



Curriculum Committee MINUTES November 4, 2024

Members Present

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| Donna Davis, Chairperson | Sarah McArthur, Chemistry |
| Denise Adams, Dean | Erik Shearer, V.P. of Instruction |
| Kimberly Bartsch, Mathematics | Rachel Sicke, Counselor |
| Garrett Fernandez, AS Representative | Heather Springer, Equity & Inclusion Specialist |
| Anthony Ferro, Associate Faculty, Kinesiology | Elena Tan, Associate Faculty, Japanese |
| Tia Germar, Library | Dr. Shannan Troxel, Communication Studies |
| Irma Gonzalez Cuadros, Academic Senate | Dr. Jacob Vazquez, Agriculture |
| Jessica Jackson, Articulation Officer | Suzanne Wakim, SLO Coordinator |
| Craig Kielb, Automotive | Dr. Robert White, Dean |
| Phillip Manning, Drafting/Manufacturing | |

Members Absent

Felicia Flores, Cosmetology

Guests Present

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| Cynthia Bynoe, Anthropology | Deb McCabe, Communication Studies |
| Molly Emmons, English | Carrie Monlux, Dean |
| Isidoro Guzman, Ethnic Studies | Thomas Cox, Chemistry |

AGENDA

Items not on the consent agenda may be approved in one meeting with a supermajority vote (over 2/3 of participating members vote yes).

1. **Agenda Adoption - 1 minute**

- Donna Davis recited the required Brown Act Zoom meeting statement
- Motion to amend agenda to change meeting location to Chico Center, Room 160; M/S/P
Motion to approve amended agenda; M/S/P

2. **Minutes Approval - 1 minute**

- A. October 21, 2024
Motion to approve minutes; M/S/P

3. **General Announcements - 3 minutes**

Curriculum Committee members are invited to make announcements to the committee

- J. Jackson mentioned the following:
 - Cal-GETC Area 1C Oral Communication does not have reciprocity with IGETC; all other courses will migrate from IGETC to Cal-GETC
 - Curriculum Regionals are in Oakland on November 16, 2024
 - AB 2057 passed and allows up to 66 units for ADTs

4. **Public Comments - 3 minutes**

Members of the public are invited to comment on items not on the agenda

- None

5. **Consent Agenda - 2 minutes**

A. New Course(s)

1. **PAR 303 - Family Dynamics (0 Unit)**

Catalog Description: *This course assists parents and caregivers in learning the characteristics needed for healthy environments and relationships in the home while recognizing the uniqueness of each family dynamic. The focus is on ways parents and caregivers can care for themselves while providing the stability needed to meet the physical and emotional needs of children. Unlimited repeats. Ungraded.*

Contact Hours: 25.50 Lecture

Credit Status: Noncredit

Discipline: Adult Education, Masters in Child Development/Early Childhood Education,

Parent Education: Noncredit, Masters in Psychology, and Vocational: Noncredit

Noncredit Category: Parenting

Orientation: Exempt

Ped Cap: 25

Program Status: Standalone

Transfer Status: Non-transferable

Rationale: *Butte County community support*

Effective Term: Fall 2025

2. **DSPS 205 - Fundamentals of Writing (3 Units)**

Catalog Description: *This course is designed to improve the written communication skills of students with intellectual disabilities. The focus of this course is on pre-writing strategies involving common daily communications that facilitate organizational patterns of text. Grammar, semantics of conjunctions, vocabulary in context, and punctuation are practiced to enhance writing abilities.*

Contact Hours: 51 Lecture

Discipline: Counseling: DSPS, Developmental Disability: DSPS, Learning Disabilities: DSPS, and Physical Disabilities: DSPS

Ped Cap: 15

Prerequisite: Registered with DSPS or permission of instructor

Program Status: Standalone

Transfer Status: Non-transferable

Rationale: *Students need the basic skills foundation to be successful in transfer level English courses*

Effective Term: Fall 2025

B. Course Modification(s)

1. **DSPS 204 - Fundamentals of Reading**

Catalog Description: *This reading course is designed for students with intellectual disabilities. Each student will be assessed at the beginning of the course and will be provided reading instruction that is closely supervised and individualized based on the results of the assessment.*

Minor Modification: Change in discipline (add Counseling: DSPS, Learning Disabilities: DSPS, and Physical Disabilities: DSPS), objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2025

2. **DSPS 206 - Fundamentals of Math**

Catalog Description: *This math course is designed for students with intellectual disabilities. Each student will be assessed at the beginning of the course and will be provided math instruction that is closely supervised and individualized based on the results of the assessment.*

