



Curriculum Committee MINUTES May 15, 2023

Members Present

Donna Davis, Chairperson	Erik Shearer, V.P. of Instruction
Denise Adams, Dean	Rachel Sicke, Counselor
Matthew Cervantes, Computer Science	Heather Springer, Equity & Inclusion Specialist
Anthony Ferro, Associate Faculty, Kinesiology	Elena Tan, Associate Faculty, Japanese
Felicia Flores, Cosmetology	Jacob Vazquez, Agriculture
Tia Germar, Library	Dr. Elizabeth Wannemacher, Chemistry
Irma Gonzalez Cuadros, Academic Senate	Suzanne Wakim, SLO Coordinator
Patrick McDougall, Physics	Dave Welton, Associate Faculty, Radio, TV, Film

Members Absent

Kam Bull, Dean	Kyle Landrum, AS Representative
Dr. Shaun-Adrián Choflá, Family & Community	

Guests Present

Stephan Ban, CMST	Carrie Monlux, Dean
Don Beasley, PSETC Director	Angela Ohland, CMST
Molly Emmons, English	Alan Raetz, Institutional Research
Jessica Jackson, Associate Faculty, Counseling	Laura Rapozo-Davis, CMST
Brooke Kennedy, Mathematics	Don Robinson, Dean
Becky Kenshol, Admission & Records	Shannan Troxel, CMST
Meredith Marasco, Admission & Records	Dr. Robert White, Dean
Deb McCabe, CMST	

AGENDA

1. **Agenda Approval**

Motion to approve agenda; I. Gonzalez Cuadros, Second: D. Adams, Approval: Unanimous

2. **Approval of Minutes**

A. May 1, 2023

Motion to approve minutes; D. Adams, Second: I. Gonzalez Cuadros, Approval: Unanimous

3. **General Announcements (3 minutes)**

Curriculum Committee members are invited to make announcements to the committee

- Faculty will have the opportunity to attend a 6-week, grant funded summer academy to help humanize online classes. More information will be provided via district email.

4. **Public Comments (3 minutes)**

Members of the public are invited to comment on items on the agenda

- None

5. Consent Agenda

A. New Course(s)

1. **AJLE 162 – Academy Instructor Certification (1.5 Units)**

Standalone

Effective Term: Fall 2023

B. Prerequisite/Corequisite Validation

1. **CNST 5 – Plans, Specifications, & Surveying**

Remove prerequisite: ITEC 55; Remove corequisites: CNST 1, CNST 10, CNST 15, CNST 20;
Effective Term: Fall 2023

2. **CNST 10 – Properties and Applications of Concrete**

Remove prerequisite: ITEC 55; Remove corequisites: CNST 1, CNST 5, CNST 15, CNST 20;
Effective Term: Fall 2023

3. **CNST 20 – Foundations and Concrete Structures**

Remove prerequisite: ITEC 55; Remove corequisites: CNST 1, CNST 5, CNST 10, CNST 15;
Effective Term: Fall 2023

4. **CNST 21 – Analysis of Construction Drawings and Specifications**

Remove prerequisites: CNST 1, CNST 5, CNST 15; Remove corequisites: CNST 35, CNST 45;
Effective Term: Fall 2023

5. **CNST 25 – Construction Framing**

Remove prerequisites: CNST 1, CNST 5, CNST 10, CNST 15, CNST 20; Remove corequisites:
CNST 30, CNST 35, CNST 40; *Effective Term: Fall 2023*

6. **CNST 30 – Interior and Exterior Finishes**

Remove prerequisites: CNST 1, CNST 5, CNST 10, CNST 15, CNST 20; Remove corequisites:
CNST 25, CNST 35, CNST 40; *Effective Term: Fall 2023*

7. **CNST 40 – Construction Cost Estimating I**

Remove prerequisites: CNST 1, CNST 5, CNST 10, CNST 15, CNST 20; Remove corequisites:
CNST 25, CNST 30, CNST 35; *Effective Term: Fall 2023*

8. **CNST 45 – Construction Graphics**

Remove prerequisite: CNST 1; *Effective Term: Fall 2023*

9. **ENGL 10 – British Literature II**

Addition of prerequisite: Eligibility to enroll in a transferable English Composition course;
Effective Term: Fall 2023

10. **MFG 10 – Introduction to Manufacturing Equipment**

Remove prerequisite: ITEC 55; *Effective Term: Fall 2023*

11. **MFG 12 – Introduction to Production Welding**

Remove prerequisite: ITEC 55; *Effective Term: Fall 2023*

12. **MFG 14 – Introduction to Finishing**

Remove prerequisite: ITEC 55; *Effective Term: Fall 2023*

13. **MFG 16 – Introduction to the Process of Modeling to Production**

Remove prerequisite: ITEC 55; *Effective Term: Fall 2023*

14. **RT 110 – Fundamentals of Respiratory Care**

Change in prerequisite (from “Admission to the RT Program” to “Admission to the RT
Program, ALH 6 (or concurrent enrollment)”; Change in corequisite (from “ALH 6, RT 118”
to “RT 118”); *Effective Term: Fall 2023*

