



Curriculum Committee
Butte College
3536 Butte Campus Drive
Oroville, CA 95965

TO: Curriculum Committee Members
FROM: Donna Davis, Chairperson
SUBJECT: Curriculum Committee Meeting

Curriculum Committee meeting is Monday, April 7, 2025, 3:00-5:00 p.m. (Board Room SAS 360)

AGENDA

1. **Agenda Adoption - 1 minute**

2. **Minutes Approval - 1 minute**

A. March 24, 2025

3. **General Announcements - 3 minutes**

Curriculum Committee members are invited to make announcements to the committee

4. **Public Comments - 3 minutes**

Members of the public are invited to comment on items not on the agenda

5. **Information Item(s) - 2 minutes**

A. 2-Year CE Program Review

1. **Agriculture Engineering Technology (AET)**
2. **Construction (CNST)**
3. **Heating, Ventilation, and Air Conditioning (HVAC)**
4. **Manufacturing (MFG)**

B. New Subject(s) - Common Course Numbering

1. **ARTH - Art History**
2. **CDEV - Child Development**
3. **SOCI - Sociology**

6. **Action Item(s)**

A. New Course(s) - 10 minutes

1. **AJ 12 - Ethical Reasoning (3 Units)**

Catalog Description: *This course provides an introduction to concepts and theories of ethical decision-making, moral conduct, obligation and permission, justice, and responsibility, either generally or within areas of public policy or professional practice. Students will explore how determinism and relativism influence ideas about moral responsibility, and will examine Kohlberg's model of moral development to understand how ethical behavior evolves. The course also introduces influential philosophical traditions, including consequentialism, quantitative hedonism, and Kantian ethics, that guide evaluations of right and wrong and shape principled decision-making. The role of ethics in society is addressed, with attention to how these theories apply to real-world issues, codes of conduct, and policy considerations. Ultimately, the course fosters critical thinking, professional integrity, and just outcomes in the criminal justice system and other public service contexts. Graded only.*

Contact Hours: 51 Lecture

C-ID: LPPS 120
Discipline: Administrative of Justice
Distance Education: Lecture
Grading Method: Graded Only
Ped Cap: 45
Program Status: AS in Modern Policing
Transfer Status: UC
Rationale: *AS in Modern Policing required course for compliance with California Assembly Bill 89*
Effective Term: Fall 2026

2. **PSY 17 - Social Psychology for Modern Policing (3 Units)**

Catalog Description: *This course considers individual human behavior in relation to the social environment in modern policing. The power of the situation, other individuals, and the social group will be examined. Emphasized topics include: aggression, prejudice and stereotypes, interpersonal attraction, attitudes and attitude change, conformity, group phenomena, gender roles, cultural norms, person perception, and social cognition.*

Contact Hours: 51 Lecture

C-ID: PSY 170

Discipline: Masters in Psychology

Distance Education: Lecture

Ped Cap: 38

Program Status: AS in Modern Policing

Transfer Status/General Education: UC

Rationale: *AS in Modern Policing required course for compliance with California Assembly Bill 89*

Effective Term: Fall 2026

B. Course Modification(s) - 35 minutes

1. **ACCT 2 - Financial Accounting**

Catalog Description: *This is the study of accounting as an information system, examining why it is important and how it is used by investors, creditors, and others to make decisions. The course covers the accounting information system, including recording and reporting of business transactions with a focus on the accounting cycle, the application of generally accepted accounting principles, the financial statements, and statement analysis. Includes issues relating to asset, liability, and equity valuation, revenue and expense recognition, cash flow, internal controls, and ethics. (C-ID ACCT 110).*

Minor Modification: Change in unit titles, methods of instruction, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2025

2. **ACCT 4 - Managerial Accounting**

Catalog Description: *This course provides students an in depth study of how managers use accounting information in decision-making, planning, directing operations and controlling. It focuses on cost terms and concepts, cost behavior, cost structure and cost-volume-profit analysis. Includes issues relating to cost systems, cost control, profit planning, and performance analysis in manufacturing and service environments. (C-ID ACCT 120).*

Minor Modification: Change in work based learning (from B to C), unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2025

3. **ACCT 20 - Introduction to Accounting**

Catalog Description: *This course is an introductory accounting course designed for students with little or no prior training in accounting. Topics span the accounting cycle including analysis of*

business transactions, journalizing, posting, and preparation of financial statements using a hands-on approach. The course prepares students for entry level accounting careers, further study of accounting principles, or to help small business owners manage their own accounting records.

