



Curriculum Committee

MINUTES

March 11, 2024

Members Present

Donna Davis, Chairperson	Phillip Manning, Drafting, Manufacturing, & ITEC
Matthew Cervantes, Computer Science	Patrick McDougall, Physics
Anthony Ferro, Associate Faculty, Kinesiology	Erik Shearer, V.P. of Instruction
Felicia Flores, Cosmetology	Rachel Sicke, Counselor
Tia Germar, Library	Heather Springer, Equity & Inclusion Specialist
Irma Gonzalez Cuadros, Academic Senate	Elena Tan, Associate Faculty, Japanese
Elizabeth Heaton, AS Representative	Dr. Jacob Vazquez, Agriculture
Dr. Leslie Henson, English	Suzanne Wakim, SLO Coordinator
Craig Kielb, Automotive	Dr. Robert White, Dean

Members Absent

Denise Adams, Dean	Jessica Jackson, Articulation Officer
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Guests Present

Kimberly Bartsch, Mathematics	Deb McCabe, Communication Studies
Rebecca Berner, Dean	Carrie Monlux, Dean
Kam Bull, Dean	Laura Rapozo-Davis, Communication Studies
Tina Day, Learning Resource	Luke Sathrum, Computer Science
Corey Gruber, Learning Resource	Zariel Torres, Financial Aid
April Kelly, Communication Studies	Shannon Troxel, Communication Studies
Becky Kenshol, Admissions & Records	Teresa Ward, Special Programs

AGENDA

1. **Agenda Adoption - 1 minute**

Motion to amend agenda to add disciplines to items 7 A.1-A.2 (EDUC 312 and EDUC 313 "Masters in English as a Second Language (ESL), English as a Second Language (ESL); Noncredit, and Reading Basic Skills: Noncredit); add "materials of instruction" to item 8 B.13 (MATH 30); add ped cap reductions to items 8 B.14 (OLS 323 "from 35 to 20") and 8 B.20 (OLS 329 "from 35 to 25");
M/S/P

Motion to approve agenda as amended; M/S/P

2. **Minutes Approval - 1 minute**

A. February 26, 2024

Motion to approve minutes; M/S/P

B. March 4, 2024

Motion to postpone vote until next meeting; M/S/P (Ayes 13; Nays 3)

3. **General Announcements - 3 minutes**

Curriculum Committee members are invited to make announcements to the committee.

- H. Springer read a proposed verbiage change from M. Marasco on Section III.2 of the Local Graduation Requirement Implementation Guidelines:
 - “Completion of the Cal-GETC GE pattern will fulfill all of the local GE and graduation requirements. The graduation requirement for local associate degrees will be waived for students completing the Cal-GETC GE pattern.”
- I. Gonzalez Cuadros announced upcoming Academic Senate and Curriculum Committee elections. The call for nominations will be emailed later in the week

4. **Public Comments - 3 minutes**

Members of the public are invited to comment on items on the agenda.

- None

5. **Consent Agenda - 2 minutes**

A. New Course(s)

1. **ENGR 11 - Embedded Systems Development (3 Units)**

Catalog Description: *This course introduces the principles and methods related to the creation of embedded systems applications at a low level. It covers the utilization of both Assembly Language and C. The topics covered encompass microprocessor architecture fundamentals, instruction set architectures, Assembly language programming, data representations, managing interrupts and execution modes, low-level C programming, as well as the utilization of on-chip and external peripherals.*

Contact Hours: 34 Lecture/51 Lab

Discipline: Masters in Computer Science and Masters in Engineering

Distance Education: Lecture

Ped Cap: 24

Program Status: AS Degree in Computer Science

Transfer Status: UC transfer

Rationale: *This course is designed to articulate and transfer to CSU, Chico for both ENGR and CSCI majors. It will also provide an alternative class for Computer Science Majors that plan on transferring to CSU, Chico*

Effective Term: Fall 2025

2. **KIN 21A - Theory of Beach Volleyball I (2 Units)**

Catalog Description: *This course is designed to cover theoretical concepts necessary for successful participation in beach volleyball. Topics covered include mechanical analysis of fundamentals in beach volleyball, strategic offensive and defensive play, etiquette, rules, and officiating. This course is designed for students competing on the intercollegiate beach volleyball team and those interested in the sport of beach volleyball.*

Contact Hours: 34 Lecture

Discipline: Masters in Physical Education and Coaching

Ped Cap: 25

Prerequisite: Must meet the criteria to compete in intercollegiate beach volleyball

Program Status: Standalone

Transfer Status: UC transfer

Rationale: *This sport has seen an increase among the California Community Colleges in the past few years*

Effective Term: Fall 2025

3. **KIN 21B - Theory of Beach Volleyball II (2 Units)**

Catalog Description: *This course covers intermediate theoretical concepts necessary for successful participation in beach volleyball. Topics include advanced team strategies, beach volleyball conditioning methods and techniques, goal development for game play, and leadership qualities for successful beach volleyball play. Emphasis will be placed on the mental aspect of volleyball, team play, biomechanics, and film study at an intermediate level.*

