



Curriculum Committee

MINUTES

March 27, 2023

Members Present

Donna Davis, Chairperson	Erik Shearer, Interim V.P. of Instruction
Matthew Cervantes, Computer Science	Rachel Sicke, Counselor
Dr. Shaun-Adrián Choflá, Family & Community	Heather Springer, Equity & Inclusion Specialist
Felicia Flores, Cosmetology	Elena Tan, Associate Faculty, Japanese
Tia Germar, Library	Jacob Vazquez, Agriculture
Irma Gonzalez Cuadros, Academic Senate	Dr. Elizabeth Wannemacher, Chemistry
Kyle Landrum, AS Representative	Suzanne Wakim, SLO Coordinator
Patrick McDougall, Physics	Dave Welton, Associate Faculty, Radio, TV, Film

Members Absent

Denise Adams, Dean	Anthony Ferro, Associate Faculty, Kinesiology
Kam Bull, Dean	

Guests Present

Don Beasley, Director	Deb McCabe, Communication Studies
Ryan Heimlich, Music	Carrie Monlux, Dean
Becky Kenshol, Admission & Records	Laura Rapozo-Davis, Communication Studies
Meredith Marasco, Admission & Records	

AGENDA

1. Agenda Approval

*Motion to remove items 6 C.3, C.5 & C.7 from agenda; S. Wakim, Second: R. Sicke, Approval: Unanimous
Motion to approve agenda as amended; J. Vazquez, Second: K. Landrum, Approval: Unanimous*

2. Approval of Minutes

A. February 27, 2023

*Motion to approve minutes; P. McDougall, Second: I. Gonzalez Cuadros, Approval: Unanimous with three
abstentions: S. Choflá, S. Wakim, and T. Germar*

3. General Announcements (3 minutes)

Curriculum Committee members are invited to make announcements to the committee

- ASCCC Curriculum Institute July 12-15, 2023, in Riverside CA.

4. Public Comments (3 minutes)

Members of the public are invited to comment on items on the agenda

- None

5. Consent Agenda

A. New Course(s)

1. **KIN 59 - Pickleball (1.5 Units)**
Standalone
Course Family: Individual Sports
Effective Term: Fall 2024

B. UC Transfer Status/General Education

1. **KIN 59 - Pickleball**
UC Transfer Status
Butte GE Area F - Kinesiology
Effective Term: Fall 2024

D. Ped Cap Change(s)

1. **CSCI 22 - Discrete Structures**
Justification to retain a ped cap of 30 (course changed from "lecture/lab" to "lecture" on 5.2.22); *Effective term: Fall 2023*
2. **ETHS 1 - Introduction to Ethnic Studies**
From 35 to 30; *Effective term: Fall 2024*

E. Distance Education - Information Only

1. **CMST 4 - Small Group Communication**
Online modality: Lecture/Hybrid; *Effective term: Fall 2024*

F. Prerequisite/Corequisite Validation; Effective Catalog Year: 2023-2024

(Prerequisite deletions are information only)

1. **ART 15 - Intermediate Figure Drawing**
Deletion of prerequisite: ART 14; *Effective term: Fall 2023*
2. **ART 16 - Advanced Figure Drawing**
Deletion of prerequisite: ART 15; *Effective term: Fall 2023*
3. **ART 18 - Painting II**
Deletion of prerequisite: ART 17; *Effective term: Fall 2023*
4. **ART 19 - Painting III**
Deletion of prerequisite: ART 18; *Effective term: Fall 2023*
5. **ART 34 - Graphic Design II**
Deletion of prerequisite: ART 31; *Effective term: Fall 2023*
6. **ART 36 - Illustration Art II**
Deletion of prerequisite: ART 35; *Effective term: Fall 2023*
7. **ART 52 - Ceramics II**
Deletion of prerequisite: ART 50; *Effective term: Fall 2023*
8. **ART 54 - Ceramics III-Low Fire**
Deletion of prerequisite: ART 50; *Effective term: Fall 2023*
9. **ART 56 - Ceramics IV**
Deletion of prerequisite: ART 52; *Effective term: Fall 2023*
10. **ART 63 - Sculpture II, Clay**
Deletion of prerequisite: ART 60; *Effective term: Fall 2023*
11. **BCIS 13 - Business Communication**
Deletion of prerequisite: ENGL 2; *Effective term: Fall 2023*
12. **BCIS 85 - Microsoft Excel for Windows**
Deletion of prerequisite: BCIS 18; *Effective term: Fall 2023*
13. **DRAM 18 - Musical Comedy Workshop**
Deletion of prerequisite: MUS 30; *Effective term: Fall 2023*