Minor Modification: Change in methods of evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2025

4. ACCT 30 – Accounting Capstone

Catalog Description: *This course is intended to be taken in one of the final two semesters of the accounting program to consolidate training of students who are entering the accounting workforce. The course involves substantial accounting simulations where students apply the accounting cycle, prepare supporting work-papers, create budgets and variance analysis, and synthesize their accounting skills. This course will assist students in preparing for the American Institute of Professional Bookkeepers' certification exam.*

Minor Modification: Change in methods of instruction, methods of evaluation, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2025

5. ACCT 100 – QuickBooks and Computerized Accounting

Catalog Description: *This course provides a transition from a manual accounting system to a typical computerized system. The objective is to collect, summarize and communicate information to decision makers and users via QuickBooks accounting software in comparison to other accounting software programs. Microsoft Excel will be utilized for data summation. Typical documents produced consist of purchase orders, checks, invoices, deposit slips, job cost reports, financial statements, bank reconciliations, payroll tax returns and 1099 forms.*

Major Modification: Change in title (from "QuickBooks Pro-Computerized Accounting" to QuickBooks and Computerized Accounting"), catalog description, hours (from 34 lecture/17 lab to 51 lecture), units (from 2 to 3), objectives, unit titles, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2026

6. ACCT 105 – Income Tax Preparation

Catalog Description: *This course is a study of the Federal and California income tax laws that apply to taxpayers, the application of the laws by computation of various practical problems and the completion of forms required by the Internal Revenue Service and the California State Franchise Tax Board. The requirements for becoming a licensed tax preparer and the rules and regulations governing licensed tax preparers are reviewed. This course is primarily designed for the vocational student. It will orient the student toward working with tax problems in an accounting office, a financial institution, an enrolled agent's office, the Internal Revenue Service, the California State Franchise Tax Board, a state licensed tax preparers' office or in their own office.*

Minor Modification: Change in examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2025

7. ACCT 110 – Accounting for Payroll

Catalog Description: *This course introduces students to the payroll function and the necessary record keeping needed to comply with California and federal laws and regulations. Both manual and computer applications are included.*

Minor Modification: Change in unit titles, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2025

8. ACCT 128 – Small Business Accounting

Catalog Description: This course is an overview of basic bookkeeping methods from a small business perspective. Topics discussed will include business entity types, accounts receivable, accounts payable, bank reconciliations, sales tax, electronic spreadsheets, trial balance, income statement, and the balance sheet for a small business. Students will also be introduced to the basic functions of computerized accounting systems. Emphasis will be on providing answers to questions commonly asked by small business owners.

Major Modification: Change in hours (from 25.5 lecture/25.5 lab to 68 activity), catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction

Rationale: Curriculum review

Effective Term: Fall 2026

9. AGS 50 – General Soils

Catalog Description: The study of soil physical, chemical and biological properties. Soil use and management including erosion, moisture retention, structure, cultivation, organic matter and microbiology. Laboratory topics include soil type, classification, soil reaction, soil fertility and physical properties of soil. (C-ID AG-PS 128L).

Minor Modification: Change in ped cap (from 56 to 24), objectives, examples of assignments, and materials of instruction

Rationale: Ped cap reduction and C-ID realignment

Effective Term: Fall 2025

10. CMST 14 – Argumentation and Debate

Catalog Description: This course emphasizes critical thinking for purposes of constructing, evaluating and revising written essays in preparation for debate, grounded in the rhetorical foundations of argumentation. Students will employ argumentation theory and critical reasoning to draft and revise a sequence of argumentative essays based on inquiry-driven research, methods of analysis, evidence use, and ethical advocacy (minimum 5,000 words). This writing instruction will enable students to prepare persuasive cases that advance, defend and refute reasoned positions, which will also be delivered through debate and public address. (C-ID COMM 120).