Minor Modification: Change in discipline (add Counseling: DSPS, Learning Disabilities: DSPS, and Physical Disabilities: DSPS), objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2025

3. **DSPS 207 – Fundamentals of College**

Catalog Description: *This course is designed for students with disabilities to help identify and compensate for educational limitations and/or acquire the skills necessary to complete their education objectives. Topics covered include fundamentals of college and college exploration along with community and college resources. The class will also address motivation for college, self-discipline, and how to address stress factors associated with college.*

Minor Modification: Change in basic skills CB08 (from NBS to B), prerequisite (add “Registered with DSPS or permission of instructor”), catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2025

4. **DSPS 210 – Adaptive Computer Lab**

Catalog Description: *This is a course involving the use of adaptive computer software and hardware. This course will offer students with disabilities the opportunity to enhance their computer skills via the adaptive hardware and software prescribed for them. The course will be project-oriented and will allow students to increase their skills with the prescribed adaptive computer and application software. Pass/No Pass only. Open Entry/Open Exit.*

Minor Modification: Change in catalog description, unit titles, and examples of assignments

Rationale: *Curriculum review*

Effective Term: Fall 2025

[Motion to approve consent agenda; M/S/P \(Ayes 16; Nays 0; Abstention 1\)](#)

6. **Action Item(s) – 105 minutes**

A. **Common Course Numbering Course Modification(s)**

1. **COMM C1000 - Introduction to Public Speaking (3 Units)**

Catalog Description: *In this course, students learn and apply foundational rhetorical theories and techniques of public speaking in a multicultural democratic society. Students discover, develop, and critically analyze ideas in public discourse through research, reasoning, organization, composition, delivery to a live audience and evaluation of various types of speeches, including informative and persuasive speeches. (C-ID COMM 110).*

Major Modification: Change in course prefix, number, and title (was “CMST-2 Public Speaking”), GE (CalGETC 1C), catalog description, objectives, unit titles, methods of evaluation, and materials of instruction

Programs Impacted:

- AS in Agriculture Science
- AS in Health Occupations Preparation
- AS in Business Management
- CA in Business Management
- AS in Marketing
- CA in Marketing
- AS in Small Business/Entrepreneurship
- CA in Retail Management
- AA-T in Communication Studies 2.0
- AA in Communication Studies
- AS in Computer System Administration
- CA in Computer System Administration
- AS in Cyber-Security Practitioner
- CA in Cyber-Security Practitioner
- AA-T in Elementary Teacher Education
- AA in Language Arts
- AS in Accelerated Track Registered Nursing (prerequisite)
- AS in Accelerated Track Registered Nursing: LVN to ADN (prerequisite)

- AS in Registered Nursing (prerequisite)
- AS in Registered Nursing: LVN to ADN (prerequisite)
- AS in Respiratory Care (prerequisite)
- CA in Engineering Fundamentals (new for 2025-26)

Rationale: *Common Course Numbering Project AB 1111*

Effective Term: Fall 2025

Request for one meeting approval

Deb McCabe represented COMM C1000

- The COMM C1000 template was developed in a collaborative process with discipline faculty
- This course is grounded in theory and rhetoric, and was created to meet Cal-GETC Area 1C standards
- The committee reviewed the Common Course Numbering (CCN) Policy and Procedure process
- Part 1 and Part 2 course outline of record (COR) content differences were discussed; all Part 2 content is highlighted in yellow
- There were several questions about the differences between CMST 2 and COMM C1000, and if faculty would need to change the delivery of this course
- There was additional discussion about COMM courses being re-submitted for Cal-GETC Area 1C in December

Motion to waive the two-meeting rule and approve; M/S/P (Ayes 17; Nays 0)

2. ENGL C1000 - Academic Reading and Writing (4 Units)

Catalog Description: *In this course, students receive instruction in academic reading and writing, including writing processes, effective use of language, analytical thinking, and the foundations of academic research. This course focuses on close reading; expository, argumentative, and fictional texts; and develops expository, persuasive and argumentative academic writing. Essays will demonstrate analysis, critique, and synthesis. Graded only.*

(C-ID ENGL 100).

