



## Curriculum Committee MINUTES September 25, 2023

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### **Members Present**

Donna Davis, Chairperson	Dr. Leslie Henson, English
Kam Bull, Dean	Jessica Jackson, Articulation Officer
Matthew Cervantes, Computer Science	Erik Shearer, Vice President of Instruction
Dr. Shaun-Adrián Choflá, Family & Community	Rachel Sicke, Counselor
Dr. Cristina Dahl, Equity & Inclusion Specialist	Elena Tan, Associate Faculty, Japanese
Felicia Flores, Cosmetology	Dr. Jacob Vazquez, Agriculture
Irma Gonzalez Cuadros, Academic Senate	Suzanne Wakim, SLO Coordinator

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### **Members Absent**

Denise Adams, Dean	Patrick McDougall, Physics
Anthony Ferro, Associate Faculty, Kinesiology	Margarita Villalba, Associate Faculty, Child Development
Tia Germar, Library	

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### **Guests Present**

Don Beasley, Public Safety Education	Meredith Marasco, Admissions & Records
Laurie Bowles, Nursing	Carrie Monlux, Dean
Molly Emmons, English	Brian Reinbold, Physical Science
Kelly Fredericks, English	Jason Trento, Physical Sciences
Ryan Heimlich, Music	

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## AGENDA

- 1. Agenda Adoption**  
Motion to amend agenda to postpone item E.10, and add DE lecture and lab to item E.11; M/S/P
- 2. Minutes Approval**  
A. May 15, 2023  
Motion to approve minutes; M/S/P
- 3. General Announcements (3 minutes)**  
Curriculum Committee members are invited to make announcements to the committee
  - Jessica Jackson attended an AB 1111 webinar and will distribute the notes to committee members
- 4. Public Comments (3 minutes)**  
Members of the public are invited to comment on items on the agenda
  - None
- 5. Consent Agenda**
  - None
- 6. Information Item(s)**
  - None

## 7. Action Item(s)

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### A. General Education

#### 1. **NSG 6 – Accelerated Track Clinical I**

**Butte:** Multicultural Breadth Competency

*Effective Term: Fall 2024*

#### 2. **NSG 17 – Accelerated Track Clinical III**

**Butte:** Multicultural Breadth Competency

*Effective Term: Fall 2024*

Laura Bowles represented Nursing

- The committee discussed adding Multicultural Breadth Competency to NSG 6, NSG 17
- There were several concerns about the resources to teach multicultural responsive skills and the tendencies reflected in the course outlines
- It was explained that Multicultural Breadth Competency is attached to individual courses, but is only met through completion of the Accelerated Nursing Track program

Motion to block items A.1 and A.2; M/S/P

Motion to postpone vote to the next Curriculum Committee meeting to add nursing program elements and course content; M/S/P

### B. Pedagogical Cap Change(s)

#### 1. **RT 110 – Fundamentals of Respiratory Care**

From 32 to 24

**Justification:** Safety and Compliance

*Effective Term: Fall 2024*

#### 2. **RT 118 - Respiratory Care Pharmacology**

From 32 to 24

**Justification:** Safety and Compliance

*Effective Term: Fall 2024*

#### 3. **RT 120 - Concepts in Respiratory Care**

From 32 to 24

**Justification:** Safety and Compliance

*Effective Term: Fall 2024*

#### 4. **RT 125 - Introduction to Clinical Respiratory Care**

From 32 to 24

**Justification:** Safety and Compliance

*Effective Term: Fall 2024*

#### 5. **RT 135 - Fundamentals of Clinical Respiratory Care**

From 32 to 24

**Justification:** Safety and Compliance

*Effective Term: Fall 2024*

#### 6. **RT 140 - Fundamentals of Intensive Respiratory Care**

From 32 to 24

**Justification:** Safety and Compliance

*Effective Term: Fall 2024*

#### 7. **RT 142 - Neonatal and Pediatric Respiratory Care**

From 32 to 24

**Justification:** Safety and Compliance

*Effective Term: Fall 2024*

#### 8. **RT 145 - Advanced Respiratory Care Procedures**

From 32 to 24

**Justification:** Safety and Compliance

*Effective Term: Fall 2024*

9. **RT 155 - Respiratory Care Practicum I**

From 32 to 24

**Justification:** Safety and Compliance

*Effective Term: Fall 2024*

10. **RT 160 - Respiratory Care Seminar II**

From 32 to 24

**Justification:** Safety and Compliance

*Effective Term: Fall 2024*

11. **RT 165 - Respiratory Care Practicum II**

From 32 to 24

**Justification:** Safety and Compliance

*Effective Term: Fall 2024*

Donna Davis represented Respiratory Care

- The accrediting body recommended a ped cap of 24 due to our rural area and the difficulty of placing students in clinical rotations
- Lowering the ped cap will not impede the ability of students to get into the program