14. **FASH 10 - Clothing Construction II**
Deletion of prerequisite: FASH 9; *Effective term: Fall 2023*
15. **FASH 40 - Flat Pattern/Draping Design**
Deletion of prerequisite: FASH 10; *Effective term: Fall 2023*
16. **GEOG 3 - Physical Geography Lab**
Deletion of prerequisite: GEOG 2 (or concurrent enrollment); *Effective term: Fall 2023*
17. **KIN 12B - Theory of Baseball II**
Deletion of prerequisite: KIN 12A and must meet the criteria to compete in intercollegiate baseball; *Effective term: Fall 2023*
18. **KIN 13B - Theory of Basketball II**
Deletion of prerequisite: KIN 13A and must meet the criteria to compete in intercollegiate basketball; *Effective term: Fall 2023*
19. **KIN 14B - Theory of Cross Country II**
Deletion of prerequisite: KIN 14A and must meet the criteria to compete in intercollegiate cross country; *Effective term: Fall 2023*
20. **KIN 15B - Theory of Football II**
Deletion of prerequisite: KIN 15A and must meet the criteria to compete in intercollegiate football; *Effective term: Fall 2023*
21. **KIN 16B - Theory of Golf II**
Deletion of prerequisite: KIN 16A and must meet the criteria to compete in intercollegiate golf; *Effective term: Fall 2023*
22. **KIN 17B - Theory of Soccer II**
Deletion of prerequisite: KIN 17A and must meet the criteria to compete in intercollegiate soccer; *Effective term: Fall 2023*
23. **KIN 18B - Theory of Softball II**
Deletion of prerequisite: KIN 18A and must meet the criteria to compete in intercollegiate softball; *Effective term: Fall 2023*
24. **KIN 19B - Theory of Track & Field II**
Deletion of prerequisite: KIN 19A and must meet the criteria to compete in intercollegiate track and field; *Effective term: Fall 2023*
25. **KIN 20B - Theory of Volleyball II**
Deletion of prerequisite: KIN 20A and must meet the criteria to compete in intercollegiate volleyball; *Effective term: Fall 2023*
26. **MSP 75 - Multimedia Production II**
Deletion of prerequisite: ART 52; *Effective term: Fall 2023*
27. **NSG 1 - Accelerated Track Foundations of Practice**
Change in prerequisite (from "Admission to Accelerated Registered Nursing Program" to "Admission to Accelerated Track Nursing program"); deletion of corequisite set (NSG 2, NSG 3, NSG 4, NSG 5, NSG 6); *Effective term: Fall 2023*
28. **NSG 2 - Accelerated Track Pharmacology I**
Change in prerequisite (from "Admission to Accelerated Registered Nursing Program" to "Admission to Accelerated Track Nursing program"); deletion of corequisite set (NSG 1, NSG 3, NSG 4, NSG 5, NSG 6); *Effective term: Fall 2023*
29. **NSG 3 - Accelerated Track Medical Surgical Nursing IA**
Change in prerequisite (from "Admission to Accelerated Registered Nursing Program" to "Admission to Accelerated Track Nursing program"); deletion of corequisite set (NSG 1, NSG 2, NSG 4, NSG 5, NSG 6); *Effective term: Fall 2023*
30. **NSG 4 - Accelerated Track Medical Surgical Nursing IB**
Change in prerequisite (from "Admission to Accelerated Registered Nursing Program" to "Admission to Accelerated Track Nursing program"); deletion of corequisite set (NSG, NSG 2, NSG 3, NSG 4, NSG 5, NSG 6); *Effective term: Fall 2023*