Major Modification: Change in course number and title (was "ENGL-2 Reading and Composition"), GE (CalGETC 1A), prerequisite (from "Eligibility to enroll in a transferable English composition course" to "Placement as determined by the college's multiple measures assessment process"), catalog description, objectives, unit titles, methods of evaluation, and materials of instruction

Programs Impacted:

- AS in Court Personnel/Pre-Law
- CA in Court Personnel/Pre-Law
- AS in Health Occupations Preparation
- AA-T in Elementary Teacher Education
- AS in Civil Engineering Technology
- CA in Civil Engineering Technology
- AA in Language Arts
- CA in Fire Technology
- AS in Accelerated Track Registered Nursing (prerequisite)
- AS in Accelerated Track Registered Nursing: LVN to ADN (prerequisite)
- AS in Licensed Vocational Nursing (prerequisite)
- AS in Registered Nursing (prerequisite)
- AS in Registered Nursing: LVN to ADN (prerequisite)
- CA in Licensed Vocational Nursing (prerequisite)
- CA in Engineering Fundamentals (new for 2025-26)

Rationale: *Common Course Numbering Project AB 1111*

Effective Term: Fall 2025

Request for one meeting approval

Molly Emmons represented ENGL C1000

- The department added Part 2 content to ensure articulation agreements with UC/CSU
- The committee questioned the differences between ENGL C1000 and ENGL C1000E; ENGL C1000E includes activity hours

Motion to block items 6 A.2-A.4; M/S (*motion fails*)

Motion amended to block items 6 A.2-A.3; M/S/P

Motion to waive the two-meeting rule and approve blocked items; M/S/P (Ayes 17; Nays 0)

3. ENGL C1000E - Academic Reading and Writing (4 Units)

Catalog Description: *In this course, students receive instruction in academic reading and writing, including writing processes, effective use of language, analytical thinking, and the foundations of academic research. This course includes embedded support. This course builds on literacy practices by developing expository and argumentative writing, awareness of audience, purpose and research strategies including documentation. Primarily expository and argumentative texts will be used, responding to a variety of rhetorical situations. Graded only. (C-ID ENGL 100).*

Major Modification: Change in course number and title (was "ENGL-3 Reading and Composition Intensive"), GE (CalGETC 1A), prerequisite (from "Eligibility to enroll in a transferable English composition course" to "Placement as determined by the college's multiple measures assessment process"), catalog description, objectives, unit titles, methods of evaluation, and materials of instruction

Programs Impacted:

- AS in Court Personnel/Pre-Law
- CA in Court Personnel/Pre-Law
- AS in Health Occupations Preparation
- AA-T in Elementary Teacher Education
- AS in Civil Engineering Technology
- CA in Civil Engineering Technology
- AA in Language Arts
- CA in Fire Technology
- AS in Accelerated Track Registered Nursing (prerequisite)
- AS in Accelerated Track Registered Nursing: LVN to ADN (prerequisite)
- AS in Licensed Vocational Nursing (prerequisite)
- AS in Registered Nursing (prerequisite)
- AS in Registered Nursing: LVN to ADN (prerequisite)
- CA in Licensed Vocational Nursing (prerequisite)
- CA in Engineering Fundamentals (new for 2025-26)

Rationale: *Common Course Numbering Project AB 1111*

Effective Term: Fall 2025

Request for one meeting approval

See Action Item 6 A.2

4. ENGL C1001 - Critical Thinking and Writing (3 Units)

Catalog Description: *In this course, students receive instruction in critical thinking for purposes of constructing, evaluating, and composing arguments in a variety of rhetorical forms, using primarily non-fiction texts, refining writing skills and research strategies developed in ENGL C1000 Academic Reading and Writing (or C-ID ENGL 100) or similar first-year college writing course. This course offers instruction in information literacy, and proper documentation. Students are required to write essays with progressive revisions and multiple drafts (minimum 5,000 words). (C-ID ENGL 105).*

Major Modification: Change in course number and title (was "ENGL-11 Communication and Critical Thinking), GE (CalGETC 1B), prerequisite (from "ENGL 2 or ENGL 3" to "College-level

composition (ENGL C1000/ ENGL C1000H/ ENGL C1000E/ C-ID ENGL 100) or equivalent"), catalog description, objectives, unit titles, methods of evaluation, and materials of instruction

Programs Impacted:

- AA-T in Elementary Teacher Education
- AA-T in English
- AA-T in Journalism

Rationale: *Common Course Numbering Project AB 1111*

Effective Term: Fall 2025

Request for one meeting approval

Molly Emmons represented ENGL C1001

- M. Emmons served on the faculty group to develop this CCN template
- Part 2 COR content was added for articulation purposes

Motion to waive the two-meeting rule and approve; M/S/P (Ayes 17 ; Nays 0)

5. **POLS C1000 - American Government and Politics (3 Units)**

Catalog Description: *This course is an introduction to government and politics in the United States and California. Students examine the constitutions, structure, and operation of governing institutions, civil liberties and civil rights, political behaviors, political issues, and public policy using political science theory and methodology. (C-ID POLS 110).*