Motion to block items B.1-B.11 and place on consent; M/S/P

C. Request for Exempt from Orientation

1. **AJLE 162 - Academy Instructor Certification**

*Effective Term: Fall 2023*

Don Beasley represented Law Enforcement Academy

- POST requires instructors to attend and pass this course prior to teaching in industry
- The committee discussed the available support services presented to students during orientation

Motion to place on consent; M/S/P

D. Distance Education

1. **NSG 6 - Accelerated Track Clinical I**

DE: Hybrid

*Effective Term: Spring 2024*

- This online program is to introduce virtually caring for patients with varied pathophysiology that students may not see in the hospital setting

Motion to place on consent; M/S/P

2. **MUS 80 -Theory & Musicianship I**

DE: Lecture/Hybrid/Lab

*Effective Term: Spring 2024*

3. **MUS 82 -Theory & Musicianship II**

DE: Lecture/Hybrid

*Effective Term: Spring 2024*

4. **MUS 84 -Theory & Musicianship III**

DE: Lecture/Hybrid

*Effective Term: Spring 2024*

5. **MUS 86 -Theory & Musicianship IV**

DE: Lecture/Hybrid

*Effective Term: Spring 2024*

Ryan Heimlich represented Music

- Department is converting to hybrid modality to create flexibility for students enrolled in other performing and digital arts courses

Motion to block items D.2-D.5; M/S/P

Motion to amend MUS 80 as fully online and place on consent; M/S/P

## E. Course Modification(s)

### 1. **JOUR 2 – Introduction to Reporting and Newswriting**

**Catalog Description:** *An introduction to gathering, synthesizing/organizing and writing news in journalistic style across multiple platforms. Includes role of the journalist, exploration of career options, identification of areas of interest and overview of related legal and ethical issues. Students will report and write based on their original interviews and research to produce news content. Experiences may include covering speeches, meetings and other events, writing under deadline and use of AP Style. (C-ID JOUR 110).*

**Program Applicable:** AA-T Degree in Communication Studies, and AA-T Degree in Journalism

**Minor Modification:** Change in catalog description, objectives, unit titles, examples of assignments, and materials of instruction; *Effective Term: Fall 2024*

### 2. **JOUR 10 – Beginning Newspaper Production**

**Catalog Description:** *Student media practicum that includes a lab that regularly produces a news or feature non-fiction product with a journalism emphasis by and for students and distributed to a campus or community audience. Must include weekly news assignments. May include a variety of student media across multiple platforms, including print, broadcast, and online. Includes practical experience in design/layout, visual, online, multimedia journalism and emerging technologies. Must be student produced with student leadership. (C-ID JOUR 130).*

**Program Applicable:** AA-T Degree in Journalism

**Minor Modification:** Change in unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction; *Effective Term: Fall 2024*

### 3. **JOUR 12 – Intermediate Newspaper Production**

**Catalog Description:** *This course requires higher skill level and/or leadership/management involvement than JOUR 10. Intermediate student media practicum that includes a lab that regularly produces a news or feature non-fiction product with a journalism emphasis by and for students and distributed to a campus or community audience. Must include weekly news assignments. May include a variety of student media across multiple platforms, including print, broadcast, and online. Includes practical experience in design/layout, visual, online, multimedia journalism, emerging technologies and leadership/management. Must be student produced with student leadership. (C-ID JOUR 131).*

**Program Applicable:** AA-T Degree in Journalism

**Minor Modification:** Change in examples of assignments, and materials of instruction; *Effective Term: Fall 2024*

[Kelly Fredericks represented Journalism](#)

- [Course materials were adjusted to align better as students move through progressive course levels](#)

[Motion to block items E.1-E.3; M/S/P](#)

[Motion to place on consent agenda; M/S/P](#)

### 4. **KIN 13B – Theory of Basketball II**

**Catalog Description:** *This course provides instruction in the intermediate techniques and strategies of basketball as the game has developed and is played at secondary, intercollegiate, and professional levels. Emphasis will be placed on the mental aspect of basketball, team play, biomechanics, and film study at an intermediate level.*

