



# Curriculum Committee MINUTES November 6, 2023

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## **Members Present**

Donna Davis, Chairperson	Elizabeth Heaton, AS Representative
Denise Adams, Dean	Dr. Leslie Henson, English
Matthew Cervantes, Computer Science	Jessica Jackson, Articulation Officer
Dr. Shaun-Adrián Choflá, Family & Community	Patrick McDougall, Physics
Dr. Cristina Dahl, Equity & Inclusion Specialist	Erik Shearer, V.P. of Instruction
Anthony Ferro, Associate Faculty, Kinesiology	Rachel Sicke, Counselor
Felicia Flores, Cosmetology	Elena Tan, Associate Faculty, Japanese
Tia Germar, Library	Dr. Jacob Vazquez, Agriculture
Irma Gonzalez Cuadros, Academic Senate	Suzanne Wakim, SLO Coordinator

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## **Members Absent**

Kam Bull, Dean	Margarita Villalba, Associate Faculty, CDF
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## **Guests Present**

Becky Kenshol, Admissions & Records	Zariel Torres, A&R
Craig Kielb, Automotive	Justin Wentzell, Spanish
Deb McCabe, Communication Studies	Tom Williams, Construction
Don Robinson, Dean	

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## AGENDA

### 1. **Agenda Adoption**

Motion to approve agenda; M/S/P

### 2. **Minutes Approval**

A. October 23, 2023

Motion to approve minutes as amended to remove comment from item 5 A.1 and change item 5 C.2 to KIN 16B; M/S/P

### 3. **General Announcements** (3 minutes)

Curriculum Committee members are invited to make announcements to the committee

- Jessica Jackson confirmed that the proposed implementation for AB 1111 may be extended to Fall 2027
- Suzanne Wakim mentioned that Art History is developing a zero-cost textbook degree

### 4. **Public Comments** (3 minutes)

Members of the public are invited to comment on items on the agenda

- None

### 5. **Consent Agenda** (2 minutes)

A. **Course Modification(s)**

#### 1. **ASL 1 - American Sign Language I**

Catalog Description: *This course is the first of a two part introductory course in American Sign Language (ASL) as it is used within Deaf culture. Topics include basic linguistic structures, facial*

*grammar and fingerspelling as it is used at the novice level. Emphasis is placed on the development of ASL and receptive skills. Students who have completed at least one year of high school ASL with a letter grade of "A" or "B" within one year of the present date, may upon approval of instructor, register for ASL II.*

Minor Modification: Change in materials of instruction

Effective Term: Fall 2024

2. **ASL 2 – American Sign Language II**

*Catalog Description: This course is the second half of a two part introductory course in American Sign Language (ASL) as it is used within the Deaf culture. ASL 2 continues to develop the student's use of appropriate linguistics and cultural principles of ASL. Instruction will further student's language development by emphasizing receptive and expressive skills. Intermediate vocabulary, grammar, non-manual behaviors and fingerspelling will be taught.*

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

3. **ASL 3 – American Sign Language III**

*Catalog Description: This course is an intermediate American Sign Language (ASL) which further develops receptive and expressive skills, teaches appropriate linguistic features and gives further exposure to Deaf Culture. This course utilizes a practice oriented approach to language acquisition with demonstration of more advanced grammatical features of ASL including conditional and contrastive structure sentence types, recurring and continuous time signs, temporal aspect and narrative structure. Students' fluency and accuracy in fingerspelling and numbers will increase.*

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

4. **ASL 4 – American Sign Language IV**

*Catalog Description: American Sign Language (ASL) further develops receptive and expressive skills with an emphasis on ASL narratives and active communication in ASL. It continues to use the functional-notation approach in learning grammar and context. This course also expands on major linguistic and grammatical features, including restructuring space, rephrasing register; and cultural features, including cultural diversity in the Deaf world, Deaf storytellers, and various social services and programs. The student will continue an in-depth study of the global Deaf community and culture through short stories, narratives and interactive use of ASL.*

Minor Modification: Change in methods of instruction, and materials of instruction

Effective Term: Fall 2024

5. **ASL 10 – Introduction to American Deaf Culture**

*Catalog Description: This course is an introduction to the American Deaf Culture and Deafhood. Emphasis will be placed on the history, community, and the language used within the American Deaf culture: American Sign Language. The values, traditions and diversity in American Deaf Culture will be explored as a linguistic and cultural minority through the dynamics between oppressed/oppressor peoples, past and current trends in deaf education, services for the deaf, legislation, and technology. Group identity and group liberation will be discussed. Taught in American Sign Language with an ASL/English interpreter.*