Minor Modification: Change in catalog description, objectives, unit titles, methods of evaluation, examples of assignments, and materials of instruction

Rationale: UC-E re-submission

Effective Term: Fall 2025

11. COS 14 – Hair Removal

Catalog Description: In this course, students will develop and demonstrate various temporary hair removal methods. Emphasis is placed on client consultation for hair removal service, creating a plan for the client's hair removal needs, client comfort and safety, and following health and safety guidelines. Practical and technical instruction will be applied towards the curriculum minimum requirements to qualify for a Board examination.

Minor Modification: Change in prerequisite (add "Permission of Instructor"), corequisite (delete COS 10, COS 11), catalog description, ped cap (from 35 to 28), objectives, unit titles, examples of assignments, and materials of instruction

Rationale: Program update

Effective Term: Fall 2025

12. COS 20 – Chemical Hair Services Theory

Catalog Description: In this course, students learn and develop an understanding and knowledge of the basic theoretical concepts that govern and guide salon-industry related chemistry, chemical texture

services, and the fundamentals of haircoloring. Topics such as Chemistry, Safety, Haircolor and Chemical Texture applications will be covered. Students will work towards the California State Board of Barbering and Cosmetology minimum hours and practical operations in subjects learned. Theoretical instruction will be applied towards the curriculum minimum requirements to qualify for a Board examination.

Minor Modification: Change in prerequisite (add "Permission of Instructor"), corequisite (delete COS 21), ped cap (from 35 to 28), catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction

Rationale: *Program update*

Effective Term: Fall 2025

13. **COS 300 – Cosmetology Practicum**

Catalog Description: This course is designed to prepare students and former students to sit for and successfully take California State Board Licensure Exams for Barbering, Cosmetology, Manicuring and Esthetics. This course reviews and reinforces the skills, knowledge and requirements demanded by the State Board of Barbering and Cosmetology for licensure. This course also offers additional guidance and tutoring in Barbering, Cosmetology, Manicuring and Esthetics concepts in preparation for State Board Exams. Practical and technical instruction will be applied towards the minimum 1,000-hour requirement to qualify for the board examinations. Unlimited repeats. Satisfactory/Unsatisfactory only. Open Entry/Open Exit.

Minor Modification: Change in prerequisite (delete "Current Enrollment in a Cosmetology Program"), ped cap (from 35 to 28), catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction

Rationale: *Program update*

Effective Term: Fall 2025

14. **FASH 13 - Fashion Drawing and Illustration**

Catalog Description: This course will introduce students to the techniques and applications of fashion drawing and illustration: developing the fashion figure with proportion and balance, drawing a variety of garment silhouettes and rendering fabrics and textures. Techniques using a variety of color and black/white media will also be explored.

Minor Modification: Change in unit titles, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2025

15. **FASH 74 - Historic Costume**

Catalog Description: This course introduces students to the history of clothing and costume including the influence of historic attire on current fashion apparel. The course examines the impacts of social class, religion and political conditions on expression through dress.

Minor Modification: Change in unit titles, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2025

16. **FASH 80 - Fashion Retailing**

Catalog Description: Introduces students to the process of buying and selling fashion merchandise for ultimate purchase by consumers. Topics include trend forecasting, assortment planning, the roles of fashion buyer and merchandise manager, and an exploration of international and domestic fashion markets.

Major Modification: Change in title (from "Retail Fashion Buying" to "Fashion Retailing", catalog description, DE (Lecture), objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2026

17. FASH 90 - Fashion Promotions

Catalog Description: *This course introduces students to contemporary fashion productions including fashion shows, fashion videos, and retail promotions. Students will learn how to plan and produce various aspects of fashion promotions including event marketing, show staging, lighting, music, models, modeling, writing commentary, and directing rehearsals.*

Minor Modification: Change in unit titles, examples of assignments, and materials of instruction

Rationale: *Curriculum review*

Effective Term: Fall 2025

C. Requisite Validation(s) – 5 minutes

1. COS 11 – Health, Safety and Sanitation Practicum

Change in prerequisite (add COS 10 or concurrent enrollment)

Catalog Year: 2025-2026

Effective Term: Fall 2025

2. COS 12 – Manicuring and Pedicuring I

Change in prerequisite (add "Permission of Instructor")

Catalog Year: 2025-2026

Effective Term: Fall 2025

3. COS 14 – Hair Removal

Change in prerequisite (add "Permission of Instructor"), corequisite (delete COS 10, COS 11)