**Program Applicable:** Standalone

**Minor Modification:** Change in materials of instruction; *Effective Term: Fall 2024*

### 5. **KIN 14B – Theory of Cross Country II**

**Catalog Description:** *This course provides instruction in the intermediate techniques and strategies of cross country as the sport has developed and is played at secondary, intercollegiate, and professional levels. Emphasis will be placed on the mental aspect of cross country, team play, biomechanics, and film study at an intermediate level.*

**Program Applicable:** Standalone

**Minor Modification:** Change in materials of instruction; *Effective Term: Fall 2024*

6. **KIN 17B – Theory of Soccer II**

**Catalog Description:** *This course provides instruction in the intermediate techniques and strategies of soccer as the game has developed and is played at secondary, intercollegiate, and professional levels. Emphasis will be placed on the mental aspect of soccer, team play, biomechanics, and film study at an intermediate level.*

**Program Applicable:** Standalone

**Minor Modification:** Change in materials of instruction; *Effective Term: Fall 2024*

7. **KIN 18B – Theory of Softball II**

**Catalog Description:** *This course provides instruction in the intermediate techniques and strategies of softball as the game has developed and is played at secondary, intercollegiate, and professional levels. Emphasis will be placed on the mental aspect of softball, team play, biomechanics, and film study at an intermediate level.*

**Program Applicable:** Standalone

**Minor Modification:** Change in materials of instruction; *Effective Term: Fall 2024*

8. **KIN 19B – Theory of Track and Field II**

**Catalog Description:** *This course provides instruction in the intermediate techniques and strategies of track and field as the sport has developed and is played at secondary, community college, and professional levels. Emphasis will be placed on the mental aspect of track and field, team play, biomechanics, and film study at an intermediate level.*

**Program Applicable:** Standalone

**Minor Modification:** Change in materials of instruction; *Effective Term: Fall 2024*

9. **KIN 20B – Theory of Volleyball II**

**Catalog Description:** *This course provides instruction in the intermediate techniques and strategies of volleyball as the game has developed and is played at secondary, intercollegiate, and professional levels. Emphasis will be placed on the mental aspect of volleyball, team play, biomechanics, and film study at an intermediate level.*

**Program Applicable:** Standalone

**Minor Modification:** Change in materials of instruction; *Effective Term: Fall 2024*

Jessica Jackson represented Kinesiology as the Articulation Officer

- Materials of instruction were updated for UCTCA resubmittal

Motion to block items E.4-E.9, waive the two-meeting rule, and approve; M/S/P

10. **LIS 11 – Research Strategies**

**Catalog Description:** *This course in college-level research provides students with a basic understanding of library research methods and the skills to identify, locate, access, evaluate, and cite sources effectively and ethically. Students are introduced to a variety of information resources and search tools available through academic libraries, with an emphasis on online resources. Additional topics include the value of information, misinformation/disinformation, and how bias and privilege play a part in information creation. These skills help students become strong researchers and life-long learners.*

**Program Applicable:** Standalone

**Minor Modification:** Change in ped cap (from 25 to 35), catalog description, objectives, unit titles, examples of assignments, and materials of instruction; *Effective Term: Fall 2024*

- [Item E.10 postpone to the next curriculum meeting](#)

11. **MUS 88 – Applied Music**

**Catalog Description:** *This course consists of individualized study of the appropriate techniques and repertoire for the specific instrument or voice being studied through private instruction. The emphasis is on the progressive development of skills needed for solo performance. Achievement is evaluated through a juried performance. This course may be repeated 3 times to meet the requirements of the AA-T in Music. (C-ID MUS 160).*

**Program Applicable:** AA-T Degree in Music

**DE:** [Lecture/Lab](#)

**Minor Modification:** Change in discipline (add "Commercial Music"), and materials of instruction; *Effective Term: Fall 2024*

Ryan Heimlich represented MUS 88

- Commercial Music discipline was added to increase flexibility and to have instructors available in the broader local area
- Distance education is not needed on this course (remove DE: Lecture/Lab)

Motion to remove online modality and place on consent; M/S/P

F. Prerequisite/Corequisite Validation; *Effective Catalog Year: 2023-2024 (Information Only)*

1. **PSC 51 - Weather Lab**

Change in prerequisite (from "None" to "PSC 50 or concurrent enrollment");

*Effective term: Fall 2023*

*Note: This change corrects a technical error from the Spring 2023 prerequisite enforcement project*