Request for Distance Education: Lecture

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

6. **CHIN 1 – First Semester Chinese**

*Catalog Description: This course is a study of beginning Mandarin Chinese emphasizing grammar, reading, writing, listening and speaking. It also introduces the student to various aspects of the Chinese culture. Chinese history, traditions and culture will be woven throughout the content of the course. Students who have completed at least one, but fewer than two years of high school Chinese (or equivalent) with a letter grade of "A" or "B" within one year of the present date, should register for Second Semester Chinese.*

Minor Modification: Change in unit titles, examples of assignments, and materials of instruction

Effective Term: Fall 2024

7. **CHIN 2 – Second Semester Chinese**

Catalog Description: *This course is the second half of beginning Chinese, which further develops the skills of understanding, speaking, reading, and writing Chinese. It continues to introduce students to various aspects of Chinese culture. Students who have completed at least two, but fewer than three years of high school Chinese (or equivalent) with a letter grade of "A" or "B" within one year of the present date, should consult the appropriate language instructor before enrolling.*

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

8. **FREN 1 – First Semester French**

Catalog Description: *This course is a study of beginning French emphasizing grammar, reading, writing and speaking. It also introduces the student to various aspects of the cultures of French-speaking regions. Students who have completed at least one, but fewer than two years of high school French (or equivalent) with a letter grade of "A" or "B" within one year of the present date, should register for Second Semester French.*

Request for Distance Education: Lecture

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

9. **FREN 2 – Second Semester French**

Catalog Description: *This course is the second half of beginning French, which further develops the understanding, speaking, writing and reading skills. It continues to introduce students to various aspects of the cultures of French-speaking regions. Students who have completed at least two, but fewer than three years of high school French (or equivalent) with a letter grade of "A" or "B" within one year of the present date, should consult the appropriate language instructor before enrolling.*

Request for Distance Education: Lecture

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

10. **GERM 1 – First Semester German**

Catalog Description: *This course is a study of beginning German emphasizing grammar, reading, writing, speaking, and listening comprehension. It also introduces the student to various aspects of German culture. Students who have completed at least one, but fewer than two years of high school German (or equivalent) with a letter grade of "A" or "B" within one year of the present date, should register for Second Semester German.*

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

11. **GERM 2 – Second Semester German**

Catalog Description: *This course is the second half of beginning German, which further develops language skills: reading, writing, listening comprehension and speaking. In addition, this course continues to introduce students to aspects of Germanic culture. Students who have completed at least two, but fewer than three years of high school German (or equivalent) with a letter grade of "A" or "B" within one year of the present date, should register for Third Semester German.*

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

12. **GERM 3 – Third Semester German**

Catalog Description: *This course is the first half of intermediate German which further develops language skills: reading, writing, listening comprehension and speaking. Through written analysis and discussion of both modern and classical German texts, students further increase their fluency and grammatical accuracy in the four skill areas. Students who have completed at least three, but fewer than four years of high school German (or equivalent) with a letter grade of "A" or "B" within one year of the present date, should register for Fourth Semester German.*

Request for Distance Education: Lecture

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

**13. GERM 4 – Fourth Semester German**

Catalog Description: *This course is the second half of intermediate German, which further develops language skills: reading, writing, listening comprehension and speaking. Through continued study of German language and culture students further increase their fluency and grammatical accuracy in the four skill areas in expanded written analysis and discussion of both modern and classical German texts.*

Request for Distance Education: Lecture

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

**14. ITAL 1 – First Semester Italian**

Catalog Description: *This course is a study of beginning Italian emphasizing grammar, reading, writing and speaking. It also introduces the student to various aspects of Italian culture. Students who have completed at least one, but fewer than two years of high school Italian (or equivalent) with a letter grade of "A" or "B" within one year of the present date, should register for Second Semester Italian.*

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

**15. ITAL 2 – Second Semester Italian**

Catalog Description: *This course is the second half of beginning Italian, which further develops the skills of understanding, speaking, reading and writing Italian. It continues to introduce students to various aspects of Italian culture. Students who have completed at least two, but fewer than three years of high school Italian (or equivalent) with a letter grade of "A" or "B" within one year of the present date, should consult the appropriate language instructor before enrolling.*

Request for Distance Education: Lecture

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

**16. ITAL 100 – Beginning Conversational Italian**

Catalog Description: *This course emphasizes the development of basic understanding and speaking skills in Italian. Minimal emphasis is placed on formal grammar. Multimedia cultural presentations are offered throughout the course. This course is intended for those who wish to develop "survival" Italian in everyday basic situations.*

Request for Distance Education: Lecture

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

**17. ITAL 101 – Intermediate Conversational Italian**

Catalog Description: *This course emphasizes the development of basic/intermediate understanding and speaking skills in Italian. Minimal emphasis is placed on formal grammar. Multimedia cultural presentations are offered throughout the course. This course is intended for those who wish to continue development of "survival" Italian in everyday situations.*