Contact Hours: 34 Lecture

Discipline: Masters in Physical Education and Coaching

Ped Cap: 25

Program Status: Standalone

Transfer Status: UC transfer

Rationale: *This sport has seen an increase among the California Community Colleges in the past few years*

Effective Term: Fall 2025

4. **KIN 89 - Varsity Beach Volleyball (3 Units)**

Catalog Description: *This course provides instruction, training, and practice in the advanced techniques of beach volleyball and the opportunity for intercollegiate competition. Student-athletes will compete against member schools in their designated conference and against other colleges. All varsity sports entail practice at designated times. This course may be repeated three times.*

Contact Hours: 153 Lab

Discipline: Masters in Physical Education and Coaching

Ped Cap: 25

Prerequisite: Must meet the criteria to compete in intercollegiate beach volleyball

Program Status: Standalone

Transfer Status: UC transfer

Rationale: *This sport has seen an increase among the California Community Colleges in the past few years*

Effective Term: Fall 2025

5. **MUS 361 - Pop Ensemble (0 Units)**

Catalog Description: *This course is for the study, rehearsal, and public performance of literature appropriate to the popular music ensemble, with an emphasis on the development of skills needed to perform within a specialized ensemble. Different literature will be studied each semester. This course is intended for older adults. Unlimited repeats. Ungraded.*

Contact Hours: 51 Lab

Credit Status: Noncredit

Noncredit Category: Courses for Older Adults (H)

Discipline: Masters in Music

Ped Cap: 25

Prerequisite: Ability to sing or play at least one instrument. Audition required

Program Status: Standalone

Request for: Exempt from Orientation

Transfer Status: Non-Transferable

Rationale: *This course mirrors the credit course and provides an opportunity for community members to participate*

Effective Term: Fall 2024

6. **MUS 362 - Concert Band (0 Units)**

Catalog Description: *This course is for the study, rehearsal, and public performance of literature appropriate to the ensemble, with an emphasis on the development of skills needed to perform within an ensemble. Different literature will be studied each semester. Choice of ensemble is based on each student's identified major instrument or voice. This course is intended for older adults. Unlimited repeats. Ungraded.*

Contact Hours: 51 Lab

Credit Status: Noncredit

Noncredit Category: Courses for Older Adults (H)

Discipline: Masters in Music

Ped Cap: 50

Prerequisite: Audition required

Program Status: Standalone

Request for: Exempt from Orientation

Transfer Status: Non-Transferable

Rationale: *This course mirrors the credit course which provides an opportunity for community members to participate*

Effective Term: Fall 2024

7. **MUS 363 - Symphonic Band (0 Units)**

Catalog Description: *This course is for the study, rehearsal, and public performance of literature appropriate to the ensemble, with an emphasis on the development of skills needed to perform within a large ensemble. Different literature will be studied each semester. Choice of ensemble is based on each student's identified major instrument or voice. This course is intended for older adults. Unlimited repeats. Ungraded.*

Contact Hours: 68 Lab

Credit Status: Noncredit

Noncredit Category: Courses for Older Adults (H)

Discipline: Masters in Music

Ped Cap: 50

Prerequisite: Ability to play at least one instrument commonly used in the wind band; audition required

Program Status: Standalone

Request for: Exempt from Orientation

Transfer Status: Non-Transferable

Rationale: *This course mirrors the credit course which provides an opportunity for community members to participate*

Effective Term: Fall 2024

8. **MUS 364 - Jazz Ensemble (0 Units)**

Catalog Description: *This course is for the study, rehearsal, and public performance of jazz literature with an emphasis on the development of skills needed to perform within a large jazz ensemble. Different literature will be studied each semester. Choice of ensemble is based on each student's identified major instrument or voice. This course is intended for older adults. Unlimited repeats. Ungraded.*

Contact Hours: 68 Lab

Credit Status: Noncredit

Noncredit Category: Courses for Older Adults (H)

Discipline: Masters in Music

Request for: Exempt from Orientation

Ped Cap: 20

Prerequisite: Ability to play at least one instrument commonly used in jazz ensemble. Audition required

Program Status: Standalone

Transfer Status: Non-Transferable

Rationale: *This course mirrors the credit course which provides an opportunity for community members to participate*

Effective Term: Fall 2024

9. **MUS 370 - Choir (0 Units)**

Catalog Description: *This course is for the study, rehearsal, and public performance of literature appropriate to the ensemble, with an emphasis on the development of skills needed to perform within a large ensemble. Different literature will be studied each semester. Choice of ensemble is based on each student's identified voice. This course is intended for older adults. Unlimited repeats. Ungraded.*

Contact Hours: 51 Lab

Credit Status: Noncredit

Noncredit Category: Courses for Older Adults (H)

Discipline: Masters in Music

Request for: Exempt from Orientation

Ped Cap: 30

Prerequisite: Audition required

Program Status: Standalone

Transfer Status: Non-Transferable

Rationale: *This course mirrors the credit course which provides an opportunity for community members to participate*