Major Modification: Change in course prefix, number, and title (was "POS-2 United States Government"), GE (CalGETC 4), catalog description, objectives, unit titles, methods of evaluation, and materials of instruction

Programs Impacted:

- AA-T in Elementary Teacher Education
- AA in Liberal Studies
- AA in Liberal Studies: Bilingual Pattern
- AS in Fire Technology
- CA in Fire Technology
- AA-T in Journalism
- AA-T in Political Science
- AA in Social and Behavioral Science
- AA in Social Science (new for 2025-26)

Rationale: *Common Course Numbering Project AB 1111*

Effective Term: Fall 2025

Request for one meeting approval

Cynthia Bynoe represented POLS C1000

- C. Bynoe served on the faculty taskforce group to develop this CCN template
- Course includes new theory, methodology, and is similar to C-ID

Motion to waive the two-meeting rule and approve; M/S/P (Ayes 17; Nays 0)

6. **PSYC C1000 - Introduction to Psychology (3 Units)**

Catalog Description: *This course is an introduction to psychology, which is the study of the mind and behavior. Students focus on theories and concepts of biological, cognitive, developmental, environmental, social, and cultural influences; their applications; and their research foundations. Topics also include the science of psychology, ethics, perception, learning and memory, motivation and emotion, sexuality and gender, stress and health, personality, psychological disorders and therapies, and applied psychology. (C-ID PSY 110).*

Major Modification: Change in course number and title (was " PSY-1 Principles of Psychology"), GE (CalGETC 4), catalog description, objectives, unit titles, methods of evaluation, and materials of instruction

Programs Impacted:

- AS-T in Administration of Justice

- AS-T in Public Health Science
- AS in Health Occupations Preparation
- AA-T in Child and Adolescent Development
- AS-T in Nutrition and Dietetics
- AS in Nutrition and Food Science
- AA-T in Kinesiology
- AS in Accelerated Track Registered Nursing (prerequisite)
- AS in Accelerated Track Registered Nursing: LVN to ADN (prerequisite)
- AS in Registered Nursing (prerequisite)
- AS in Registered Nursing: LVN to ADN (prerequisite)
- AA-T in Psychology
- AS in Respiratory Care (prerequisite)
- AA in Social and Behavioral Science
- AA in Social Science (new for 2025-26)

Rationale: *Common Course Numbering Project AB 1111*

Effective Term: Fall 2025

Request for one meeting approval

Jessica Jackson represented PSYC C1000

- J. Jackson worked collaboratively with N. Murawski to add Part 2 content for articulation purposes

Motion to waive the two-meeting rule and approve; M/S/P (Ayes 17; Nays 0)

7. **STAT C1000 - Introduction to Statistics (4 Units)**

Catalog Description: *This course is an introduction to statistical thinking and processes, including methods and concepts for discovery and decision-making using data. Topics include descriptive statistics; probability and sampling distributions; statistical inference; correlation and linear regression; analysis of variance, chi-squared, and t-tests; and application of technology for statistical analysis including the interpretation of the relevance of the statistical findings. Students apply methods and processes to applications using data from a broad range of disciplines. (C-ID MATH 110).*

Major Modification: Change in course prefix and number (was "MATH-18"), GE (CalGETC 2), prerequisite (from "Intermediate Algebra or equivalent" to "Placement as determined by the college's multiple measures assessment process or completion of a course taught at or above the level of intermediate algebra"), catalog description, objectives, unit titles, methods of evaluation, and materials of instruction

Programs Impacted:

- AS-T in Administration of Justice
- AS-T in Agriculture Business
- AS in Agriculture and Natural Resources
- AS-T in Public Health Science
- AA-T in Anthropology
- AS in Health Occupations Preparation
- AS-T in Business Administration 2.0
- AS in Business Administration
- AS-T in Child and Adolescent Development
- AS in Computer Information Systems
- AA-T in Economics
- AS-T in Agriculture Plant Science
- AS-T in Nutrition and Dietetics
- AS in Nutrition and Food Science
- AA-T in Geography
- AA-T in Journalism

- AA-T in Kinesiology
- AA in Physical Education: Exercise Physiology
- AS-T in Mathematics
- AS in Environmental Science
- AS in Physical Science
- AA-T in Political Science
- AA-T in Psychology
- AS in Respiratory Care (prerequisite)
- AA-T in Sociology
- AA in Mathematics and Science (new for 2025-26)