Brian Reinbold represented PSC 51

- PSC 50 and PSC 51 have always been tied together as a lecture and lab cohorts

The committee endorsed item F.1

G. Course Deletion(s)

1. **AUT 114 - Auto Body Repair**

**Program Applicable:** Standalone

**Rationale:** Course not offered in 5 yrs.

*Effective Term: Fall 2024*

2. **DRAM 18 - Musical Comedy Workshop**

**Program Applicable:** Certificate in Theatre Arts (elective choice; no change in units)

**Rationale:** Course not offered in 5 yrs.

*Effective Term: Fall 2024*

3. **EMS 172 - Community Paramedic - Mobile Integrated Health Care**

**Program Applicable:** Standalone

**Rationale:** Course not offered in 5 yrs.

*Effective Term: Fall 2024*

4. **FSC 100 - I-300 Intermediate Incident Command**

**Program Applicable:** Certificate in Incident Command-Finance (required core), Certificate in Incident Command-Logistics (required core), Certificate in Incident Command-Operations (required core), Certificate in Incident Command-Planning (required core)

**Rationale:** Course not offered in 5 yrs.

*Effective Term: Fall 2024*

5. **FSC 101 - I-400 Advanced Incident Command System**

**Program Applicable:** Certificate in Incident Command-Finance (required core), Certificate in Incident Command-Logistics (required core), Certificate in Incident Command-Operations (required core), Certificate in Incident Command-Planning (required core)

**Rationale:** Course not offered in 5 yrs.

*Effective Term: Fall 2024*

6. **FSC 102 - Incident Management 2**

**Program Applicable:** Certificate in Incident Command-Finance (required core), Certificate in Incident Command-Logistics (required core), Certificate in Incident Command-Operations (required core), Certificate in Incident Command-Planning (required core)

**Rationale:** Course not offered in 5 yrs.

*Effective Term: Fall 2024*

7. **FSC 103 – Progressive Discipline**  
**Program Applicable:** Certificate in Incident Command-Finance (required core), Certificate in Incident Command-Logistics (required core), Certificate in Incident Command-Operations (required core), Certificate in Incident Command-Planning (required core)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
8. **FSC 104 – Supervision 2**  
**Program Applicable:** Certificate in Incident Command-Finance (required core), Certificate in Incident Command-Logistics (required core), Certificate in Incident Command-Operations (required core), Certificate in Incident Command-Planning (required core)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
9. **FSC 111 – CAL FIRE Basic 69 Hour Course**  
**Program Applicable:** Standalone  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
10. **FSC 117 – C-362 Cost Unit Leader**  
**Program Applicable:** Certificate in Incident Command-Finance (required core)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
11. **FSC 118 – C-363 Compensation/Claims Unit Leader**  
**Program Applicable:** Certificate in Incident Command-Finance (required core)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
12. **FSC 119 – C-365 Time Unit Leader**  
**Program Applicable:** Certificate in Incident Command-Finance (required core)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
13. **FSC 120 – C-368 Procurement Unit Leader**  
**Program Applicable:** Certificate in Incident Command-Finance (required core)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
14. **FSC 121 – Basic Purchasing**  
**Program Applicable:** Certificate in Incident Command-Finance (required core)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
15. **FSC 122 – S-354 Facilities Unit Leader**  
**Program Applicable:** Certificate in Incident Command-Logistics (required core)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
16. **FSC 123 – S-355 Ground Support Unit Leader**  
**Program Applicable:** Certificate in Incident Command-Logistics (required core)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
17. **FSC 124 – S-356 Supply Unit Leader**  
**Program Applicable:** Certificate in Incident Command-Logistics (required core)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
18. **FSC 127 – S-359 Medical Unit Leader**  
**Program Applicable:** Certificate in Incident Command-Logistics (required core)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*

