



Curriculum Committee

MINUTES

December 16, 2024

Members Present

Donna Davis, Chairperson	Sarah McArthur, Chemistry
Denise Adams, Dean	Rachel Sicke, Counselor
Garrett Fernandez, AS Representative	Elena Tan, Associate Faculty, Japanese
Anthony Ferro, Associate Faculty, Kinesiology	Dr. Shannan Troxel, Communication Studies
Felicia Flores, Cosmetology	Heather Springer, Equity & Inclusion Specialist
Tia Germar, Library	Dr. Jacob Vazquez, Agriculture
Irma Gonzalez Cuadros, Academic Senate	Suzanne Wakim, SLO Coordinator
Jessica Jackson, Articulation Officer	Dr. Robert White, Dean
Craig Kielb, Automotive	

Members Absent

Kimberly Bartsch, Mathematics	Erik Shearer, V.P. of Instruction
Phillip Manning, Drafting/Manufacturing	

Guests Present

Cynthia Bynoe, Anthropology	Melody Struthers, Anthropology
Jennifer Charles-Tollerup, Agriculture Science	John Soldate, Counseling
Carrie Monlux, Dean	Jess Vickery, Academic Senate

AGENDA

- 1. Agenda Adoption - 1 minute**

Motion to approve agenda; M/S/P
- 2. Minutes Approval - 1 minute**

A. December 2, 2024
Motion to approve minutes; M/S/P
- 3. General Announcements - 3 minutes**

Curriculum Committee members are invited to make announcements to the committee

 - Athletic Department Crab Feed fundraiser - January 18, 2025
 - Certificates for member leaving the committee: Kimberly Bartsch, Sarah McArthur, and Elena Tan
- 4. Public Comments - 3 minutes**

Members of the public are invited to comment on items not on the agenda

 - None
- 5. Information Item(s) - 1 minute**

A. New Subject(s)

 - 1. SWHS - Social Work and Human Services**
 - The committee questioned new department management area(s)
The committee endorsed

6. **Action Item(s) – 40 minutes**

A. **New Course(s)**

1. **AB 51 - Management Accounting for Agriculture (3 Units)**

Catalog Description: *Management Accounting is a sub-area of accounting concerned with information needed to effectively plan and control economic unit operations and make good business decisions. This course will provide an introduction to selected management accounting topics including financial statements, product costing, cost-volume-profit analysis, and short-term decisions.*

Contact Hours: 34 Lecture/51 Lab

Discipline: Masters in Accounting and AG Business and Related Services

Distance Education: Lecture/Lab

Ped Cap: 24

Prerequisite: AB 50 or ACCT 2

Program Status: AS in Agriculture Business and CA in Agriculture Business

Transfer Status/General Education: CSU

Rationale: *This course is a lower division requirement at CSUC and equivalent to ABUS 262*

Effective Term: Fall 2025

Jacob Vasquez represented Agriculture

- This course is required for every AG business major and will improve transfer pathways by allowing students to take as undergrad
- Students will be advised to take as elective credit until added to AS-T
- The committee had several questions about adding this course to the AS-T and CSUC articulation

Motion to approve; M/S/P

B. **Course Modification(s)**

1. **ANTH 4 - Cultural Anthropology**

Catalog Description: *This course explores how anthropologists study and compare human culture. Cultural anthropologists seek to understand the broad arc of human experience focusing on a set of central issues: how people around the world make their living (subsistence patterns); how they organize themselves socially, politically and economically; how they communicate; how they relate to each other through family and kinship ties; what they believe about the world (belief systems); how they express themselves creatively (expressive culture); how they make distinctions among themselves such as through applying gender, racial and ethnic identity labels; how they have shaped and been shaped by social inequalities such as colonialism; and how they navigate culture change and processes of globalization that affect us all. Ethnographic case studies highlight these similarities and differences, and introduce students to how anthropologists do their work, employ professional anthropological research ethics and apply their perspectives and skills to understand humans around the globe. (C-ID ANTH 120).*