Effective Term: Fall 2024

B. Course Modification(s)

1. **GEOG 3 - Physical Geography Lab**

Catalog Description: *This course is designed to provide supplemental exercises in topics covered in Physical Geography lecture. Lab experience will include map analysis and interpretation, weather prognostication, landform processes and evolution, tectonics, biogeography, and habitat analysis. (C-ID GEOG 111).*

Major Modification: Change in prerequisites (add GEOG 2 or concurrent enrollment), and materials of instruction

Distance Education: Lab

Rationale: *Add prerequisite to retain UCTCA status*

Effective Term: Fall 2024

2. **MUS 360 - Orchestra**

Catalog Description: *This course is for the study, rehearsal, and public performance of literature appropriate to the ensemble, with an emphasis on the development of skills needed to perform within an ensemble. Different literature will be studied each semester. Choice of ensemble is based on each student's identified major instrument or voice. This course is intended for older adults. Unlimited repeats. Ungraded.*

Major Modification: Change in prerequisites (add audition required), hours (from 51 lab to 68 lab), catalog description, unit titles, methods of instruction, and materials of instruction

Request for: Exempt from Orientation

Rationale: *Alignment with credit course*

Effective Term: Fall 2024

D. Course Deletion(s)

1. **EDUC 4 - Introduction to Para Education**

Program Status: Certificate in Para Education

Rationale: Course no longer offered

Effective Term: Fall 2024

2. **EDUC 5 - Working With School-Age Children**

Program Status: Certificate in Para Education

Rationale: Course no longer offered

Effective Term: Fall 2024

3. **GEOG 12 - The American West**

Program Status: AA Degree in Social and Behavioral Science (core choice), CSU Area D, Butte Area B, and Multicultural Breadth Competency

Rationale: Course no longer offered

Effective Term: Fall 2024

4. **GEOG 21 - GIS Data Capture**

Program Status: AA-T Degree in Geography (List B - Select two or any course from List A not already used), and Certificate in Geographic Information Systems (required core)

Rationale: Course no longer offered

Effective Term: Fall 2024

5. **POS 92 - Exploring Leadership**

Program Status: AA Degree in Social and Behavioral Science (core choice), Certificate in Leadership and Civic Engagement (required core)

Rationale: Course no longer offered

Effective Term: Fall 2024

6. **Information Item(s) - 1 minute**

A. New Subject(s)

1. **PAR - Parenting**

The committee endorsed

B. 2-Year CE Program Review

1. **Fashion (FASH)**

2. **Radio, Television, Film (RTVF)**

The committee endorsed

7. **Pending Business - 6 minutes**

A. New Course(s)

1. **EDUC 312 - Reading Comprehension and Speed (0 Units)**

Catalog Description: *This course develops self-sustaining reading skills improvement for college-level reading assignments. It is intended to supplement concurrent enrollment in Butte College coursework. Emphasis is placed on determining reading strategies appropriate for the reading task, calculating reading rate suitable for the assignment, assessing schema as it pertains to the context for reading, measuring comprehension as it relates to the application of reading material, and adapting to meet the variety of tasks associated with college-level reading assignments. Unlimited repeats.*

Satisfactory/Unsatisfactory Only. Open Entry/Open Exit.

Contact Hours: 17 Lecture

Credit Status: Noncredit

Noncredit Category: Elementary and Secondary Basic Skills (C)

Discipline: Adult Education, Masters in English, [Masters in English as a Second Language \(ESL\)](#), [English as a Second Language \(ESL\): Noncredit](#), Masters in Learning Assistance, and Masters in Reading and [Reading Basic Skills: Noncredit](#)

Ped Cap: 15

Program Status: Standalone

Transfer Status: Non-Transferable

Rationale: *This course requires smaller student to faculty ratio due to the need for individualized instruction and one-to-one support*

Effective Term: Fall 2024

[Corey Gruber and Tina Day represented EDUC 312 and EDUC 313](#)

- [The suggested discipline changes were added to these courses](#)

[Motion to block items 7 A.1-A.2; M/S/P](#)

[Motion to place blocked items on consent; M/S/P](#)

2. **EDUC 313 - Reading for the Disciplines (0 Units)**

Catalog Description: *This course prepares students for college-level study by developing effective reading skills for discipline-specific reading assignments in transfer-level and CTE coursework. It is designed to supplement concurrent enrollment in Butte College courses. This course builds upon the Reading Apprenticeship framework. Emphasis is placed on pre- and post-reading strategies, annotation strategies, strategies for retention, research strategies appropriate to discipline, metacognitive reflection, and investigating the relationship between literacy and power within the students' chosen disciplines. Unlimited repeats. Satisfactory/Unsatisfactory Only. Open Entry/Open Exit.*

Contact Hours: 17 Lecture

Credit Status: Noncredit

Noncredit Category: Elementary and Secondary Basic Skills (C)

Discipline: Adult Education, Masters in English, [Masters in English as a Second Language \(ESL\)](#), [English as a Second Language \(ESL\): Noncredit](#), Masters in Learning Assistance, and Masters in Reading and [Reading Basic Skills: Noncredit](#)

Ped Cap: 15

Program Status: Standalone

Transfer Status: Non-Transferable

Rationale: *This course is designed to support text-heavy discipline-specific courses*