19. **FSC 128 – S-330 Task Force/Strike Team Leader**  
**Program Applicable:** Certificate in Incident Command-Operations (required core)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
20. **FSC 129 – S-339 Division/Group Supervisor**  
**Program Applicable:** Certificate in Incident Command-Operations (required core)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
21. **FSC 132 – Incident Management 3**  
**Program Applicable:** Certificate in Incident Command-Operations (required core)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
22. **FSC 133 – S-390 Introduction to Wildland Fire Behavior Calculations**  
**Program Applicable:** Certificate in Incident Command-Operations (required core)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
23. **FSC 134 – S-342 Documentation Unit Leader**  
**Program Applicable:** Certificate in Incident Command-Planning (required core)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
24. **FSC 135 – S-244/245 Field Observer/Display Processor**  
**Program Applicable:** Certificate in Incident Command-Planning (required core)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
25. **FSC 136 – S-346 Situation Unit Leader**  
**Program Applicable:** Certificate in Incident Command-Planning (required core)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
26. **FSC 137 – S-347/349 Demobilization/Resource Unit Leader**  
**Program Applicable:** Certificate in Incident Command-Planning (required core)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
27. **IDST 90 – Special Topics**  
**Program Applicable:** Standalone  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
28. **IDST 94 – Introduction to Service Learning**  
**Program Applicable:** Certificate in Leadership and Civic Engagement (core requirement; See Action Item H.1)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
29. **KIN 3 - Elementary School Physical Education**  
**Program Applicable:** Standalone  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
30. **KIN 8 - Athletic Training and Sports Medicine Practicum**  
**Program Applicable:** Standalone  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*
31. **KIN 46 - Tai Chi Chuan**  
**Program Applicable:** AA-T in Kinesiology (core choice; no change in units)  
**Rationale:** Course not offered in 5 yrs.  
*Effective Term: Fall 2024*

## 32. LIS 126 - Library and Research Skills

**Program Applicable:** Standalone

**Rationale:** Curriculum review; course not offered in 5 yrs.

*Effective Term: Fall 2024*

Motion to block items G.1-G.32, waive the two-meeting rule, and approve; M/S/P

### H. Modified Program(s)

#### 1. Certificate in Leadership and Civic Engagement (12 Units)

**Catalog Description:** *The Certificate in Leadership and Civic Engagement will give students a foundation and hands-on experience in leadership theory and civic engagement activities. The courses focus on the themes of understanding self, understanding others, working in teams, civic engagement, and social and global responsibility and are applicable to all areas of study and careers.*

**Modification:** Change in core requirements (remove IDST 94); change in units (from 13 to 12); *Effective Term: Fall 2024*

- This change was a result in deleting IDST 94 from the core requirements

Motion to recommend item H.1 to the Program Research and Recommendation (PRR) Committee for a certificate vitality discussion; M/S/P

#### 2. AS in Respiratory Care (54 Units)

**Catalog Description:** *The Respiratory Care program is designed to prepare students to become licensed Respiratory Care Practitioners in the state of California. In addition, the program prepares the successful graduate to participate in the Registered Respiratory Therapist (RRT) examinations administered by the National Board for Respiratory Care (NBRC). Respiratory care practitioners are highly skilled allied health professionals involved in the therapy, management, rehabilitation, diagnostic evaluation and care of patients with deficiencies and abnormalities that affect the cardiopulmonary system.*

**Modification:** Change in Requirements for Application (add "Beginning in Fall 2025, students will be required to complete minimum composite score of 60% on the latest version of the TEAS test (may be repeated once)"; *Effective Term: Fall 2024*

Donna Davis represented Respiratory Care

- This program needs another layer of eligibility for student success during the application process
- The department surveyed other area programs, and it was recommended to add a TEAS test
- The committee raised concerns about the cost to students and limitations on accessibility
- The committee requested additional information on disproportionate racial and social impacts (*minutes amended October 9, 2023*)

Motion to postpone item H.2 to next meeting for more data and statistics related to student success in conjunction with adding a TEAS test; M/S/P

### I. Program Deletion(s)

#### 1. Certificate in Incident Command-Finance (14.25 Units)

**Rationale:** Program not offered in 5 yrs.

*Effective Term: Fall 2024*

#### 2. Certificate in Incident Command-Logistics (12.25 Units)

**Rationale:** Program not offered in 5 yrs.

*Effective Term: Fall 2024*

#### 3. Certificate in Incident Command-Operations (12.75 Units)

**Rationale:** Program not offered in 5 yrs.

*Effective Term: Fall 2024*

#### 4. Certificate in Incident Command-Planning (12.25 Units)

**Rationale:** Program not offered in 5 yrs.

*Effective Term: Fall 2024*

Motion to block items I.1-I.4, waive two-meeting rule, and approve; M/S/P

J. 2-Year CE Program Review

1. **Advanced Manufacturing**
2. **Agriculture Business**
3. **Agricultural Engineering Technology**
4. **Agriculture Science**
5. **Construction**
6. **Environmental Horticulture**
7. **Heating, Ventilation, and Air Conditioning**
8. **Natural Resources**
9. **Respiratory Care**
10. **Welding Technology**

The committee endorsed items J.1-J.10

8. Discussion Item(s)

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- A. Draft Curriculum Committee Bylaws
- Postponed to October 10, 2023, meeting

9. Adjournment

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Motion to adjourn; M/S/P