Catalog Year: 2025-2026

Effective Term: Fall 2025

4. COS 17 – Trimming and Shaving I

Change in prerequisite (add "Permission of Instructor"; delete COS 10, COS 11)

Catalog Year: 2025-2026

Effective Term: Fall 2025

5. COS 19 – Hair Styling Services I

Change in corequisite (delete COS 10, COS 11)

Catalog Year: 2025-2026

Effective Term: Fall 2025

6. COS 21 – Chemical Hair Services Practicum

Change in prerequisite (add COS 20 or concurrent enrollment), corequisite (delete COS 20)

Catalog Year: 2025-2026

Effective Term: Fall 2025

7. COS 23 – Skin Care

Change in prerequisite (delete COS 10, COS 11)

Catalog Year: 2025-2026

Effective Term: Fall 2025

8. COS 32 – Advanced Manicuring and Pedicuring

Change in prerequisite (delete COS 10, COS 11)

Catalog Year: 2025-2026

Effective Term: Fall 2025

D. Program Modification(s) – 15 minutes

1. AS in Accounting (40 Units)

Catalog Description: *Students planning an accounting career should be detail-oriented, be able to analyze and interpret facts and figures quickly and accurately, and make sound decisions. They must also be able to communicate the results. Patience, persistence, self-discipline, and concentration are essential. High school students considering an accounting career are encouraged to take English, mathematics, computer, accounting, and related business courses.*

Modification: Change in PLOs, and units (from 39 to 40)

Rationale: *Program update*

Effective Term: Fall 2026

2. AS in Cosmetology (26 Units)

Catalog Description: *The AS degree in Cosmetology is a minimum 1,000-hour course of study designed to meet the State of California Cosmetology Act. Butte College offers two different pathways to the degree: a two-semester traditional day program (offered in fall and spring) and an evening-only program (offered in fall, winter, spring, and summer). Students who enroll in the evening program should be committed to the entirety of the program for 12 consecutive months, beginning each fall. Both program pathways meet the curricular requirement mandated by the State Board of Barbering & Cosmetology that enable a successful student to also earn a Certificate of Achievement, a Hair Styling Certificate, meet state licensing requirements for curricular training, and prepare to pass the written state examination for licensure to practice cosmetology in the State of California. No additional general education or district requirements need to be completed for the Certificate of Achievement or the Hair Styling Certificate, although students may also complete additional general education requirements to receive an Associate's Degree.*

Modification: Change in About the Program, and program map

Rationale: *Program update*

Effective Term: Fall 2025

3. Certificate of Achievement in Accounting (29 Units)

Catalog Description: *See AS Degree in Accounting.*

Modification: Change in PLOs, and units (from 28 to 29)

Rationale: *Program update*

Effective Term: Fall 2026

4. Certificate of Achievement in Professional Accountant (18 Units)

Catalog Description: *The Certificate of Achievement in Professional Accountant offers a selection of courses including first year college accounting as well as more advanced and specialized courses in Accounting software. Courses in this certificate provide skills which lead to a number of goals, including skills to assist in career development, advancement for those who are already employed, and skills needed by CPA's today.*

Modification: Change in PLOs, and units (from 17 to 18)

Rationale: *Program update*

Effective Term: Fall 2026

5. Certificate in Account Clerk (12-13 Units)

Catalog Description: *(Not Eligible for Financial Aid) See AS Degree in Accounting.*

Modification: Change in units (from 14-15 to 12-13); Select one option (delete BCIS 18, BUS 62, and ECON 4)

Rationale: *Program update*

Effective Term: Fall 2026

6. Certificate in Tax Preparer (13 Units)

Catalog Description: *(Not Eligible for Financial Aid) The requirements for becoming a licensed tax preparer and the rules and regulations governing licensed tax preparers are reviewed. Students planning an accounting career should be detail-oriented, be able to analyze and interpret facts and figures quickly and accurately, and make sound decisions. They must also be able to communicate the results. Patience, persistence, self-discipline, and concentration are essential.*

Modification: Change in units (from 15 to 13); Select one option (delete BCIS 13, BCIS 18, BUS 62, and ECON 4)

Rationale: *Program update*

Effective Term: Fall 2026

7. Discussion Item(s)

A. Future Meetings

- April 21, 2025
- May 5, 2025
- May 19, 2025

8. Adjournment