C. Minor Course Modification(s)

1. **ENGL 6 – Creative Writing**

Changes: catalog description, unit titles, methods of instruction, methods of evaluation,
examples of assignment, and materials of instruction; *Effective Term: Fall 2023*

2. **ENGL 10 – British Literature II**

Change in objectives, and materials of instruction; *Effective Term: Fall 2023*

3. **ENGL 11 – Communication and Critical Thinking**
Change in objectives, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction; *Effective Term: Fall 2023*
4. **ENGL 14 – U.S. Literature I**
Change in objectives, and materials of instruction; *Effective Term: Fall 2023*
5. **ENGL 15 – Film as Literature**
Change in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, and materials of instruction; *Effective Term: Fall 2023*
6. **ENGL 16 – U.S. Literature II**
Change in objectives, and materials of instruction; *Effective Term: Fall 2023*
7. **ENGL 25 – Introduction to Shakespeare**
Change in objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction; *Effective Term: Fall 2023*
8. **ENGL 26 – Queer Film and Literature**
Change in objectives, methods of evaluation, and materials of instruction; *Effective Term: Fall 2023*
9. **ENGL 31 – Existential Literature: A Literary Approach to Self Integration**
Change in objectives, unit titles, and materials of instruction, and examples of assignment; *Effective Term: Fall 2023*
10. **ENGL 35 – Cross-Cultural Film and Literature**
Change in catalog description, objectives, unit titles, methods of instruction, examples of assignments, and materials of instruction; *Effective Term: Fall 2023*
11. **ENGL 53H – Honors World Literature**
Change in example of assignments, methods of instruction, methods of evaluation, and materials of instruction; *Effective Term: Fall 2023*
12. **ENGL 60 – Creative Writing: Fiction**
Change in methods of instruction, example of assignments, and materials of instruction; *Effective Term: Fall 2023*

D. New Program(s)

1. **ADT in Communication Studies 2.0 (18 Units)**
This will replace the current AD-T once approved;
Effective Term: Dependent upon Chancellor's Office approval
2. **Noncredit Certificate of Completion in Navigating Workplace Success (0 Units)**
Enhanced Funding
Hours: 153 to 187
Effective Term: Dependent upon Chancellor's Office approval

E. Modified Program(s)

1. **AA-T in Kinesiology**
Changes in: List A choices (from Select two: BIOL 2, CHEM 1, 51, KIN 11, PHYS 21, 41, MATH 17 or 18 to Select two: CHEM 1, 51, KIN 11, PHYS 21, MATH 18 or 18s, PSY 1, 1H or SOC 2); No change in units; *Effective Term: Fall 2023*
2. **AA-T in Music**
Change in units (from 23-24 to 21-22) due to MUS 88 reduction of units; Change in GE pattern from IGETC only to CSU/IGETC; *Effective Term: Fall 2023*
3. **AA-T in Political Science**
Changes in: Core (from Select one: POS 2 to Select three: POS 2, 3, 18); List A (from Select three: POS 3, 18, MATH 17 or 18 to Select two: POS 16, MATH 18 or 18s); List B (from Select two: HIST 20, POS 12, 16 to Select one: AJ 2, ECON 2, POS 12, SOC 20); no change in units; *Effective Term: Fall 2023*

4. **AA-T in Sociology**
Change in: List B choices (Add PSY 7 and SOC 30); No change in units; *Effective Term: Fall 2023*
5. **Certificate in Sustainability Studies**
Delete SOC 55; change in units (from 14 to 12 units); *Effective Term: Fall 2023*
Motion to approve consent agenda; D. Adams, Second: E. Wannemacher, Approval: Unanimous with two abstentions: M. Cervantes and H. Springer

6. **New Business**

A. New Course(s)

1. **AUT 101 – Automotive Shop Fundamentals (3 Units)**

Standalone

C-ID: AUT 110X

Contact Hours: 34 Lecture/51 Lab

Ped Cap: 15

Catalog Description: Fundamental introduction to the major systems of the automobile including safety and preventative maintenance services. This course will focus on Auto Shop Fundamentals and repair for individuals with little to no automotive repair or auto shop experience. Topics will include: Automotive industry tools and usage, Automobile systems theory and repair, vehicle maintenance, emergency roadside repair, buying a used vehicle, safety inspection, and automotive industry career opportunities.

Effective Term: Fall 2023

- *Request for one-meeting approval*

Craig Kielb represented AUT 101

- Local high schools no longer offer auto shop courses so students do not have the necessary skills and hands-on experience for program entry
- This course will be a prerequisite/corequisite for AUT courses
- Offered in the late afternoons and during the summer

Motion to approve AUT 101 and waive the two-meeting rule; D. Welton, Second: M. Cervantes, Approval: Unanimous

2. **MATH 28 – Precalculus (4 Units)**

Program Applicable

Transfer Status/General Education: UC Transfer, IGETC Area 2A, CSU Area B4, Butte Area E, Math Competency

C-ID: MATH 155

Prerequisite: Trigonometry or equivalent

Contact Hours: 34 Lecture/68 Activity

Ped Cap: 35

Catalog Description: This course is preparation for calculus. It covers advanced algebra topics beyond the scope of Intermediate Algebra as well as the theory and applications of Trigonometry, both of which are necessary for success in calculus. Topics include polynomial, absolute value, radical, exponential, logarithmic, and trigonometric functions and their graphs; analytic geometry, and polar coordinates.

systems.