31. **NSG 5 - Accelerated Track Foundations Clinical**
Change in prerequisite (from "Admission to Accelerated Registered Nursing Program" to "Admission to Accelerated Track Nursing program"); deletion of corequisite set (NSG 1, NSG 2, NSG 3, NSG 4, NSG 6); *Effective term: Fall 2023*
32. **NSG 6 - Accelerated Track Clinical I**
Change in prerequisite (from "Admission to Accelerated Registered Nursing Program" to "Admission to Accelerated Track Nursing program"); deletion of corequisite set (NSG 1, NSG 2, NSG 3, NSG 4, NSG 5); *Effective term: Fall 2023*
33. **NSG 7 - Accelerated Track Normal and Advanced Obstetrics Nursing**
Change in prerequisite (from set "NSG 1, NSG 2, NSG 3, NSG 4, NSG 5, NSG 6" to "Admission to Accelerated Track Nursing program"); deletion of corequisite set (NSG 8, NSG 9, NSG 10, NSG 11, NSG 12); *Effective term: Fall 2023*
34. **NSG 8 - Accelerated Track Normal and Advanced Pediatric Nursing**
Change in prerequisite (from set "NSG 1, NSG 2, NSG 3, NSG 4, NSG 5, NSG 6" to "Admission to Accelerated Track Nursing program"); deletion of corequisite set (NSG 7, NSG 9, NSG 10, NSG 11, NSG 12); *Effective term: Fall 2023*
35. **NSG 9 - Accelerated Track Mental Health and Psychiatric Nursing**
Change in prerequisite (from set "NSG 1, NSG 2, NSG 3, NSG 4, NSG 5, NSG 6" to "Admission to Accelerated Track Nursing program"); deletion of corequisite set (NSG 7, NSG 8, NSG 10, NSG 11, NSG 12); *Effective term: Fall 2023*
36. **NSG 10 - Accelerated Track Advanced Medical Surgical Nursing II**
Change in prerequisite (from set "NSG 1, NSG 2, NSG 3, NSG 4, NSG 5, NSG 6" to "Admission to Accelerated Track Nursing program"); deletion of corequisite set (NSG 7, NSG 8, NSG 9, NSG 11, NSG 12); *Effective term: Fall 2023*
37. **NSG 11 - Accelerated Track Obstetrics and Pediatric Nursing Clinical**
Change in prerequisite (from set "NSG 1, NSG 2, NSG 3, NSG 4, NSG 5, NSG 6" to "Admission to Accelerated Track Nursing program"); deletion of corequisite set (NSG 7, NSG 8, NSG 9, NSG 10, NSG 12); *Effective term: Fall 2023*
38. **NSG 12 - Accelerated Track Clinical Medical/Surgical II and Mental Health Nursing**
Change in prerequisite (from set "NSG 1, NSG 2, NSG 3, NSG 4, NSG 5, NSG 6" to "Admission to Accelerated Track Nursing program"); deletion of corequisite set (NSG 7, NSG 8, NSG 9, NSG 10, NSG 11); *Effective term: Fall 2023*
39. **NSG 13 - Accelerated Track Associate Degree Nursing Capstone**
Change in prerequisite (from set "NSG 7, NSG 8, NSG 9, NSG 10, NSG 11, NSG 12" to "Admission to Accelerated Track Nursing program"); deletion of corequisite set (NSG 14, NSG 15, NSG 16, NSG 17); *Effective term: Fall 2023*
40. **NSG 14 - Accelerated Track Gerontology and Community Based Nursing**
Change in prerequisite (from set "NSG 7, NSG 8, NSG 9, NSG 10, NSG 11, NSG 12" to "Admission to Accelerated Track Nursing program"); deletion of corequisite set (NSG 13, NSG 15, NSG 16, NSG 17); *Effective term: Fall 2023*
41. **NSG 15 - Accelerated Track Pharmacology II**
Change in prerequisite (from set "NSG 7, NSG 8, NSG 9, NSG 10, NSG 11, NSG 12" to "Admission to Accelerated Track Nursing program"); deletion of corequisite set (NSG 13, NSG 14, NSG 16, NSG 17); *Effective term: Fall 2023*
42. **NSG 16 - Accelerated Track Advanced Medical Surgical Nursing III**
Change in prerequisite (from set "NSG 7, NSG 8, NSG 9, NSG 10, NSG 11, NSG 12" to "Admission to Accelerated Track Nursing program"); deletion of corequisite set (NSG 13, NSG 14, NSG 15, NSG 17); *Effective term: Fall 2023*
43. **NSG 17 - Accelerated Track Clinical III**
Change in prerequisite (from set "NSG 7, NSG 8, NSG 9, NSG 10, NSG 11, NSG 12" to "Admission to Accelerated Track Nursing program"); deletion of corequisite set (NSG 13, NSG 14, NSG 15, NSG 16); *Effective term: Fall 2023*