Minor Modification: Change in methods of instruction, methods of evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2025

Cynthia Bynoe and Melody Struthers represented Anthropology

- Course modifications for curriculum review
- The department worked with the Articulation Officer to ensure Cal-GETC alignment

Motion to block items 6 B.1-B.4 and approve; M/S/P

2. **ANTH 14 - Language & Culture**

Catalog Description: *This course is a survey of the foundations of linguistic anthropology. Basic concepts, methods, and forms of analysis associated with linguistic anthropology are covered. Emphases will be placed on such areas of inquiry as the origins of human language and communication, language acquisition, how linguists describe and compare different language systems, how historical relationships among the world's languages are determined, understanding the use of language across social and situational contexts (sociolinguistics), and cross-cultural communication.*

Minor Modification: Change in DE (lecture), methods of instruction, methods of evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2025

[See Action Item 6 B.1](#)

3. **ANTH 16 - Introduction to Archaeology**

Catalog Description: *This course is an introduction to the study of concepts, theories, data and models of anthropological archaeology that contribute to our knowledge of the human past. The course includes a discussion of the nature of scientific inquiry; the history and interdisciplinary nature of archaeological research; dating techniques; methods of survey, excavation, analysis, and interpretation; cultural resource management; professional ethics; and selected cultural sequences. (C-ID ANTH 150).*

Major Modification: Change in title (from "Archaeology and Ancient Societies" to "Introduction to Archaeology"), methods of instruction, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2026

- [Course title changed for C-ID alignment](#)

[See Action Item 6 B.1](#)

4. **ANTH 18 - World Cultures**

Catalog Description: *This course is a survey of the world's culture areas as described and conceptualized by cultural anthropologists. While the course has a significant geographical component, emphasis is placed on an anthropological perspective on cultural dynamics in terms of general subsistence patterns, sociopolitical organization, and the increased globalization over time of the world's cultural systems. Societal types such as hunter gatherers, horticulturalists, pastoralists, intensive agriculturalists, and industrialists are described and compared from an anthropological perspective. Culture contact and change models are also included as a substantive part of the course content.*

Minor Modification: Change in objectives, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2025

[See Action Item 6 B.1](#)

5. **CDF 78 - Early Childhood Education Practicum**

Catalog Description: *This course provides hands-on experience with developmentally appropriate early childhood program planning and teaching competencies under the supervision of ECE/CD faculty and other qualified early education professionals. Students will use practical classroom experiences to connect theory and practice, develop professional behaviors, and build a comprehensive understanding of children and families. Reflective practice will be emphasized as student teachers design, implement, and evaluate approaches, strategies, and techniques that promote development and learning. The course includes exploration of career pathways, professional development, and teacher responsibilities. (C-ID ECE 210).*

Minor Modification: Change in prerequisite (add CDF 63 and CDF 65), and materials of instruction

Rationale: *C-ID alignment*

Effective Term: Fall 2025

[Irma Gonzalez Cuadros represented CDF](#)

- [The department is following the curriculum alignment project statewide](#)

[Motion to approve; M/S/P](#)

6. **DRAM 14 - Technical Theatre in Production**

Catalog Description: *Students will gain practical experience in the application of production responsibilities in any of the following: stage management, house management, construction, scenery,*

properties, costume, lighting, sound, and running crews. This course may be repeated 3 times to meet the requirements of the AA-T in Theatre Arts. (C-ID THTR 192).

Major Modification: Change in TOP Code (from 100700 to 100600*)

Rationale: *Technical edit*

Effective Term: Fall 2025

- [Technical edit change to a vocational TOP code](#)

[Motion to block items 6 B.6-B.10 and approve; M/S/P](#)

7. **DRAM 20 - Stagecraft**

Catalog Description: An introduction to technical theatre and the creation of scenic elements. Includes basic concepts of design, painting techniques, set construction, set movement, prop construction, backstage organization, and career possibilities. May include stage management, lighting, and/or sound techniques.