Effective Term: Fall 2024

[See Action Item 7 A.1](#)

B. Program Modification(s)

1. **Certificate in Para Education (12 Units)**

Catalog Description: *Students who earn this certificate in Para Education will develop skills that are valued by employers. Certificate holders may begin careers as Para Educator, Para Professional, Teacher Assistant, or Teacher Aid in the TK-12 schools.*

Modification: Change in required core (delete EDUC 4 and EDUC 5; add CDF 18 and CDF 57; no change in units)

Effective Term: Fall 2024

[Action postponed until next meeting](#)

8. **Action Item(s) - 50 minutes**

A. New Course(s)

1. **MATH 328 - Pre-Calculus Preparation (0 Units)**

Catalog Description: *This course is math preparation for pre-calculus. It covers advanced algebra topics including solving linear, quadratic, rational, and radical equations, and linear inequalities, operations on real and complex numbers, polynomials, rational expressions, and radical expressions. Topics will also include graphing linear, quadratic, and exponential equations in two variables, linear inequalities in one variable, and the conics, and solving systems of equations in two and three variables. Unlimited repeats. Satisfactory/Unsatisfactory only.*

Contact Hours: 68 Activity

Credit Status: Noncredit

Noncredit Category: Elementary and Secondary Basic Skills (C)

Discipline: Masters in Mathematics and Math-Basic Skills: Noncredit

Ped Cap: 35

Program Status: Standalone

Transfer Status: Non-Transferable

Rationale: *Provides students the opportunity to refresh and build their math skills to better prepare them for entry into STEM programs such as Pre-Calculus.*

Effective Term: Summer 2024

[Kimberly Bartsch represented MATH 328 and MATH 330](#)

- [These course were created to help prepare students for calculus](#)
- [It was explained that AB 1705 removed basic skills courses and students are not required to enroll in a class not within their program of study](#)
- [Students may opt-in to these courses](#)
- [The department plans to offer a summer Boot Camp and possibly sections during the fall semester](#)

[Motion to block items 8 A.1-A.2 and place on consent; M/S/P](#)

2. **MATH 330 - Calculus Preparation (0 Units)**

Catalog Description: *This course is math preparation for calculus. It covers advanced algebra topics beyond the scope of intermediate algebra. Topics include polynomial, absolute value, radical, exponential, logarithmic, and trigonometric functions and their graphs, analytic geometry, and polar coordinates. Unlimited repeats. Satisfactory/Unsatisfactory only.*

Contact Hours: 68 Activity

Credit Status: Noncredit

Noncredit Category: Elementary and Secondary Basic Skills (C)

Discipline: Masters in Mathematics and Math-Basic Skills: Noncredit

Ped Cap: 35

Program Status: Standalone

Transfer Status: Non-Transferable

Rationale: *Provides students the opportunity to refresh and build their math skills to better prepare them for entry into STEM programs.*

Effective Term: Summer 2024

[See Action Item 8 A.1](#)

B. Course Modification(s)

1. **CMST 2 - Public Speaking**

Catalog Description: *This course provides students with the foundational knowledge and practice of public speaking in a democratic society to enable them to successfully communicate ideas of an informative and persuasive nature in the public speaking mode, and to critically evaluate the speeches of others. Students will learn historical roots and key rhetorical theories that ground the study and practice of public speaking. (C-ID COMM 110).*

Minor Modification: Change in GE (CalGETC Area 1C), catalog description, objectives, unit titles, examples of assignments, and materials of assignments

Rationale: *CalGETC GE alignment*

Effective Term: Fall 2025

[Deb McCabe represented Communication Studies](#)

- [The CMST courses are being updated to meet the new CalGETC GE guidelines](#)

[Motion to block 8 B.1-B.2; M/S/P](#)

[Motion to place blocked items on consent; M/S/P](#)

2. **CMST 2H - Honors Public Speaking**

Catalog Description: *This is an Honors level introductory Public Speaking course. The course focuses on the foundational knowledge and practice of public speaking in a democratic society to enable them to successfully communicate ideas of an informative and persuasive nature in the public speaking mode, and to critically evaluate the speeches of others. Students will learn historical roots and key rhetorical theories that ground the study and practice of public speaking. Graded only. (C-ID COMM 110).*

Minor Modification: Change in GE (CalGETC Area 1C), catalog description, objectives, unit titles, methods of instruction and evaluation, examples of assignments, and materials of assignments

Rationale: *CalGETC GE alignment*

Effective Term: Fall 2025

[See Action Item 8 B.2](#)

3. **CMST 4 - Small Group Communication**

Catalog Description: *This course provides students with the foundational knowledge and practice of speech making in a democratic society, while simultaneously emphasizing the study of theory and research about communication in a variety of small group contexts. This course will expose students to rhetorical theory, small group theory and public speaking fundamentals within the context of their interpersonal interactions, group communication processes, and live presentations. Students will learn historical roots and key rhetorical theories that ground the study and practice of public speaking. Students will also explore and evaluate group communication processes, including problem-solving, conflict management, decision-making and leadership. (C-ID COMM 140).*