Request for Distance Education: Lecture

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

**18. JPN 1 – First Semester Japanese**

Catalog Description: *This course is a study of beginning Japanese emphasizing reading, writing, speaking, and listening comprehension. It also introduces the student to various aspects of Japanese culture. Students who have completed at least one, but fewer than two years of high school Japanese (or equivalent) with a letter grade of "A" or "B" within one year of the present date, should register for Second Semester Japanese.*

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

**19. JPN 2 – Second Semester Japanese**

Catalog Description: *This course is the second half of beginning Japanese, which further develops language skills: reading, writing, listening comprehension and speaking. In addition, this course introduces the student to various aspects of the Japanese culture. Students who have completed at least*

*two, but fewer than three years of high school Japanese (or equivalent) with a letter grade of "A" or "B" within one year of the present date, should register for Third Semester Japanese.*

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

**20. JPN 3 – Third Semester Japanese**

*Catalog Description: This course is the first half of intermediate Japanese, which further develops language skills: reading, writing, listening comprehension and speaking. Through written analysis and discussion of both modern and classical Japanese texts, students further increase their fluency and grammatical accuracy in the four skill areas. Students who have completed at least three, but fewer than four years of high school Japanese (or equivalent) with a letter grade of "A" or "B" within one year of the present date, should register for Fourth Semester Japanese.*

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

**21. JPN 4 – Fourth Semester Japanese**

*Catalog Description: This course is the second half of intermediate Japanese, which further develops language skills: reading, writing, listening comprehension and speaking. Through continued study of Japanese language and culture students further increase their fluency and grammatical accuracy in the four skill areas in expanded written analysis and discussion of both modern and classical Japanese texts.*

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

**22. LATN 1 – First Semester Latin**

*Catalog Description: This is a translation course in elementary Latin, emphasizing a foundational knowledge of Latin pronunciation, vocabulary, grammar, and syntax. Students study the Latin linguistic influence on the English language. Critical discussions on the aspects of Roman civilization relevant to the Latin readings will provide the cultural background with which the student can assess the Roman contribution to modern society. Students who have completed at least one, but fewer than two years of high school Latin (or equivalent) with a letter grade of "A" or "B" within one year of the present date, should register for Second Semester Latin.*

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

**23. LATN 2 – Second Semester Latin**

*Catalog Description: This course emphasizes an extended knowledge of Latin pronunciation, vocabulary, grammar, and syntax, especially forms of the verb in the indicative mood. This course requires a study of the Latin linguistic influence on the English language. Critical discussions on aspects of Roman civilization relevant to Latin readings will provide a cultural background with which students can assess the Roman contribution to modern society.*

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

**24. WKE 99 - Work Experience Education Regulations Revisions**

*Catalog Description: Work experience is an experiential course where students apply what they have learned in the classroom to a work environment. The course offers students the opportunity to develop technical skills, explore possible career choices, build confidence, network with people in the field, and transition into the world of work. Work experience may include paid or unpaid employment. Students may earn one semester unit of college credit in this course for every fifty-one hours of work experience. Students may enroll in this course up to 8 unit(s) to complete the entire curriculum of the course. A maximum of sixteen units can be earned in work experience courses during a student's enrollment with Butte College.*

Courses: ACCT 99, AGS 99, AJ 99, ALH 99, ART 99, AUT 99, BCIS 99, BIOL 99, BUS 99, CDF 99, CNST 99, CSCI 99, DFT 99, EDUC 99, EH 99, EMS 99, ENGR 99, FASH 99, FN 99, FSC 99, HLTH 99, HVAC 99, JOUR 99, MFG 99, MSP 99, MUS 99, NR 99, NSG 99, PHO 99, POS 99, PSY 99, RLS 99, RT 99, RTVF 99, SOC 99, and WLD 99

Justification: Chancellor's Office Guidance for Title 5, Work Experience Education Regulations Revisions Memo dated 8.29.23

Major Modification: Change in units (from “1-8” to “0.5-8”), hours (from “60-600” to “25.5-408”), catalog description, objectives, unit titles, methods of instruction, and methods of evaluation

Effective Term: Fall 2024

B. Course Deletion(s)

1. **WKE 198 - General Work Experience**

Program Applicable: Standalone

Justification: Title 5, Work Experience Education Regulations Revisions

Effective Term: Fall 2024

C. Pedagogical Cap Change(s)

1. **EDUC 310 - Supervised Tutoring**

From 5000 to 6000

Justification: To adequately support CAS supervised-tutoring for students

Effective Term: Fall 2024

[Motion to approve consent agenda; M/S/P](#)

6. Information Item(s)

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- None

7. Action Item(s)

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A. New Course(s)