Major Modification: Change in TOP Code (from 100700 to 100600*)

Rationale: *Technical edit*

Effective Term: Fall 2026

[See Action Item 6 B.6](#)

8. **DRAM 21 - Introduction to Theatre Design**

Catalog Description: Students will be offered a survey of scenery, lighting, sound, costumes, makeup, properties, theatrical equipment and construction techniques through demonstration, and applied experience. Information is applicable to all formal theatrical applications. (C-ID THTR 172).

Major Modification: Change in TOP Code (from 100700 to 100600*)

Rationale: *Technical edit*

Effective Term: Fall 2026

[See Action Item 6 B.6](#)

9. **DRAM 22 - Introduction to Stage Lighting**

Catalog Description: This course involves the study and execution of stage lighting with emphasis on equipment, control, color and their relationship to design. Students will engage in theoretical discussions and review artistic pursuit in lighting design, as well as participate in "hands-on" activities in a practical setting. (C-ID THTR 173).

Major Modification: Change in TOP Code (from 100700 to 100600*)

Rationale: *Technical edit*

Effective Term: Fall 2026

[See Action Item 6 B.6](#)

10. **DRAM 23 - Introduction to Stage Makeup**

Catalog Description: Students will receive instruction and practice in all phases of makeup specifically designed for theatrical use.

Major Modification: Change in TOP Code (from 100700 to 100600*)

Rationale: *Technical edit*

Effective Term: Fall 2026

[See Action Item 6 B.6](#)

C. Discipline Change(s)

1. **MSP 56 - Drone Video and Photography**

Catalog Description: *Students will be introduced to the world of Unmanned Aerial Systems. This course takes a look at everything from current Unmanned Aircraft Systems to future civilian applications. In addition to learning about this new industry, students will be introduced to flying remotely piloted aircraft and operating entry level Unmanned Aerial Vehicles for the purposes of recording video and digital imaging.*

Discipline: Add Masters in Engineering Technology, Graphic Arts, Multimedia, Photo Tech/Commercial Photo

Rationale: *Staffing flexibility*

Effective Term: Spring 2025

- No department representation for this item
- The committee questioned if there are additional certifications needed to teach this course

Motion to table until department represents course; M/S/P

D. Course Deletion(s)

1. **CDF 20 – Curriculum for Children with Special Needs**

Program Status: AS in Early Childhood Education (choice option)

Rationale: *Course no longer offered*

Effective Term: Fall 2025

Irma Gonzalez Cuadros represented CDF

- The department is streamlining programs and removing courses not taught in several years

Motion to block items 6 D.1-D.2 and approve; M/S/P

2. **CDF 59 – Anti-Bias Curriculum in Early Childhood Programs**

Program Status: AS in Early Childhood Education (choice option) and CSU U.S. Diversity requirement

Rationale: *Course no longer offered*

Effective Term: Fall 2025

See Action Item 6 D.1

E. Prerequisite/Corequisite Validation(s)

1. **CSCI 22 – Discrete Structures**

Change in prerequisite (from "CSCI 20 and MATH 26 or MATH 26s or MATH 13 or MATH 13s" to "CSCI 20 and MATH 26 or MATH 26s or MATH 13 or MATH 13s or MATH 28 or MATH 28s")

Rationale: *Add MATH 28 or MATH 28s courses*

Effective Term: Fall 2025

Dr. Robert White represented CSCI 22

- Technical edit to allow more options for students without changing prerequisite intent

Motion to approve; M/S/P

F. Program Modification(s)

1. **AS Degree in Agriculture Business (29-30 Units)**

Catalog Description: *The Agriculture Business program provides the student with employable skills and provides a framework for further study if desired. Course work is practical and broad-based.*

Emphasis is placed on the development of skills in business management, marketing, finance, computers, human relations, and agricultural accounting. The computer labs, campus farm, and greenhouses provide an ideal setting for hands on learning. To gain practical experience on and off campus internships are available. Numerous area agriculture businesses provide opportunities for field trips, internships, and employment. Student clubs such as the Agriculture Ambassadors provide opportunities for leadership development and community service.