Effective Term: Fall 2024

- *Request for one-meeting approval*

Brooke Kennedy and Dr. Robert White represented MATH 28 and MATH 28s

- AB705 reduced the normal pathway into Calculus
- Local high schools no longer offer Algebra 2 Trigonometry – it's condensed into Integrated Math 3 which does not prepare students for Calculus
- Course would replace MATH 20 and MATH 26

See item A.3 for action

3. **MATH 28s – Precalculus with Support (4 Units)**

Program Applicable

Transfer Status/General Education: UC Transfer, IGETC Area 2A, CSU Area B4, Butte Area E, Math Competency

C-ID: MATH 155

Prerequisite: Trigonometry or equivalent

Contact Hours: 136 Activity

Ped Cap: 25

Catalog Description: This course is preparation for calculus. It covers advanced algebra topics beyond the scope of Intermediate Algebra as well as the theory and applications of Trigonometry, both of which are necessary for success in calculus. Topics include polynomial, absolute value, radical, exponential, logarithmic, and trigonometric functions and their graphs; analytic geometry, and polar coordinates. This course will contain the same curriculum as MATH 28 but will also have embedded support to review key intermediate algebra and geometry concepts. This course emphasizes in-class activities and applications.

Effective Term: Fall 2024

- *Request for one-meeting approval*
- *Activity hours allow this course to meet 4-5 times weekly for longer periods so student can complete most of the work in class*

Motion to approve MATH 28 AND MATH 28s as a block and waive the two-meeting rule; S. Wakim, Second: D. Adams, Approval: Unanimous

B. Modified Program(s)

1. **AS Degree in Automotive Technology**

2. **CA in Automotive Technology**

3. **AS Degree in Automotive Technology Honda-(PACT)**

4. **CA in Degree in Automotive Technology Honda-(PACT)**

5. **AS in Degree in Diesel Technology**

6. **CA in Degree in Diesel Technology**

Automotive programs B.1-B.6: Addition of the Admission to the Program prerequisite to “Beginning Fall 2024 students will be required to have completed AUT 101 or equivalent”;

Effective Catalog Year: 2023-2024

- *Request for one-meeting approval*

Craig Kielb represented the Automotive Technology programs

Motion to approve items B.1-B.6 as a block and waive the two-meeting rule; D. Adam, Second:

I. Gonzalez Cuadros, Approval: Unanimous

7. **CA in Firefighter I Academy**

Change in the Admission to the Program prerequisite to “Beginning Fall 2024 students will be required to have completed EMS 111 or equivalent (currently EMS 110 or equivalent)”;

Effective Catalog Year: 2023-2024

- *Request for one-meeting approval*

Don Beasley represented the CA in Firefighter I Academy

- *Requiring EMS 111 as a prerequisite to the Firefighter I Academy program will increase student success rates*

Motion to approve and waive the two-meeting rule; D. Adam, Second: H. Springer,

Approval: Unanimous

7. Miscellaneous Agenda Item(s)

A. Honors Program Schedule – Dr. Robert White

- As directed by the Program Research and Recommendation Committee (PRR), the Honors program 2-year instructional schedule was presented to the Curriculum Committee for review
- At the conclusion of the two years, the Honors Certificate of Achievement vitality will be assessed
- The Curriculum Committee will make a recommendation to PRR to investigate discontinuance or to maintain/increase instructional support for the Certificate offerings

B. AB 1111 Update – Meredith Marasco

- A statewide AB 1111 common course numbering taskforce was established to develop recommendations on how the state could adopt a student facing common course numbering system for all general education and transfer pathway courses for the 115 California Community Colleges (CCC)
- Meredith Marasco is a taskforce committee member and she will provide updates periodically

C. AB 928 Update – Erik Shearer

- The intent of AB 928 is to simplify and codify a single GE transfer pathway from CCC to higher education
- A districtwide AB 928 taskforce was established to make local GE decisions on what courses to offer

D. Pedagogical Caps – Erik Shearer

- The pedagogical cap discussion is deferred to the Fall 2023 Curriculum Retreat meeting
- Plan to attend the Enrollment Management Summit during Fall 2023 Flex Week for more information on ped caps

E. Certificates of Appreciation for Leaving Members – Donna Davis

- Thank you to Serey Vann, Elizabeth Wannemacher, and Dave Welton for their service on the Curriculum Committee

F. 2023-2024 Curriculum Meeting Dates – Donna Davis

- Fall 2023: September 11, 25; October 9, 23; November 6, 20; December 4
- Spring 2024: February 5, 26; March 11, 25; April 8, 22; May 6

8. Adjournment

Motion to adjourn; I. Gonzalez Cuadros, M. Cervantes, Second: Approval: Unanimous