1. **AUT 33 - High Performance Engine Tuning & Testing (3 Units)**

Catalog Description: *This course covers the methods used to enhance an internal combustion engine's efficiency & power output, test various engine modifications using industry standard tools, and work with a dynamometer.*

Contact Hours: 34 Lecture/51 Lab

Ped Cap: 20

Program Applicable: Standalone

Rationale: *High student demand*

Effective Term: Fall 2024

[Craig Kielb represented Automotive](#)

- [High student demand and industry need](#)

2. **AUT 81 - Honda PACT Employment Preparation I (2 Units)**

Catalog Description: *This course prepares the student for Honda or Acura dealer employment by offering the same training content that dealer technicians must complete. Students will learn fundamental skills in all eight Automotive Service Excellence (ASE) certification categories with a focus specific to Honda and Acura. This course is for third semester students in an ASE Foundation accredited automotive program.*

Contact Hours: 102 Lab

Distance Education Request: Lab (Justification: Based on input from our Honda Dealer Advisory Committee to meet the needs of Honda specific online training as required by American Honda. Students will complete six interactive Honda online training modules each week.)

Ped Cap: 20

Program Applicable: AS Degree in Automotive Technology Honda PACT and CA in Automotive Technology Honda PACT

Rationale: *Dealer Advisory Group requested to meet the needs of industry*

Effective Term: Fall 2024

- [AUT 81 and AUT 82 are online courses with built-in Honda-specific modules](#)
- [AUT 83 is the in-person testing module](#)

- The curriculum is supplied by American Honda and faculty must be certified to teach these courses
  - These courses will become a standard template for extending programs in the state and Butte is the only college offering these courses in the north state region
  - Students may transfer in from other colleges to take these courses and/or to continue a program they have already completed
3. **AUT 82 – Honda PACT Employment Preparation II (2 Units)**  
 Catalog Description: *This course prepares the student for Honda or Acura dealer employment by offering the same training content that dealer technicians must complete. Students will learn advanced skills in all eight Automotive Service Excellence (ASE) certification categories with a focus specific to Honda and Acura. This course is for fourth semester students in an ASE Foundation accredited automotive program.*  
 Contact Hours: 102 Lab  
 Distance Education Request: Lab (Justification: Based on input from our Honda Dealer Advisory Committee to meet the needs of Honda specific online training as required by American Honda. Students will complete six interactive Honda online training modules each week.)  
 Ped Cap: 20  
 Prerequisite: AUT 81  
 Program Applicable: AS Degree in Automotive Technology Honda PACT and CA in Automotive Technology Honda PACT  
 Rationale: *Dealer Advisory Group requested to meet the needs of industry*  
 Effective Term: Fall 2024
4. **AUT 83 – Honda PACT Skills Certification (1.5 Units)**  
 Catalog Description: *This course prepares the student for Honda or Acura dealer employment by offering the same lab training content and certification that dealer technicians must complete. Students will learn and certify hands-on skills in all eight Automotive Service Excellence (ASE) certification categories with a focus specific to Honda and Acura. This course is for students who have completed an ASE Foundation accredited automotive program.*  
 Contact Hours: 80 Lab  
 Prerequisites: AUT 81, AUT 82  
 Ped Cap: 15  
 Program Applicable: AS Degree in Automotive Technology Honda PACT and CA in Automotive Technology Honda PACT  
 Rationale: *Dealer Advisory Group requested to meet the needs of industry*  
 Effective Term: Fall 2024
- Hands-on certification course
  - The committee questioned why the ped cap is 15 instead of 20
  - The department indicated they would open another section if needed as they are limited by the specialized automotive equipment
  - Request for short term approval for two weeks in duration
- Motion to block A.1-A.4, waive the two-meeting approval rule, add short term modality on AUT 83, and approve; M/S/P by roll call vote:  
 Ayes - D. Davis, D. Adams, M. Cervantes, S. Choflá, C. Dahl, A. Ferro, F. Flores, T. Germar, I. Gonzalez Cuadros, E. Heaton, L. Henson, J. Jackson, P. McDougall, R. Sicke, E. Tan, J. Vazquez, and S. Wakim  
 Nos – None  
 Abstentions - None
5. **CNST 55 – Computer Applications in Construction Management (3 Units)**  
 Catalog Description: *Coursework introduces foundational technical computing for Construction Managers. It introduces commercial software commonly used in the management and control of*

construction projects. Application areas include office suite programs, paperless workflows, estimating, and scheduling.

Contact Hours: 34 Lecture/34 Activity

Ped Cap: 30

Program Applicable: AS Degree in Construction Management and CA in Construction Management

Rationale: CSU Chico has added this class to their CM Program as one of the beginning courses of the major. As we are trying to transfer our students to CSU Chico in CM as true juniors, we need to add this class to our program.