44. **NSG 51 - Accelerated Track Transition to ADN Nursing I**
Change in prerequisite (from set "Currently licensed as a Licensed Vocational Nurse" to "Admission to Accelerated Track Nursing program"); *Effective term: Fall 2023*
45. **NSG 52 - Accelerated Track Transition to ADN Nursing II**
Change in prerequisite (from set "Currently licensed as a Licensed Vocational Nurse" to "Admission to Accelerated Track Nursing program"); *Effective term: Fall 2023*
46. **OLS 327 - Career Exploration**
Deletion of prerequisites: OLS 325, OLS 326; *Effective term: Fall 2023*
47. **OLS 328 - Strategies for Employment**
Deletion of prerequisites: OLS 325, OLS 326; *Effective term: Fall 2023*
48. **OLS 329 - Occupational Certification**
Deletion of prerequisites: OLS 327, OLS 328; *Effective term: Fall 2023*
49. **PHO 8 - Commercial and Studio Photography**
Deletion of prerequisite: PHO 4; *Effective term: Fall 2023*
50. **PHO 11 - Alternative Photographic Processes**
Deletion of prerequisite: PHO 2; *Effective term: Fall 2023*
51. **PHO 14 - Introduction Photographic Portfolios and Books**
Deletion of prerequisite: PHO 4; *Effective term: Fall 2023*
52. **PHO 15 - Intermediate Digital Photography**
Deletion of prerequisite: PHO 4; *Effective term: Fall 2023*
53. **SPED 102 - Teach Adults with Disabilities Practicum**
Deletion of prerequisites: SPED 100, SPED 101; *Effective term: Fall 2023*

G. Minor Course Modification(s)

1. **CMST 2 - Public Speaking**
Change in examples of assignments, methods of instruction, and methods of evaluation;
Effective Term: Fall 2023
2. **CMST 2H - Honors Public Speaking**
Change in examples of assignments, methods of instruction, and methods of evaluation;
Effective Term: Fall 2023
3. **CMST 4 - Small Group Communication**
Change in examples of assignments, methods of instruction, and methods of evaluation;
Effective Term: Fall 2023
4. **CMST 6 - Oral Interpretation**
Change in examples of assignments, methods of instruction, and methods of evaluation;
Effective Term: Fall 2023
5. **CMST 9 - Intercultural Communication**
Change in examples of assignments, methods of instruction, and methods of evaluation;
Effective Term: Fall 2023
6. **CMST 12 - Forensics (Speech and Debate)**
Change in examples of assignments, methods of instruction, and methods of evaluation;
Effective Term: Fall 2023
7. **CMST 13 - Gender and Communication**
Change in examples of assignments, methods of instruction, and methods of evaluation;
Effective Term: Fall 2023
8. **CMST 14 - Argumentation and Debate**
Change in examples of assignments, methods of instruction, and methods of evaluation;
Effective Term: Fall 2023
Motion to approve consent agenda; K. Landrum, Second: S. Wakim, Approval: Unanimous with one abstention: P. McDougall

6. New Business

A. Major Course Modification(s)

1. **AJLE 151B - PC 832 Firearms Module**

Change in units (from “.75” to “.50”), catalog description, objectives, assignments, methods of instruction, methods of evaluation, and materials of instruction; *Effective Term: Fall 2023*
See action item B.1

