



Curriculum Committee  
**MINUTES**  
October 17, 2022

---

**Members Present**

Donna Davis, Chairperson	Patrick McDougall, Physics
Kam Bull, Dean	Erik Shearer, Interim V.P. of Instruction
William Dunlap, Student, AS Representative	Rachel Sicke, Counselor
Matthew Cervantes, Computer Science	Heather Springer, Equity & Inclusion Specialist
Susan Craig, Family & Community	Elena Tan, Associate Faculty, Japanese
Felicia Flores, Cosmetology	Jacob Vazquez, Agriculture
Tia Germar, Library	Suzanne Wakim, SLO Coordinator
Irma Gonzalez Cuadros, Academic Senate	Kyle Landrum, Student, AS Representative
Dr. Leslie Henson, English	Dave Welton, Associate Faculty, Radio, TV, Film

---

**Members Absent**

Denise Adams, Dean  
Anthony Ferro, Associate Faculty, Kinesiology

---

**Guests Present**

Deb McCabe, Communication Studies	Robert White, Dean
Meredith Marasco, Admissions & Records	

---

**AGENDA**

- 1. Agenda Approval**

---

*Motion to approve agenda; P. McDougall, Second: S. Wakim, Approval: Unanimous*
- 2. Approval of Minutes**

---

A. October 3, 2022

  - R. Sicke clarified that her no vote on the minutes was intended for item A.1 and not C.1

*Motion to approve minutes as amended; P. McDougall, Second: S. Craig, Approval: Unanimous with one abstention: D. Welton*
- 3. General Announcements (3 minutes)**

---

*None*
- 4. Public Comments (5 minutes)**

---

*None*
- 5. Consent Agenda**

---

A. UC Transfer Status/General Education

  - CSCI 32 - Web Development**  
UC Transfer Status

B. Minor Course Modification(s)

  - CSCI 32 - Web Development**  
Change in discipline (addition of "Computer Information Systems"), and materials of instruction; *Effective Term: Fall 2023*

2. **ENGR 4 - Plane Surveying II**  
Change in methods of evaluation, and materials of instruction; *Effective Term: Fall 2023*

C. Program Modification(s)

1. **AS in Medical Office Administration**  
Change in core requirements (from BIOL 10 to BIOL 2, BIOL 10, or BIOL 20);  
change in units (from 29.5 to 28.5-29.5); *Effective Term: Fall 2023*
2. **CA in Medical Office Administration**  
Change in core requirements (from BIOL 10 to BIOL 2, BIOL 10, or BIOL 20);  
change in units (from 28.5 to 27.5-28.5); *Effective Term: Fall 2023*
3. **AS in Drafting and CAD Technology**  
Change in core requirements (remove PSC 20); change in units (from 33 to 30);  
*Effective Term: Fall 2023*  
*Motion to approve consent agenda; P. McDougall, Second: K. Landrum, Approval: Unanimous with one abstention: R. Sicke*

**6. New Business**

---

A. UC Transfer Status/General Education

1. **CMST/ETHS 15 - Persuasion in Social Justice Movements**  
IGETC Area 7
2. **CMST/ETHS 17 - Race and Ethnicity in Mass Communication**  
IGETC Area 7
3. **CMST/ETHS 19 - Dialogue on Race and Ethnicity in the U.S.**  
IGETC Area 7
  - These courses were already approved for IGETC Area 4, CSU Area D and Area F in Spring 2022
  - R. Sicke discussed the UC Transfer/General Education approval process*Motion to vote on items A.1-A.3 as a block and place on consent; M. Cervantes, Second: T. Germar, Approval: Unanimous with one abstention: H. Springer*

B. Distance Education - Information Only

1. **PHYS 41 - Physics for Scientists and Engineers I**  
Remove online modality: Lab; *Effective term: Spring 2023*
2. **PHYS 42 - Physics for Scientists and Engineers II**  
Remove online modality: Lab; *Effective term: Spring 2023*  
Patrick McDougall represented Physics
  - The department would like to return to the normal face-to-face modality for lab*The Committee endorsed these changes*

C. Major Course Modification(s)

1. **PHYS 41 - Physics for Scientists and Engineers I**  
Change in instructional methods (from "51 Lecture/51 Lab" to "25.50 Lecture/51 Activity/51 Lab"), methods of instruction, methods of evaluation, and material of instruction; *Effective Term: Fall 2023*
2. **PHYS 42 - Physics for Scientists and Engineers II**  
Change in instructional methods (from "51 Lecture/51 Lab" to "25.50 Lecture/51 Activity/51 Lab"), objectives, methods of instruction, methods of evaluation, and material of instruction; *Effective Term: Fall 2023*  
Patrick McDougall represented Physics
  - These courses are offered the first two semesters of physics and are difficult for students
  - Adding activity content to PHYS 41 and PHYS 42 will allow the instructor extra time to work with students on problem solving which used to be PHYS 51 and PHYS 52

- M. Cervantes – Does everyone in the department agree with these changes?
- P. McDougall – Yes

*Motion to vote on items C.1 & C.2 as a block: P McDougall, Second: W. Dunlap, Approval: Unanimous  
Motion place on consent; W. Dunlap, Second: S. Wakim, Approval: Unanimous*

D. Minor Course Modification(s)

1. **ENGL 3 – Reading and Writing Intensive - Information Only**

Change in objectives; *Effective Immediately*

- Added 5000-words requirement on SLO #5 for UCTCA approval

*The Committee endorsed this minor course modification*

2. **PHYS 10 – Concepts of Physics**

Change in methods of instruction, methods of evaluation, and materials of instruction;

*Effective Term: Fall 2023*

3. **PHYS 11 – Concepts of Physics Laboratory**

Change in methods of instruction, methods of evaluation, examples of assignments, and materials of instruction; *Effective Term: Fall 2023*

4. **PHYS 21 – College Physics I**

Change in materials of instruction; *Effective Term: Fall 2023*

5. **PHYS 22 – College Physics II**

Change in materials of instruction; *Effective Term: Fall 2023*

6. **PHYS 43 – Physics for Scientists and Engineers III**

Change in methods of instruction, methods of evaluation, material of instruction; *Effective Term: Fall 2023*

Patrick McDougall represented Physics

- These minor course changes are for program review

*Motion to vote on items D.2-D.6 as a block; P. McDougall, Second: W. Dunlap, Approval: Unanimous  
Motion to place on consent: W. Dunlap, Second: I. Gonzales Cuadros, Approval: Unanimous*

E. Course Deletion(s) - Information Only

1. **PHYS 51 – Problem Solving Strategies for PHYS 41**

Program(s): None

2. **PHYS 52 – Problem Solving Strategies for PHYS 42**

Program(s): None

*The Committee endorsed these course deletions*

7. **Miscellaneous Agenda Items**

A. Next Meeting – October 31, 2022

8. **Adjournment**

*Motion to adjourn; K. Landrum, Second: S. Craig, Approval: Unanimous*

---