Effective Term: Fall 2024

Tom Williams represented Construction

- New course that CSUC requires in their Construction Management program
- This is the first introduction course taken in the program
- The committee question why the ped is 30 and the department indicated because of limited equipment
- CNST 55 and CNST 21 now articulate with CSUC

Motion to waive the two-meeting approval rule and approve; M/S/P by roll call vote:

Ayes - D. Davis, D. Adams, M. Cervantes, S. Choflá, C. Dahl, A. Ferro, F. Flores, T. Germar, I. Gonzalez Cuadros, E. Heaton, L. Henson, J. Jackson, P. McDougall, R. Sicke, E. Tan, and J.

Vazquez

Nos - None

Abstentions - S. Wakim

## B. Course Modification(s)

### 1. **AUT 8 – Auto Engines Lecture**

Catalog Description: *This course covers the operation, design, construction, fault diagnosis, service and repair procedures of the internal combustion engine.*

Major Modification: Change in hours (from 45 to 51), units (from 2 to 3), objectives, unit titles, and examples of assignment

Effective Term: Fall 2024

### 2. **AUT 9 – Automotive Engines Lab**

Catalog Description: *In this course students will develop and demonstrate the hands-on skills needed to repair the internal combustion engine and related components. Students will learn the proper use of hand and power tools and test equipment used in the automotive industry.*

Major Modification: Change in hours (from 135 to 153), units (from 2.5 to 3), objectives, unit titles, examples of assignment, and materials of instruction

Effective Term: Fall 2024

### 3. **AUT 22 – Automotive Heating and Air Conditioning Lecture**

Catalog Description: *In this course students study the theory and principles of operation of automotive Heating, Ventilation and Air Conditioning (HVAC) systems as well as engine cooling system operation and repair. Basic laws of heat transfer, refrigeration and compression/expansion of liquid/vapor are introduced.*

Major Modification: Change in hours (from 40 to 35), objectives, unit titles, examples of assignment, and materials of instruction

Effective Term: Fall 2024

### 4. **AUT 23 – Automotive Heating and Air Conditioning Lab**

Catalog Description: *In this course students will develop and demonstrate the hands-on skills required to diagnose, adjust, repair and maintain modern automotive Heating, Ventilation and Air Conditioning (HVAC) and engine cooling systems. Students will use modern test equipment for diagnosis. Specific skills are developed by the use of special tools used in servicing and repair of automotive HVAC and engine cooling systems.*

Major Modification: Change in hours (from 120 to 105), objectives, unit titles, examples of assignment, and materials of instruction

Effective Term: Fall 2024

- These AUT courses were modified because our industry partners requested increased hours in engine repair
- These four courses may be fast-tracked and completed within a single term

Motion to block B.1-B.4, waive the two-meeting approval rule, and approve; M/S/P by roll call vote:

Ayes - D. Davis, D. Adams, M. Cervantes, S. Choflá, C. Dahl, A. Ferro, F. Flores, T. Germar, I. Gonzalez Cuadros, E. Heaton, L. Henson, J. Jackson, P. McDougall, R. Sicke, E. Tan, and J. Vazquez

Nos - None

Abstention - S. Wakim

5. **FASH 40 – Flat Pattern/Draping Design**

Catalog Description: *This is a beginning course in flat pattern and draping design. The focus is on design, pattern drafting and draping for the theater, film and fashion industries.*

Minor Modification: Change in transfer status (delete UC transfer)

Rationale: *This course was denied UC transfer status per UCTCA guidelines*

Effective Term: Fall 2024

Jessica Jackson represented FASH 40

- This course was denied UC transfer status during a UCTCA review

Motion to place on consent; M/S/P

6. **SPAN 1 – First Semester Spanish**

Catalog Description: *This introductory course teaches beginning language acquisition in a cultural context through listening, speaking, reading and writing. The students will interact with authentic language in cultural context. (C-ID SPAN 100).*

Minor Modification: Change in objectives, methods of evaluation, examples of assignments, and materials of instruction

Effective Term: Fall 2024

Deb McCabe and Justin Wentzell represented Spanish

- The SPAN courses were updated for curriculum review

7. **SPAN 2 – Second Semester Spanish**

Catalog Description: *This course continues to teach language acquisition in a cultural context through listening, speaking, reading and writing at the second semester level. The students will continue to interact with authentic language within culturally rich contexts. (C-ID SPAN 110).*

Minor Modification: Change in objectives, methods of evaluation, examples of assignments, and materials of instruction