B. Prerequisite/Corequisite Validation; Effective Catalog Year: 2023-2024

1. **AJLE 151B - PC 832 Firearms Module**

Change in prerequisite (from “None” to “Students must provide a [California](#) Department of Justice clearance within 90 days prior to the start of the course which confirms that the applicant has no felony or misdemeanor convictions which would prohibit possession of a firearm. This process can take up to 30 days to complete; *Effective term: Fall 2023*

Don Beasley represented AJLE

- *P.O.S.T. requires California DOJ clearance for employment*
- *Committee suggested adding a sample of assignments using the DEIA² lens for ethical considerations*

Motion to vote on item A.1 & B.1 as a block; K. Landrum, Second: D. Welton, Approval: Unanimous
Motion to place on consent agenda; E. Wannemmacher, Second: K. Landrum, Approval: Unanimous

C. Prerequisite/Corequisite Validation; Effective Catalog Year: 2023-2024 - Information Only

1. **BCIS 24 - Advanced Keyboarding**

Deletion of prerequisite: BCIS 20; *Effective term: Fall 2023*

2. **CNST 1 - Introduction to Construction**

Deletion of prerequisite: ITEC 55; deletion of corequisites: CNST 5, CNST 10, CNST 15, CNST 20; *Effective term: Fall 2023*

3. **CNST 15 - Materials and Methods of Construction**

Deletion of prerequisite: ITEC 55; deletion of corequisites: CNST 1, CNST 5, CNST 10, CNST 20; *Effective term: Fall 2023*

Removed from the agenda

4. **CNST 35 - Electrical and Mechanical Systems**

Deletion of prerequisite: CNST 1, CNST 5, CNST 10, CNST 15, CNST 20; deletion of corequisites: CNST 25, CNST 30, CNST 45; *Effective term: Fall 2023*

5. **CNST 45 - Construction Graphics**

Deletion of prerequisite: CNST 1; *Effective term: Fall 2023*

Removed from the agenda

6. **HON 11 - Honors Capstone**

Deletion of prerequisite: Admission to Honors Program and completion of 15 Honors units or completion of 12 Honors units and concurrent enrollment in 3 Honors units in addition to Honors 11 and ENGL 2 or ENGL 3; *Effective term: Fall 2023*

7. **JOUR 12 - Intermediate Newspaper Production**

Deletion of prerequisite: JOUR 10; *Effective term: Fall 2023*

Removed from the agenda

8. **PHO 6 - Intermediate Black and White Darkroom Photography**

Deletion of prerequisite: PHO 2; *Effective term: Fall 2023*

9. **PSC 51 - Weather Lab**

Deletion of prerequisite: PSC 50 (or concurrent enrollment); *Effective term: Fall 2023*

10. **SOC 55 - Sustainability Studies Seminar**

Deletion of corequisite: Completion of/or concurrent enrollment in a minimum of 3 courses from Sustainability Studies Certificate Program; *Effective term: Fall 2023*

The committee endorsed

D. Course Families - Information Only

Change in the existing Music course families (from 4 “Band, Guitar, Piano, Voice” to 10 “Choir, Concert Band, Guitar, Jazz, Pep Band, Piano, Pop, Percussion, String, Voice”)

1. **MUS 60 - Orchestra** (from “Band” to “String”); *Effective Term: Fall 2023*
2. **MUS 61 - Pop Ensemble** (from “Band” to “Pop”); *Effective Term: Fall 2023*
3. **MUS 62 - Concert Band** (from “Band” to “Concert Band”); *Effective Term: Fall 2023*
4. **MUS 63 - Symphonic Band** (from “Band” to “Concert Band”); *Effective Term: Fall 2023*
5. **MUS 64 - Jazz Ensemble** (from “Band” to “Jazz”); *Effective Term: Fall 2023*
6. **MUS 66 - Pep Band** (from “Band” to “Pep Band”); *Effective Term: Fall 2023*
7. **MUS 67 - Percussion Ensemble** (from “Band” to “Percussion”); *Effective Term: Fall 2023*
8. **MUS 68 - Guitar Ensemble** (from “Band” to “String”); *Effective Term: Fall 2023*
9. **MUS 70 - Choir** (from “Voice” to “Choir”); *Effective Term: Fall 2023*

Ryan Heimlich represented Music

- The Music course families were expanded so student may repeat courses as needed