Modification: Change in units (from 26 to 29-30), required core (add AB 51), and program map

Rationale: *Program update to add new course AB 51*

Effective Term: Fall 2025

Jacob Vasquez represented Agriculture

- Program alignment for transfer consistency; CSUC is anticipating articulation and potential changes

- The committee questioned how students are advised when selecting program(s), and if they are able to complete in one year or less
- It was mentioned AB 51 is a valuable addition to the program if articulated; AB 50 serves as a prerequisite for ACCT 4, and students may take this articulated course
- There was discussion about the order of events: approve AS-T and then pursue articulation later or approve both at the same time

Motion to table until course articulation is settled and then add to AS-T; M (motion fails)

Motion to postpone program changes to modify the AS and AS-T at the same time; M/S/P (Ayes 8; Nays 7; Abstention 1)

2. **Certificate of Achievement in Agriculture Business (25-26 Units)**

Catalog Description: *The Certificate of Achievement in Agriculture Business prepares students for entry level employment within the industry. Additionally, the certificate provides opportunities for skills enhancement for those with previous experience in agriculture business or those looking to supplement related degrees that benefit from a business focus. Upon completion of the Certificate of Achievement, students will have increased their knowledge of the agriculture industry while having gained experience with fundamental concepts of business management, economics and accounting and production practices as they relate to the agricultural industry.*

Modification: Change in units (from 22 to 22-23), required core (add AB 51), and program map

Rationale: *Program update to add new course AB 51*

Effective Term: Fall 2025

Motion to approve; M/S/P

3. **Certificate of Achievement in Plant Protection (42 Units)**

Catalog Description: *This certificate prepares candidates for the California State Agricultural Pest Control Adviser (PCA) License examinations and Qualified Applicator License exams. It meets the minimum educational qualifications, and prepares students for exams in IPM principles, laws and regulations, pest identification, physical and biological sciences, crop health, pest management systems and methods, and production systems. Technical experience is highly encouraged through work experience placement. PCAs have a rewarding career and earn a competitive salary. They have several career avenues to choose from such as state agencies, corporations, sole proprietary companies, and academic professions. There has never been a better time to enter the crop protection industry.*

Modification: Change in core choices (delete AET 34, EH 72, NR 28, and NR 55) and program map

Rationale: *Program update to remove courses not approved by Department of Pesticide Regulations (DPR)*

Effective Term: Fall 2025

Jennifer Charles-Tollerup represented Plant Protection

- The correct program description was displayed and read out loud
- Updating the program to remove non-approved DRP courses so students may obtain a PCA licensure
- The committee questioned how long this has been an issue; department discovered during curriculum review

Motion to approve; M/S/P

G. **Program Deletion(s)**

1. **AS Degree in Child Development (18 Units)**

Catalog Description: *Students who seek a career working with children, families and communities should enroll in this program of study, which emphasizes the integration of theory, research, and practice from multiple disciplines. It is a unique blend of family studies, community services, early and elementary education, parenting and child nutrition, with a focus on birth through adolescence.*

PRR Approval Date: 11/25/2024

Rationale: *Department offers AA-T Degree in Child and Adolescent Development*

Effective Term: Fall 2025

Irma Gonzalez Cuadros represented CDF Programs

- The department is streamlining program offerings to require fewer courses so students may obtain certificates for jobs and/or transfers degrees following the Curriculum Alignment Project (CAP) statewide
- These updated 24-unit certificate will lead directly to a job or entry level short-term employment
- Many jobs require a bachelor's degree for long-term employment (TK, Preschool and Head Start); masters teaching position requires higher level degree
- The committee questioned the added requirements of taking the AS-T, the utility of the degrees, and the student benefits

Motion to block items 6 G.1-G.2 and approve; M/S/P

2. **AS Degree in Early Childhood Education (36 Units)**

Catalog Description: *The field of early care and education is a dynamic and growing area of study for students who seek to work with young children up to age eight. Students who earn an AS degree in Early Childhood Education will play a pivotal role in the lives of children, families and their local community. All students who complete this degree will achieve competency in promoting child development and learning, building family and community relationships, implementing developmentally appropriate curricula while learning about child assessment systems, teaching in a diverse society, and becoming lifelong learners.*