Effective Term: Fall 2024

8. **SPAN 3 – Third Semester Spanish**

Catalog Description: *This course teaches culture and facilitates language acquisition through listening, speaking, reading and writing. Content is expanded beyond "survival" needs of the immediate environment in order to express personal meaning and to apply different strategies and techniques to go beyond casual conversation and express opinions, make suggestions on familiar topics, as well as some abstract issues and plans. Students demonstrate an increased awareness of cultural norms, values, and culturally relevant appropriate customs and events. Accuracy becomes quite high for high frequency structures and vocabulary but more complex discourse is still developing and requires a somewhat sympathetic listener or reader. Students will demonstrate the ability to think critically by analyzing linguistic structures and reflecting on and making cross-cultural comparisons. This course will primarily be taught in Spanish. Students who have completed at least two, but fewer than three years of high school Spanish (or equivalent) with a letter grade of "A" or "B" within one year of the present date, should register for Fourth Semester Spanish. (C-ID SPAN 200).*

Minor Modification: Change in unit titles, methods of evaluation, examples of assignments, and materials of instruction

Effective Term: Fall 2024

9. **SPAN 4 – Fourth Semester Spanish**

Catalog Description: *This course continues to expand upon culture and facilitate language acquisition through listening, speaking, reading and writing. Students will interact with more sophisticated authentic language in context. Content continues to expand in order to express more complex ideas in order to express personal meaning and to apply different strategies and techniques to go beyond causal conversation and express opinions, make suggestions on familiar topics, as well as some abstract issues and plans. Students demonstrate an increased awareness of cultural norms, values, and culturally relevant appropriate customs and events. Accuracy becomes quite high for high frequency structures and vocabulary but more complex discourse is still developing and requires a somewhat sympathetic listener or reader. Students will continue to demonstrate the ability to think critically by analyzing linguistic structures and reflecting on and making cross-cultural comparisons. This course will primarily be taught in Spanish. (C-ID SPAN 210).*

Minor Modification: Change in objectives, unit titles, methods of evaluation, examples of assignments, and materials of instruction

Effective Term: Fall 2024

10. **SPAN 14 – Hispanic Short Stories**

Catalog Description: *This course is an introduction to Hispanic literature through the short story genre. Students will read, discuss, and analyze short stories by Latin American and Spanish authors. Emphasis will also be placed on the oral and written practice of Spanish. This course is taught in Spanish and is intended for students who have completed three semesters of college level Spanish or who are native speakers.*

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

11. **SPAN 16 – Hispanic Film**

Catalog Description: *This course is a delineation and discussion of the central themes of selected films of prominent Hispanic filmmakers. A wide selection of feature length Spanish language films will be viewed and discussed. Hispanic cultures, as displayed in film, will be examined in terms of uniqueness and universality. Emphasis will also be placed on the oral and written practice of Spanish. This course is taught in Spanish and is intended for students who have completed three semesters of college level Spanish or who are native speakers.*

Request for Distance Education: Lecture

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

12. **SPAN 100 – Beginning Conversational Spanish**

Catalog Description: *This course emphasizes the development of basic understanding and speaking skills in Spanish. Minimal emphasis is placed on formal grammar. Multimedia cultural presentations are offered throughout the course. This course is intended for those who wish to develop "survival" Spanish in everyday basic situations.*

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

- [The committee questioned how this course is taught online](#)

13. **SPAN 101 – Intermediate Conversational Spanish**

Catalog Description: *This course emphasizes the development of basic/intermediate understanding and speaking skills in Spanish. Minimal emphasis is placed on formal grammar. Multimedia cultural presentations are offered throughout the course. This course is intended for those who wish to continue development of "survival" Spanish in everyday situations.*

Request for Distance Education: Lecture

Minor Modification: Change in examples of assignments, and materials of instruction

Effective Term: Fall 2024

[Motion to block items B.6-B.13, waive the two-meeting approval rule, and approve; M/S/P by roll call vote:](#)

Ayes - D. Davis, D. Adams, S. Choflá, C. Dahl, A. Ferro, F. Flores, T. Germar, I. Gonzalez Cuadros, E. Heaton, L. Henson, J. Jackson, P. McDougall, R. Sicke, E. Tan, J. Vazquez, and S. Wakim  
Nos - None  
Abstention - M. Cervantes

C. Program Modification(s)

1. **Certificate of Achievement in Applied Construction (29 Units)**

Catalog Description: *The Certificate of Achievement in Applied Construction is designed to prepare students to meet entry-level requirements for skilled jobs in the construction industry covering a broad range of skills from foundation to finish. In 2018, our more immediate area was struck by the Camp Wildfire, which destroyed over 15,000 structures. Our local industry partners anticipate significant additional need for skilled labor as we recover from this unprecedented event.*

Modification: Change in core requirements (delete CNST 1; add ITEC 55), units (from 30 to 29), and program description