Minor Modification: Change in GE (CalGETC Area 1C), catalog description, objectives, unit titles, methods of instruction and evaluation, examples of assignments, and materials of assignments

Rationale: *CalGETC GE alignment*

Effective Term: Fall 2025

- [The CalGETC 1.1 criteria was used to map this course Area 1C](#)

See Action Item 8 B.5

4. CMST 6 – Oral Interpretation

Catalog Description: *This course covers the study and practice of oral skills essential for effective communication of the intellectual and emotional meaning of a literary selection or manuscript to an audience. It introduces students to performance studies including analysis, appreciation, and application of theories of interpretative performance of various forms of literature, such as poetry, prose, and drama (plays, scripts, and screenplays). Students will demonstrate an understanding of what constitutes good literature, in terms of its philosophical, historical, literary, and cultural importance. Student analysis and interpretation will involve identifying a text's premises and assumptions in various social, historical, cultural, psychological, or aesthetic contexts. (C-ID COMM 170).*

Minor Modification: Change in GE (CalGETC Area 3B), catalog description, objectives, unit titles, examples of assignments, and materials of assignments

Rationale: *CalGETC GE alignment*

Effective Term: Fall 2025

- This course will be grandfathered into CalGETC Area 3B

See Action Item 8 B.5

5. CMST 14 – Argumentation and Debate

Catalog Description: *This course emphasizes critical thinking and argumentative writing, both grounded in the rhetorical foundations of argumentation. Students will employ argumentation theory and critical reasoning to construct detailed written briefs based on inquiry-driven research, methods of analysis, evidence use, and ethical advocacy. This work will enable students to prepare and present persuasive cases through debate and public address. (C-ID COMM 120).*

Minor Modification: Change in GE (CalGETC Area 1B), catalog description, objectives, unit titles, examples of assignments, and materials of assignments

Rationale: *CalGETC GE alignment*

Effective Term: Fall 2025

- Added content to show a clear extension of rhetoric stated in ENGL 1A

Motion to block items 8 B.3-B.5 and place on consent; M/S/P

6. HAL 300 – Cooking for Wellness

Catalog Description: *The purpose of this course is to teach older adults how to plan healthier meals. Students will explore new recipes, new cooking styles, and share traditional family recipes. Topics will include healthy portions, special diets, and food substitutes. Preparation skills will be discussed in the following areas: cutting, stirring, peeling, chopping, baking, and tasting. Unlimited repeats. Ungraded. Open Entry/Open Exit.*

Minor Modification: Change in catalog description, objectives, methods of instruction and evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum Review*

Effective Term: Fall 2025

Teresa Ward represented Healthy Aging and Living

- The HAL courses were updated for curriculum review and are currently taught at the senior living facility in Cal Park
- The department plans to expand program to other facilities and contract service agencies

Motion to block 8 B.6-B.12; M/S/P

Motion to place blocked items on consent; M/S/P

7. HAL 301 – Finding Your Inner Artist

Catalog Description: *This course enriches the lives of older adults through creative expression, arts and crafts, and fine arts including painting, music, and drawing. Topics include musical self-expression, life and art, drawing in the abstract, renowned artist biographies, notable museums, and value of the arts. Unlimited repeats. Ungraded. Open Entry/Open Exit.*

Minor Modification: Change in objectives, unit titles, methods of instruction and evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum Review*

Effective Term: Fall 2024

[See Action Item 8 B.6](#)

8. **HAL 302 – Fun and Fitness for Healthy Aging**

Catalog Description: *Physical activity is the focus of this course and how it relates to healthy aging for older adults. Students will participate in stretching, chair aerobics, strengthening exercises, balancing and fall prevention activities. Application of fitness principles will also be emphasized to maintain health while aging. Unlimited repeats. Ungraded. Open Entry/Open Exit.*

Minor Modification: Change in catalog description, objectives, unit titles, methods of evaluation, and materials of instruction

Rationale: *Curriculum Review*

Effective Term: Fall 2024

[See Action Item 8 B.6](#)

9. **HAL 303 – Vocal Aerobics: Music Exercises for Fitness**

Catalog Description: *The focus of this course is to enrich the lives of older adults through vocalization and communication techniques, singing familiar songs, deep-breathing exercises, and movement to music. Unlimited repeats. Ungraded. Open Entry/Open Exit.*

Minor Modification: Change in catalog description, objectives, methods of evaluation, and examples of assignments

Rationale: *Curriculum Review*

Effective Term: Fall 2024

[See Action Item 8 B.6](#)

10. **HAL 304 – Staying Mentally Sharp**

Catalog Description: *The focus of this course is to use techniques to curtail memory loss and preserve mental fitness. Topics include exercise and the brain, being a better listener, recognition memory, visual connections, memory aids, puzzles, games, and reminiscing to strengthen memory. Students will learn to recognize symptoms of health and age-related memory loss. Strategies will be presented for coping and compensating for memory loss. A personal plan will be developed for improving and preserving mental fitness. Unlimited repeats. Ungraded. Open Entry/Open Exit.*

