique. This includes both the physical characteristics and cultural traditions, along with the economic and governmental structures that make each place distinct. Geographers synthesize these concepts by studying the relationship between humans and their environment, the effects the environment has on humans, and the effects humans have on the environment. The Associate in Arts in Geography for Transfer Degree supplies students with foundational knowledge in Physical Geography and Cultural Geography, plus additional coursework within the discipline.*

Modification: Change in required core (add GEOG 3), List A: Select two or any course not already used above (delete GEOG 3), List B: Select two (CCN courses: MATH 18/18s to STAT C1000/STAT C1000E)

Rationale: *Program update*

Effective Term: Fall 2025

Cynthia Bynoe represented AA-T in Geography

- Changes to align with TMC
- Moving GEOG 3 to the core provides a clear pathway for students
- The committee questions if GEOG 20 will be offered, and the department explained they are trying to find staffing as this course requires an ESRI Certification to run GIS software

- It was suggested the department review GEOG 20 disciplines to make sure they have encompassed all options

Motion to approve; M/S/P

7. AA-T in History (18 Units)

Catalog Description: *Students completing Associate Degrees for Transfer are guaranteed admission to the CSU system. Please see the beginning of the "Academic Programs" section for details. History is the study of how the society we live in came to be. Through contemplation and analysis of historical materials, historians interpret the past and construct collective memory. The Associate Degree for Transfer in History supplies students with foundational knowledge in United States and World History, as well as with an introduction to the historical inquiry process. The degree offers three of five courses required in the CSU, Chico major core program, in addition to courses approved for CSU General Education.*

Modification: Change in List B (delete HIST 20)

Rationale: *Program update*

Effective Term: Fall 2025

Cynthia Bynoe represented AA-T in History

- Course removed because not C-ID aligned; CSUC does not accept as a history course

Motion to approve; M/S/P

8. AA-T in Kinesiology (21.5-24.5 Units)

Catalog Description: *Students completing Associate Degrees for Transfer are guaranteed admission to the CSU system. Please see the beginning of the "Academic Programs" section for details. With the completion of the AA-T in Kinesiology, students will possess foundational knowledge and skill that comprise the core content of the first two years of many four-year programs in Kinesiology.*

Modification: Change in movement-based courses (Combative: delete KIN 75 and KIN 78;

Dance: delete KIN 35; Individual Sports: delete KIN 62; Team Sports: add KIN 64)

List A (add HLTH 2; delete PSY 1H), and CCN courses (MATH 18/18s to STAT C1000/STAT C1000E; PSY 1 to PSYC C1000)

Rationale: *Program update*

Effective Term: Fall 2025

Jeff Jordan represented AA-T in Kinesiology

- Removed courses no longer offered
- Added KIN 64 for articulation with Northridge

Motion to block 6 G.8-G.9 and approve; M/S/P

9. AA in Kinesiology (20.5-21.5 Units)

Catalog Description: *This program meets the lower division major preparation for a similar major at CSU, Chico and other CSU Campuses. Visit website for details www.assist.org for specific campus requirements.*

Modification: Change in group courses (Individual: add KIN 59 and delete KIN 62; Dance: delete KIN 35; Self Defense: delete KIN 75 and KIN 78; Weight Training (add Fitness): delete KIN 29 and KIN 34)

Effective Term: Fall 2025

[See Action Item 6 G.8](#)

10. AS-T in Public Health (24-25 Units)

Catalog Description: *Students completing Associate Degrees for Transfer are guaranteed admission to the CSU system. Please see the beginning of the "Academic Programs" section for details.*

Modification: Change in title (from "AS-T in Public Health Science" to "AS-T in Public Health")

Required Core: ALH 3, BIOL 1, HLTH 2, STAT C1000 or STAT C1000E

List A: Select one (4-5 units): BIOL 15, BIOL 20, BIOL 21, CHEM 1, or CHEM 51

List B: Select one (3 units): SOC 30

LIST C: Select one (3 units): ANTH 4, CMST 10, ECON 2, ECON 4, FN 2, FN 50, HLTH 40, PSYC C1000, or SOC 2

Rationale: *TMC alignment*

Effective Term: Fall 2025

Jessica Jackson represented AS-T in Public Health

- C-ID descriptor updated from Public Health Science (PHS) to Public Health (PH)
- Added SOC 30 which may articulate with UCs

Motion to approve; M/S/P

11. AA-T in Spanish (19 Units)

Catalog Description: *This program meets the lower division major preparation for a similar major at CSU, Chico and other CSU Campuses. Visit website for details www.assist.org for specific campus requirements.*

Modification: Change in List A (add ETHS 10; delete SPAN 14 and SPAN 16)

Rationale: *Program update*

Effective Term: Fall 2025

Deb McCabe represented AA-T in Spanish

- Program updated to remove SPAN 14 and SPAN 16 which have not been offered in years
- Courses do not align with Cal-GETC TMC for GE; no existing articulation agreements
- The department would like to eventually update SPAN 16 to make it more relevant by utilizing heritage Spanish and English instructors
- The committee discussed the process of hiring, creating new heritage speaker programs, and PRR approval process

Motion to approve; M/S/P

7. Discussion Item(s)

A. GE Minimum Grade Requirements for Butte GE – Dr. Robert White

- The Degree Planner User Group (DPUG) discussed the issue of Cal-GETC requiring “C or better” and our local Butte GE policy requiring an overall 2.0 GPA or higher
- GE minimum grade requirement options:
 - Fully align local GE policy with Cal-GETC policy “C or better”
 - Only require “C or better” in golden four areas
 - Require “C or better” in English and Math only
 - Leave local GE policy as is; no change
- The committee questioned the negative impacts on students by changing the local policy, how students are receiving messages about this issue, and what the options are to make this a smooth transition for students
- It was mentioned many CTE students may not complete the full degree and GE requirements
- This will be presented to the Curriculum Committee as an action item on 2/24/2025
- It was noted AP 4100 may need to be updated after decision is final

B. AP 4025 - Philosophy and Criteria for Associate Degree and General Education – Dr. Robert White

- College Council reviewed AP 4025 and requested that Academic Senate re-review AP 4025 to make recommended language changes: A course may only meet and satisfy one GE area
- This recommendation would ensure that these courses meet the unit requirements for the GE category
- Three courses are approved for more than one GE area: ETHS 10, ETHS 30, HIST 18

C. New Title 5 Regulations – Diversity, Equity, Inclusion, and Accessibility in Curriculum – Erik Shearer

- The Office of Instruction would like to bring to the next meeting a suggested model/training on including DEIA elements, concepts, and Universal Design Learning (UDL) terminology in new and modified course outlines of records (CORs)
- The committee agreed the suggested model/training would give departments an opportunity to review and discuss sample concepts to see how they might apply
- It was mentioned that UDL terminology makes sense for the COR and accessibility is appropriate at the section level
- It was suggested to present DEIA curriculum training for departments during Fall Institute Week

D. Future Meetings

- February 24, 2025
- March 10, 2025

8. **Adjournment**

Motion to adjourn in memory of the late Dr. John Stanskas, Vice Chancellor for Educational Services and Support; M/S/P