Effective Term: Fall 2024

Tom Williams represented Construction

- Students are better served by taking ITEC 55 instead of CNST 1

2. **AS Degree in Construction Management (46 Units)**

Catalog Description: *The Associate of Science Degree in Construction Management prepares students to transfer into a bachelor's degree program in the junior year of a 4 year program. With the completion of this degree, students will possess fundamental knowledge and skills required in the field of construction management which include planning, coordinating, budgeting and supervising construction projects from start to finish in a growing nationwide field. Our neighboring 4-year institution (CSU Chico) has a thriving and mature Construction Management program that we have modeled our curriculum on to optimize the transferability of credits. The nationwide market for construction is in desperate need of skilled labor over the spectrum of construction roles required in a diverse and thriving economy (Construction and Construction Management is one of the most rapidly growing labor markets in the structures. Our local industry partners anticipate significant additional need for skilled labor as we recover from this unprecedented event*

Modification: Change in core requirements (delete ECON 2 and MATH 13/13s; add BUS 8, CHEM 1, CNST 55, MATH 30, and PHYS 41), units (from 42 to 46), and program description

Effective Term: Fall 2024

- CSUC added CNST 55 to their degree
- This program change will eliminate course modifications and/or student waivers
- Students will transfer to CSUC as a junior

3. **Certificate of Achievement in Construction Management (46 Units)**

Catalog Description: *See AS Degree in Construction Management.*

Modification: Change in core requirements (delete ECON 2 and MATH 13/13s; add BUS 8, CHEM 1, CNST 55, MATH 30, and PHYS 41), units (from 42 to 46), program description

Effective Term: Fall 2024

Motion to blocks items C.1-C.3, waive the two-meeting approval rule, and approve; M/S/P by roll call vote:

Ayes - D. Davis, D. Adams, M. Cervantes, S. Choflá, C. Dahl, A. Ferro, F. Flores, T. Germar, I. Gonzalez Cuadros, E. Heaton, L. Henson, J. Jackson, P. McDougall, R. Sicke, E. Tan, J. Vazquez, and S. Wakim

Nos - None

Abstentions - None

4. **AS Degree in Automotive Technology (48 Units)**

Catalog Description: *The Butte College Automotive Technology program is an ASE Education Foundation certified school and is designed to prepare students for employment as automotive technicians in dealerships, government, fleet, and independent service shops. All automotive classes*

are offered at the Skyway Center in Chico. The Skyway Center is a modern facility and completely outfitted with the power and hand tools needed to hone the student's skills. The goal of the department is to train highly-skilled entry-level technicians with work habits that will make them successful. The Automotive Department has partnered with American Honda and Subaru. This allows for make specific training and certification via the PACT Program (Honda and Acura) and Subaru. Automotive career opportunities are offered nationwide along with paid internships for Honda PACT students. Help with job placement is available for successful students. For Career information please refer to our website: [www.butte.edu/departments/careertech/automotive](http://www.butte.edu/departments/careertech/automotive)

Modification: Change in core requirements (delete AUT 32), units (from 50 to 48), program description, admission to the program (add "Beginning in Fall 2024 students will be required to have completed or be concurrently enrolled in AUT 101 or equivalent.")

Effective Term: Fall 2024

[Craig Kielb represented Automotive](#)

- [These AUT changes are required by Honda](#)
- [Removed AUT 32 which is absorbed into AUT 83](#)

5. **Certificate of Achievement in Automotive Technology (48 Units)**

Catalog Description: *See AS Degree in Automotive Technology.*

Modification: Change in core requirements (delete AUT 32), and units (from 50 to 48)

Effective Term: Fall 2024

6. **AS Degree in Automotive Technology - Honda, Professional Automotive Career Training (PACT) (53.5 Units)**

Catalog Description: *The Associate of Science Degree in Automotive Technology - Honda, Professional Automotive Career Training (PACT) prepares students to enter the workforce as entry level Honda and Acura technicians in dealerships nationwide. After program completion, the student will also receive a nationally recognized certification from American Honda that indicates the completion of standardized curriculum delivered at all PACT schools across the nation. The Butte College Automotive Technology program is an ASE Education Foundation school and is designed to prepare students for employment as automotive technicians in in dealerships, government, fleet, and independent service shops. All automotive classes are offered at the Skyway Center in Chico. The Skyway Center is a modern facility and completely outfitted with the power and hand tools needed to hone the student's skills. The goal of the department is to train highly-skilled entry-level technicians with work habits that will make them successful. The Automotive Department has partnered with American Honda and Subaru. This allows for make specific training and certification via the PACT Program (Honda and Acura) and Subaru. Automotive career opportunities are offered nationwide along with paid internships for Honda PACT students. Help with job placement is available for successful students. For Career information please refer to our website:*

[www.butte.edu/departments/careertech/automotive](http://www.butte.edu/departments/careertech/automotive)

Modification: Change in core requirements (delete AUT 2 and 32; add AUT 81, 82, and 83), units (from 52 to 53.5 ), program description, and admission to the program (add "Beginning in Fall 2024 students will be required to have completed or be concurrently enrolled in AUT 101 or equivalent.")