Minor Modification: Change in basic skill status CB08 (from NBS to B), catalog description, objectives, unit titles, methods of instruction, examples of assignments, and materials of instruction

Rationale: *Curriculum Review*

Effective Term: Fall 2024

[See Action Item 8 B.6](#)

11. **HAL 305 – Telling Your Story**

Catalog Description: *Older adults will have the opportunity to reflect on their past and consider how past experiences have influenced their lives. Thematic and chronological approaches will be utilized for reminiscing and recall. Opportunities to be creative, share life experiences, and learn from others in a supportive environment are provided. Focus is placed upon affirmation of each student's life. Unlimited repeats. Ungraded. Open Entry/Open Exit.*

Minor Modification: Change in objectives, unit titles, methods of evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum Review*

Effective Term: Fall 2024

[See Action Item 8 B.6](#)

12. HAL 306 – Technology Basics for Seniors

Catalog Description: *Older adults will learn basic skills of personal technology devices such as computers, laptops, tablets, and smart phones. Students will learn how to use online services, applications, basic photography, and programs to help connect with family and friends. Unlimited repeats. Ungraded. Open Entry/Open Exit.*

Minor Modification: Change in basic skill status CB08 (from NBS to B), catalog description, objectives, unit titles, methods of instruction and evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum Review*

Effective Term: Fall 2024

[See Action Item 8 B.6](#)

13. MATH 30 – Analytic Geometry and Calculus I

Catalog Description: *A first course in differential and integral calculus of a single variable: functions, limits and continuity, techniques and applications of differentiation and integration, Fundamental Theorem of Calculus. Primarily for Science, Technology, Engineering & Math Majors. (C-ID MATH 210).*

Major Modification: Change in prerequisite (from "MATH 20 and MATH 26 or MATH 26s or college-level Pre-calculus" to "MATH 20 and MATH 26 or MATH 20 and MATH 26s, MATH 28 or MATH 28s, or college-level Pre-calculus or equivalent"), and [materials of instruction](#)

Rationale: *Adding prerequisite*

Effective Term: Fall 2024

[Kimberly Bartsch represented Mathematics](#)

- [Added MATH 28/28s as a prerequisite](#)

[Motion to place on consent; M/S/P](#)

14. OLS 323 – Occupational and Academic Assessment

Catalog Description: *The focus of this course is to assess individual abilities, identify vocational, social, and academic goals, and establish a student vocational contract. Topics include vocational aptitude, learning styles, decision-making, and personal values. Unlimited repeats. Satisfactory/Unsatisfactory only. Open Entry/Open Exit.*

Minor Modification: Change in [ped cap \(from 35 to 20\)](#), catalog description, unit titles, methods of instruction and evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum Review*

Effective Term: Fall 2024

[Teresa Ward represented Occupational Life Skills](#)

- [The OLS courses are taught at Chico Center](#)
- [The committee questioned the reason for lowering the ped caps](#)
- [It was explained that lowered ped caps will benefit students from various high schools/agencies who are enrolled in special education programs to gain skills for future employment opportunities](#)

[Motion to block items 8 B.14-B.22; M/S/P](#)

[Motion to place blocked items on consent; M/S/P](#)

15. OLS 324 – Workplace Communication

Catalog Description: *This course provides training for students in the areas of workplace culture and environment. Topics include interpersonal skills development, professional conduct, workplace communication, safety, and problem-solving job readiness skills. Unlimited repeats. Satisfactory/Unsatisfactory only. Open Entry/Open Exit.*

Minor Modification: Change in [ped cap \(from 35 to 20\)](#), unit titles, methods of evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum Review*

Effective Term: Fall 2024

[See Action Item 8 B.14](#)

16. OLS 325 – Literacy for Career Building

Catalog Description: *This course focuses on developing vocational and academic language skills for students seeking employment. Strategies for pre-writing, organization of text, and comprehension skills are emphasized to prepare students to complete job applications; write cover letters, and resumes; and read business-specific literature. Unlimited repeats. Satisfactory/Unsatisfactory only. Open Entry/Open Exit.*

Minor Modification: Change in ped cap (from 35 to 20), catalog description, objectives, unit titles, methods of instruction, examples of assignments, and materials of instruction

Rationale: *Curriculum Review*

Effective Term: Fall 2024

[See Action Item 8 B.14](#)

17. OLS 326 – Mathematics within Industry

Catalog Description: *This course prepares students for mathematical concepts encountered in various trades. These concepts include, but are not limited to, money skills, measurements, temperatures, computing taxes, decimals, and estimating dollar amounts. Unlimited repeats.*

Satisfactory/Unsatisfactory only. Open Entry/Open Exit.