Rationale: *Common Course Numbering Project AB 1111*

Effective Term: Fall 2025

Request for one meeting approval

Kimberly Bartsch represented STAT C1000

- After further discussion with discipline faculty, all required content is included in the CCN template; no additional Part 2 content is needed
- The committee questioned the need to add Part 2 content and if C-ID evaluators are mathematics faculty

Motion to block 6 A.7-A.8; M/S/P

Motion to waive the two-meeting rule and approve blocked items; M/S/P (Ayes 17 ; Nays 0)

8. **STAT C1000E - Introduction to Statistics (4 Units)**

Catalog Description: This course is an introduction to statistical thinking and processes, including methods and concepts for discovery and decision-making using data. Topics include descriptive statistics; probability and sampling distributions; statistical inference; correlation and linear regression; analysis of variance, chi-squared, and t-tests; and application of technology for statistical analysis including the interpretation of the relevance of the statistical findings. Students apply methods and processes to applications using data from a broad range of disciplines. This course has embedded support. (C-ID MATH 110).

Major Modification: Change in course prefix, number, and title (was "MATH-18s Introduction to Statistics with Support"), GE (CalGETC 2), prerequisite (from "Intermediate Algebra or equivalent" to "Placement as determined by the college's multiple measures assessment process or completion of a course taught at or above the level of intermediate algebra"), catalog description, objectives, unit titles, methods of evaluation, and materials of instruction

Programs Impacted:

- AS-T in Administration of Justice
- AS-T in Agriculture Business
- AS in Agriculture and Natural Resources
- AS-T in Public Health Science
- AA-T in Anthropology
- AS in Health Occupations Preparation
- AS-T in Business Administration 2.0
- AS in Business Administration
- AS-T in Child and Adolescent Development
- AS in Computer Information Systems
- AA-T in Economics
- AS-T in Agriculture Plant Science
- AS-T in Nutrition and Dietetics
- AS in Nutrition and Food Science
- AA-T in Geography
- AA-T in Journalism

- AA-T in Kinesiology
- AA in Physical Education: Exercise Physiology
- AS-T in Mathematics
- AS in Environmental Science
- AS in Physical Science
- AA-T in Political Science
- AA-T in Psychology
- AS in Respiratory Care (prerequisite)
- AA-T in Sociology
- AA in Mathematics and Science (new for 2025-26)

Rationale: *Common Course Numbering Project AB 1111*

Effective Term: Fall 2025

Request for one meeting approval

See Action item 6 A.7

- There were several committee questions about CCN Phase 2 template courses, and if these courses should be voted on as a block for efficiency purposes

7. Discussion Item(s)

A. Course Outline of Record (COR) Lecture/Activity/Lab Topic Hours – Erik Shearer

- Lecture/activity/lab topic hours are not required on course outlines of records (CORs)
- A question was presented to the committee about how faculty track hours spent on each lecture/activity/lab topic
- It was mentioned there is no way to check these hours as the content is woven throughout the COR
- CCN templates do not break out hours, so this is complicated with Part 1 and Part 2 content hours as UC/CSU reviewers may reject a course based on topic hours distribution
- It was recommended to remove hours from the CORs across all local curriculum as these hours are theoretical, unless there's a rationale or requirement to retain them for certain learning domains (academics, nursing, etc.)
- The Office of Instruction will gather data from faculty about removing COR topic hours and bring this information back to the Curriculum Committee for consideration

Motion to remove hours from CORs; M (motion fails)

B. Prioritization/Potential Delay of New Curriculum Due to CCN and CalGETC – Donna Davis

- New standalone credit courses
- New programs
- The committee discussed the upcoming timelines for CCN, Cal-GETC GE, curriculum review, and the workload involved in these processes
- All these processes take a considerable amount of time, so possibly limiting curriculum activity and/or prioritizing items will help to maintain workflow
- The committee discussed a possible moratorium, giving faculty ample notice and parameters
- The committee brainstormed ways to manage the current workflow and to prioritize proposals based on internal/external needs
- Several members were concerned about meeting the needs of the community, Strategic Enrollment Management (SEM) plan, and being transparent about the process
- It was suggested faculty should be aware of the potential curriculum log jam due to outside mandates, and a formal announcement should be vetted through Academic Senate so they understand the current workload of the Curriculum Committee

- Current curriculum webpage timeline notice includes: “Some requests may have a higher priority than others” and “items will be placed on the agenda after the Tech Review process is complete”
- It was suggested to add a CurrIQunet proposal notification about possible delays in the approval process
- Curriculum review must occur every 6 years to validate prerequisites/textbook and local accrediting process; CTE must review every two years to validate existence

C. Future Meetings

- November 18, 2024
- December 2, 2024

8. **Adjournment**

Motion to adjourn; M/S/P