Effective Term: Fall 2024

- [The difference in the AS degrees is the Honda \(PACT\) requirement](#)
- [Students may earn two degrees with the additional Honda courses](#)
- [The program maps were reviewed and aligned for students; add another Area F – Kinesiology Activity course to the program maps](#)

7. **Certificate of Achievement in Automotive Technology - Honda, Professional Automotive Career Training (PACT) (53.5 Units)**

Catalog Description: *See AS Degree in Automotive Technology - Honda, Professional Automotive Career Training (PACT).*

Modification: Change in core requirements (delete AUT 2 and 32; add AUT 81, 82, and 83), units (from 52 to 53.5 ) Effective Term: Fall 2024

Effective Term: Fall 2024

Motion to block items C.4-C.7, waive the two-meeting approval rule, and approve; M/S/P by roll call vote:

Ayes - D. Davis, D. Adams, M. Cervantes, S. Choflá, C. Dahl, A. Ferro, F. Flores, T. Germar, I. Gonzalez Cuadros, E. Heaton, L. Henson, J. Jackson, P. McDougall, R. Sicke, E. Tan, J. Vazquez, and S. Wakim

Nos - None

Abstentions - None

## 8. Discussion Item(s)

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### A. Draft Curriculum Committee Bylaws 3<sup>rd</sup> Review - Donna Davis

- The committee continued discussion on the business meeting approval rule options
- Requesting to waive the two-meeting approval rule without public notice violates the Brown Act
- Robert's Rules of Order are local traditions while the Brown Act is the law
- Any person reviewing the agenda should know when the final vote is occurring, so they have the opportunity to discuss
- Approval rule options: Always have a one-meeting approval rule or get rid of the impromptu two-meeting approval rule waiver
- Committee members may request to postpone agenda items for additional consideration/discussion, without repeat limitation, or rescind a prior agenda action item and bring back for discussion and re-action. Both actions require a 2/3 majority vote.
- It was suggested that a table should be created for acceptable committee meeting motions
- Several committee members were concerned about transparency, shared governance, opportunity for department representation on agenda items, and the upcoming legislative changes
- The committee discussed agenda posting timelines, efficiency, external deadlines, and processes
- The 2/3 majority voting option was discussed for one-meeting approvals, motions to rescind prior agenda actions items, and item postponement

Motion to edit the bylaws to include a one-meeting approval rule by default with the option to postpone an item to a second meeting at the request of any committee member, allowable once per item, and to have the agenda posted by the Wednesday prior to the meeting to give sufficient notice to faculty and the public; M/S

Motion to divide the motion to separate the agenda posting requirement from the motion; M/S/P

#### Divided Motion #1:

Motion to edit the bylaws to include a one-meeting approval rule by default with the option to postpone an item to a second meeting at the request of any committee member, allowable once per item; M/S by 2/3 majority roll call vote:

Ayes - D. Davis, D. Adams, S. Choflá, F. Flores, T. Germar, J. Jackson, P. McDougall, E. Tan, and S. Wakim

Nos - M. Cervantes, C. Dahl, L. Henson, and J. Vasquez,

Abstentions - I. Gonzalez Cuadros, E. Heaton, and R. Sicke

*Motion did not pass*

Motion to end debate on the divided motion and call to vote; M/S by 2/3 majority roll call vote:

Ayes - D. Davis, D. Adams, F. Flores, T. Germar, E. Heaton, J. Jackson, P. McDougall,  
Nos - M. Cervantes, S. Choflá, C. Dahl, I. Gonzalez Cuadros, L. Henson, R. Sicke, E. Tan, J.  
Vazquez, and S. Wakim

Abstentions - None

*Motion did not pass*

Divided Motion #2:

Motion to have the agenda posted by the Wednesday prior to the meeting to give sufficient notice to faculty and the public;

Motion to postpone divided motion #2 to the next meeting; M/S/P

Motion to postpone bylaw discussion to the next meeting; M/S/P

B. GE Taskforce Update - Erik Shearer

- Postponed until next meeting

C. Next Meeting - November 20, 2023

Motion to waive the two-meeting approval rule on future curriculum items on the December 4, 2023, meeting agenda;

Motion to postpone until the next meeting;  
*M/S/P*

9. **Adjournment**

Motion to adjourn; M/S/P

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