The committee endorsed

E. Course Deletion(s) - Information Only

1. **COS 108 - Manicuring**
Program(s): None
2. **COS 110 - Instructor Training**
Program(s): None
3. **ENGL 21 - Mythology**
Program(s): Butte C, CSU C2, IGETC 3B, AA-T in English (List B choice), AA in Language Arts (choice), CA in Peace and Global (choice)
4. **ENGL 52H - Honors Great Works of Literature**
Program(s): Butte C, CSU C2, IGETC 3B, CA in Honors (choice)
5. **ENGL 319 - Grammar and Punctuation for College Writing**
Program(s): None
6. **PSY 11 - Peace Psychology**
Program(s): Butte B, CSU D, IGETC 4, AA in Social and Behavioral Science (choice), CA in Peace and Global Studies (choice), Certificate in Sustainability Studies (choice)

The committee endorsed

F. Program Modification(s)

1. **AA-T in Geography**
Change in required core (from “GEOG 2, GEOG 3, GEOG 4” to “GEOG 2 or GEOG 2 and GEOG 3, GEOG 4 or GEOG 8”); change in List A (delete GEOG 8 add GEOG 3; Change in List B (add “~~GEOG 5, GEOG, 22~~, MATH 18, and MATH 18s”); change in units from “19” to “18-21”; *Effective Term: Fall 2023*
Rachel Sicke represented the AA-T Geography
 - Course options in the AA-T were expanded so students could complete the degree
Motion to place on consent; K. Landrum, Second: S. Wakim, Approval: Unanimous
2. **AS in Law Enforcement Academy - Basic**
Change in Admission to the Program (adding “or another agency developed physical agility test” and “Students must provide a California Department of Justice clearance within 90 days prior to the start of the course which confirms that the applicant has no felony or misdemeanor convictions which would prohibit possession of a firearm.”);
Effective Term: Fall 2023

3. **AS in Law Enforcement Academy – Basic/Fish and Wildlife Emphasis**

Change in Admission to the Program (adding “or another agency developed physical agility test” and “Students must provide a California Department of Justice clearance within 90 days prior to the start of the course which confirms that the applicant has no felony or misdemeanor convictions which would prohibit possession of a firearm.”);

Effective Term: Fall 2023

*Motion to vote on F.2 & F.3 as a block; K Landrum, Second: E. Wannemacher, Approval: Unanimous
Motion to place items F.2 & F.3 on consent; P. McDougall, Second: S. Wakim, Approval: Unanimous*

G. 2-Year CE Program Review - Information Only

1. **Administrative of Justice**

2. **Administration of Justice Law Enforcement**

3. **Fire Science**

The committee endorsed

7. **Miscellaneous Agenda Item(s)**

A. Curriculum Updates – Erik Shearer

- New Title 5 regulations for Associate Degrees have passed and will be going to constituents groups for comments
- Class caps:
 - Complex issue that cut across Curriculum, Academic Senate, and CBA workload
 - This is a global concern regarding the procedure by which we approve pedagogical caps and the discussion around them
 - Class caps approved on a course-by-course basis is prone to error and inequities
 - Establish a work group to review class caps for fiscal and pedagogical considerations

B. Local Policy for ADT Development – Donna Davis

- Draft Policy Language: *“When departments develop or revise Associate Degrees for Transfer (ADTs), the degree will default to including all course options presented on the TMC for which there are locally approved courses. Faculty may present a rationale for restricting course options on the ADT to the Curriculum Committee at first reading. The Curriculum Committee retains the ultimate responsibility for recommending the final list of courses for approval by the Board of Trustees.”*
 - The committee discussed the proposed ADT policy language for new or revised programs
 - Including all course options in an ADT allows students more flexibility to complete the degree
 - If a department wishes to limit the courses offered in an ADT, they must provide a rationale

Motion to approve ADT policy developing language along with possibly creating a rationale form; S. Choflá, Second: M. Cervantes, Approval: Unanimous with one abstention: I. Gonzalez Cuadros

C. Next Meeting – April 3, 2023

8. **Adjournment**

Motion to adjourn; P. McDougall, Second: R. Sicke, Approval: Unanimous