Minor Modification: Change in ped cap (from 35 to 25), catalog description, objectives, unit titles, methods of evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum Review*

Effective Term: Fall 2024

[See Action Item 8 B.14](#)

18. OLS 327 – Career Exploration

Catalog Description: *In this course, students develop career exploration skills that will help them select an occupational training experience in OLS 329. Emphasis is placed on one of the occupational certifications in carpentry, customer service, food service, hospitality, retail sales, small engine repair, and warehousing. Activities include career planning, accessing computerized information systems for job searches, career decision-making, and goal setting. Career and labor market resources and job information are presented. Unlimited repeats. Satisfactory/Unsatisfactory only. Open Entry/Open Exit.*

Minor Modification: Change in ped cap (from 35 to 25), catalog description, objectives, examples of assignments, and materials of instruction

Rationale: *Curriculum Review*

Effective Term: Fall 2024

[See Action Item 8 B.14](#)

19. OLS 328 – Strategies for Employment

Catalog Description: *This course introduces students to a variety of strategies to help them be more successful in the workplace. Topics include preparation for interviews and follow-up, time management, task organization, job search, development of job leads, and memorization. Unlimited repeats.*

Satisfactory/Unsatisfactory only. Open Entry/Open Exit.

Minor Modification: Change in ped cap (from 35 to 25), catalog description, objectives, unit titles, methods of instruction, examples of assignments, and materials of instruction

Rationale: *Curriculum Review*

Effective Term: Fall 2024

[See Action Item 8 B.14](#)

20. OLS 329 – Occupational Certification Workshop

Catalog Description: *This course provides certification in exploring employment opportunities in one of the following topic areas: customer service, food service, greenhouse and nursery operations, hospitality,*

irrigation, retail sales, small engine repair, and warehousing. Unlimited repeats.

Satisfactory/Unsatisfactory only. Open Entry/Open Exit.

Minor Modification: Change in [ped cap \(from 35 to 25\)](#), catalog description, objectives, methods of instruction and evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum Review*

Effective Term: Fall 2024

[See Action Item 8 B.14](#)

21. **OLS 340 – Analyzing Communication for Vocational Advantage**

Catalog Description: *This course provides training in recognizing and understanding communication and the impact it has in the workforce. Students will assess their styles of communication in the areas of presentation, reading, writing, and verbal expression. Topics include problem-solving, barriers in communication, and communication in the work environment through reading, writing, dressing, and speaking. Unlimited repeats. Satisfactory/Unsatisfactory only. Open Entry/Open Exit.*

Minor Modification: Change in discipline (delete Masters in Counseling), catalog description, objectives, unit titles, methods of instruction, examples of assignments, and materials of instruction

Rationale: *Curriculum Review*

Effective Term: Fall 2024

[See Action Item 8 B.14](#)

22. **OLS 341 – Analyzing Behavior for Vocational Advantage**

Catalog Description: *This course provides training in recognizing and understanding behaviors that impact the workforce. Topics included: assessing one's working style, personality style, professionalism, and accepting personal responsibility in order to recognize how these behaviors impact a work environment. Unlimited repeats. Satisfactory/Unsatisfactory only. Open Entry/Open Exit.*

Minor Modification: Change in discipline (delete Masters in Counseling; add Masters in Special Education), catalog description, objectives, unit titles, methods of instruction and evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum Review*

Effective Term: Fall 2024

[See Action Item 8 B.14](#)

23. **SPED 100 – Special Education Regulations in the Workplace**

Catalog Description: *This course prepares students to teach adults with disabilities who are participating in a day or vocational program that serves adults (18 years of age or older). Topics will include State Regulations such as Title 5, Title 17, person-centered planning, and Individual Service Plans.*

Minor Modification: Change in catalog description, objectives, unit titles, methods of evaluation, and examples of assignments

Rationale: *Curriculum Review*

Effective Term: Fall 2024

[Teresa Ward represented Special Education Training](#)

- [These courses geared to Special Education instructors](#)
- [SPED 100, SPED 101, and SPED 102 are offered simultaneously, and completion leads to ISA instructor employment](#)

[Motion to block items 8 B.23-B.25 and place on consents; M/S/P](#)

24. **SPED 101 – Teaching Adults with Disabilities**

Catalog Description: *This course provides an overview of challenges that may influence the learning process and provides instructional strategies for addressing environmental, medical, intellectual, and physical issues. The goal of this course is to increase the awareness of students who work with adults with*

developmental disabilities about probable barriers to learning and how the barriers can be lessened or resolved.

Minor Modification: Change in catalog description, objectives, unit titles, methods of instruction and evaluation, and examples of assignments

Rationale: *Curriculum Review*

Effective Term: Fall 2024

[See Action Item 8 B.23](#)

25. **SPED 102 – Teaching Adults with Disabilities Practicum**

Catalog Description: *This course allows students to apply skills developed in SPED 100 and SPED 101. Students are required to work in a vocational or day program assisting adults with disabilities in completing agency contracts, learning essential life/work skills, and developing interpersonal skills.*

Minor Modification: Change in catalog description, objectives, unit titles, methods of instruction and evaluation, examples of assignments, and materials of instruction

Rationale: *Curriculum Review*

Effective Term: Fall 2024

[See Action Item 8 B.23](#)

C. Course Deletion(s)

1. **OLS 350 - Product Assembly/Light Manufacturing**

Program Status: Standalone

Rationale: *Course no longer offered*

Effective Term: Fall 2024

[Motion to place on consent; M/S/P](#)