PRR Approval Date: 11/25/2024

Rationale: *Department offers AS-T Degree in Early Childhood Education*

Effective Term: Fall 2025

See Action Item 6 G.1

3. **AS Degree in Agriculture and Natural Resources (34-37 Units)**

Catalog Description: *This program meets the lower division major preparation for a similar major at CSU, Chico.*

PRR Approval Date: 11/25/2024

Rationale: *Curriculum outdated and does not align with CSUC*

Effective Term: Fall 2025

Jennifer Charles-Tollerup represented Agriculture and Natural Resources

- This program no longer aligns with any degrees offered at transfer institutions

Motion to approve; M/S/P

4. **Certificate in Child and Family Studies (15 Units)**

Catalog Description: *(Not Eligible for Financial Aid) Students who earn a certificate in Child and Family studies develop skills that are valued by employers. Certificate holders may begin careers as assistant health educators, early intervention/special education assistants, family service workers, family advocates, family support specialists, home visitors, parent educators/trainers, social services caseworkers, strengthening families trainers, youth workers and other services providers for community agencies that serve children, families, and communities.*

PRR Approval Date: 11/25/2024

Rationale: *Program realignment*

Effective Term: Fall 2025

- The main goal is to offer certificates that lead to a job and this one does not

Motion to approve; M/S/P

7. **Discussion Item(s)**

- A. AP 4025 - Philosophy and Criteria for Associate Degree and General Education – Erik Shearer
Dr. Robert White represented AP 4025

- AP 4025 has been approved by the Curriculum Committee and Academic Senate. College Council has requested a re-review and recommended adding:
 - Courses may not fulfill more than one GE area to ensure courses are meeting the intent of a single GE area
- Courses that meet more than one IGETC GE area: ETHS 10, ETHS 30, and HIST 18
- The spirit of GE is for students to have a broad experience across multiple disciplines
- Several committee members questioned how a 3.0 unit 51 hour course can meet the requirements in two separate GE areas
- This item will be discussed at the next Curriculum Committee meeting on February 3, 2025

B. Cal-GETC GE Minimum Grade Requirements – Dr. Robert White

- The Degree Planner Users Group (DPUG) discussed the GE minimum grade requirements at their last meeting
- Currently, students can get a D grade and meet local GE requirements if overall GPA is 2.0 or higher
- Math and English competencies once required C grade or higher; now students are allowed to receive a D grade which is considered sub-standard
- One local option is to go back to competency model for Math/English and change minimum degree requirements to match Cal-GETC (C grade or better in all areas)
- Statewide GE policies vary and some colleges require:
 - C grade or better for Math/English only
 - Minimum C grade for all GE
 - C grade or better in Golden 4 areas (Math, English, Oral Communication, and Critical Thinking)
- The committee discussed several concerns:
 - Minimum grade requirements for different catalog years is confusing for students
 - Transfer students seeking a higher degree may not receive credit for D grades
 - Requiring a C grade or better in Golden 4 areas only minimize the importance of other GE areas, and may limit future options for students
- The Curriculum Committee will examine possible options and present them to Academic Senate for consideration
- These options will be discussed at the next Curriculum Committee on February 3, 2025:
 - Do nothing with current GE grade requirements (D grade allowed in any GE area with 2.0 G.P.A.)
 - Require C grade or better for all GE courses
 - Require C grade or better for only Golden 4 area GE courses
 - Require C grade or better for only English/Math GE courses

C. Future Meetings

- Spring Curriculum Committee Retreat – January 23, 2025
 - Donna Davis announced that Patrick McDougall will be assisting with the Curriculum Chair duties in Spring 2025, and will take over as the new chair in Fall 2025
- February 3, 2025

8. **Adjournment**

Motion to adjourn; M/S/P