D. Program Modification(s)

1. **AS Degree in Computer Science (29-31 Units)**

Catalog Description: *This program meets the lower division major preparation for a similar major at CSU, Chico. Visit website for details www.assist.org*

Modification: Change in required core choice (add ENGR 11 or CSCI 10); no change in units

Effective Term: Fall 2025

[Luke Sathrum represented Computer Science](#)

- [Adding ENGR 11 for students who transfer to CSUC](#)

[Motion to place on consent; M/S/P](#)

2. **AS Degree in General Physics (58-62 Units)**

Catalog Description: *This program meets the lower division major preparation for the General Physics degree pattern at CSU, Chico. Visit website for details www.assist.org The Associate in Science in General Physics is intended for students who plan to continue on to a University and major in Physics or related discipline. Students who successfully complete this pattern may transfer into the General Physics program at Chico State or transfer into the discipline representing the breadth choice for the degree.*

Physics is the fundamental study of the relationships that exist among time, space, motion, matter and energy that serves as both a living and evolving record of humanity's understanding of the physical universe from the sub-atomic to the super-galactic as well as a coherent, time-tested compendium of strategies for mathematically modeling and analyzing physical systems. Preparation in the physics discipline may also prepare students for multidisciplinary investigations or to enter into other disciplines very prepared to succeed. Roughly 50% of students who receive physics bachelor's degrees go directly into the workforce after graduation while the rest continue onto graduate school (which is often tuition free for US citizens). Physics bachelor degree careers are wide ranging and include High School Physics Teachers, Government Funded Laboratory technicians and Private Sector jobs often working the same computer science and engineering jobs as graduates in those fields with average salaries markedly above jobs from non-technical fields. Students are encouraged to contact one of our 4 full-time physics instructors to discuss possible futures in physics. Physics is an abstract and mathematically demanding

field. Beginning the AS Degree requires the student have the required prerequisites to enter into college level calculus. Many students have begun focused math studies well below calculus-level at Butte College, succeeded in physics and been successful in receiving advanced degrees.

Modification: Change in required core (add MATH 28 or MATH 28s), units (from "54-58" to "58-62"); Effective Term: Fall 2025

Patrick McDougall represented General Physics

- Adding MATH 28/28s to degree allows for financial aid awarding
- An updated program map was requested

Motion to place on consent; M/S/P

E. New Associate Degree Graduation Requirement – 50 minutes

1. **Second Reading - Local Graduation Requirement Implementation Guidelines (attached) with the following amendments and revisions:**

a. Amended and revised criteria for the local graduation requirement:

- Delete “Personal Growth” and replace it with “Local.”
- Delete cultural competency from the Self-integration criteria.
- Add CTE TOP code requirement for CTE exploratory criteria.
- Add language from GEAC Guiding Notes providing more detailed topics required to include courses in the Self-integration category.

b. Revised Local Graduation Requirement Program Exemptions guidelines:

- Addition of hours of content as primary criteria for exempt program status
 - It was clarified that there are two types of exemptions – student and program level
 - These implementation guidelines are intended for the Curriculum Committee, but students will need a clear and concise list of exemptions
 - Several committee members were concerned about approving a local graduation requirement and then making exemptions to this requirement
 - ADTs are exempted from this requirement as they are governed by separate state laws

Motion to change verbiage in section II of the implementation guidelines from “personal growth in at least two of the areas” to “one or more areas shown below” and approve; M/S/P

2. **First Reading - Associate Degree Graduation Requirement: Recommend approval for adding the following elements to the Local Graduation Requirement Implementation Guidelines.**

a. Student Exemptions from the local graduation requirement:

- Veterans who have completed at least 6 units on the DD-214
 - Military service is comparable to the intent of the graduation requirement
- Students who have previously completed an associate degree from a regionally accredited institution.
 - The committee discussed students who obtain an associate degree at another institution
- Students who have previously completed a bachelor’s degree from a regionally accredited institution.
 - These students are exempt from completing GE requirement by law
 - It was recommended to retain “regionally accredited institutions” verbiage as these degrees are recognized by most transfer institutions

Motion to remove second bullet point; M/S/F (Ayes 7; Nays 9)

Motion to extend meeting by 10 minutes; M/S/P

Motion to approve E 2.a as written; M/S/P (Ayes 13; Nays)

- b. Program Exemption from the local graduation requirement:
 - High-unit Majors: Any degree requiring a minimum of greater than 60 units after double-counting in major and GE categories.
 - The committee discussed high unit major degrees (approximately 15 of the 72 local degrees)
 - Most of these degrees have embedded courses and/or major requirements that already meet the graduation requirement
 - Several committee members were concerned about programs adding 61+ units to avoid the graduation requirement
 - It was confirmed that the new graduation requirement exemptions will be visible and transparent to students

Motion to remove item E 2.b; M/S/P (Ayes 14; Nays 2)

9. **Discussion Item(s) - 1 minute**

A. Future Curriculum Committee Meetings

- March 25, 2024
- April 8, 2024

10. **Adjournment**

Motion to adjourn; M/S/P