



**Curriculum Committee
Minutes
December 6, 2021**

Members Present

Dr. Robert White, Chairperson	Virginia Guleff, Vice President of Instruction
Dr. Leslie Henson, English	Anthony Ferro, Associate Faculty, Kinesiology
Jacob Vazquez, Agriculture	Brian Donnelly, Career Counselor
Laurel Hartley, Associate Faculty, Sociology	Dave Welton, Associate Faculty, Radio-TV-Film
Susan Craig, Allied Health	Dr. Shaun-Adrián Choflá, Family & Community
Suzanne Wakim, SLO Coordinator	Services/Business
Tia Germar, Library	Kim Kirkwood, Cosmetology
Donna Davis, Respiratory Care	Serey Vann, Articulation Officer
Patrick McDougall, Physics	

Absent

Vacant, Counselor
Denise Adams, Dean
Daniel Donnelly, Academic Senate Representative
Joel Keebler, Dean

Guests Present

Felicia Flores, COS	Luke Sathrum, CSCI
Kam Bull, Dean	Colin Ferguson, PSC/GEOL
Kenneth Bearden, ENGL	Carrie Monlux, Dean
Jeff Jordan, KIN	

AGENDA

1. Agenda Approval

Motion to approve the agenda; L. Hartley; Second, S. Choflá ; Unanimous
Motion to amend the agenda as noted.

2. Approval of Minutes

A. November 8, 2021
Motion to approve the minutes; L. Hartley; Second, S. Craig; Unanimous

3. Announcements

- A. The symbol ▼ signifies shifts in shared resources.
- B. The following department has coursework appearing on this agenda as part of the curriculum review process.
 1. **Geology (GEOL)**

4. Consent Agenda

A. Major Modifications

1. **ENGL 2 – Reading and Composition (4 units)**

Change in units (from 3 units lec to 4 units lec); change in hours (from 51 hours to 68 hours) change in catalog description and objectives; change in unit titles and materials of instruction. *Effective term: Fall 2022*

B. Minor Modifications

1. **AB 15 – Agricultural Communication and Sales (3 units)**

Change in objectives. *Effective term: Fall 2022*

2. **AB 20 – Careers in Agriculture, Environmental Sciences and Natural Resources (1 unit)**

Change in objectives, methods of instruction and materials of instruction. *Effective term: Fall 2022*

3. **AB 25 – Computer Applications in Agriculture (3 units)**

Change in objectives. *Effective term: Fall 2022*

4. **AB 26 – Introduction to Agriculture Business (3 units)**

Change in objectives and materials of instruction. *Effective term: Fall 2022*

5. **AB 50 – Agricultural Accounting (3 units)**

Change in objectives and materials of instruction. *Effective term: Fall 2022*

6. **AB 54 – Supervision and Management in Agriculture (3 units)**

Change in objectives and materials of instruction. *Effective term: Fall 2022*

7. **AGS 75 – Introduction to Agriculture Education (3 units)**

Change in objectives, methods of instruction and evaluation. *Effective term: Fall 2022*

C. Distance Education

1. **AB 15 – Agricultural Communication and Sales (3 units)**

Online modality; lecture. *Effective term: contingent on DE Committee approval*

2. **AB 20 – Careers in Agriculture, Environmental Sciences and Natural Resources (1 unit)**

Online modality; lecture. *Effective term: contingent on DE Committee approval*

3. **AB 25 – Computer Applications in Agriculture (3 units)**

Online modality; lecture, lab, hybrid. *Effective term: contingent on DE Committee approval*

4. **AB 26 – Introduction to Agriculture Business (3 units)**

Online modality; lecture. *Effective term: contingent on DE Committee approval*

5. **AB 50 – Agricultural Accounting (3 units)**

Online modality; lecture. *Effective term: contingent on DE Committee approval*

6. **AB 54 – Supervision and Management in Agriculture (3 units)**

Online modality; lecture. *Effective term: contingent on DE Committee approval*

7. **AGS 75 – Introduction to Agriculture Education (3 units)**

Online modality; lecture. *Effective term: contingent on DE Committee approval*

8. **CDF 40 – Observation and Assessment (3 units)**

Online modality; lecture; hybrid. *Effective term: contingent on DE Committee approval*

9. **MUS 1 – Music Appreciation (3 units)**
Online modality; lecture. *Effective term: contingent on DE Committee approval*
10. **MUS 5 – American Popular Music (3 units)**
Online modality; lecture. *Effective term: contingent on DE Committee approval*
11. **PSC 51 – Weather Lab (1 unit)**
Online modality; lab. *Effective term: contingent on DE Committee approval*

D. Pedagogical Changes

1. **PSC 51 – Weather Lab (1 unit)**
Change in ped cap from 28 to 24; *Effective term: Fall 2022*
[Motion to approve the consent agenda: L. Hartley; Second, S. Craig; Unanimous](#)

4. Pending Business

A. Major Modification

1. **CDF 40 – Observation and Assessment (3 units)**
Change in course description; change in units (from 42.5 hours lecture/25.5 hours lab to 51 hours lecture); change in objectives, unit titles and methods of instruction and evaluation; change in assignments and materials of instruction. *Effective term: Fall 2022*
 - [S. Choflá – This course currently has a lab component; the department has discussed shifting this to a lecture only course, as is presented. There is flexibility to offer as a lecture; or lecture/lab. Removing the lab component removes barriers for students and has instructional benefits. Does anyone have any questions?](#)
[Motion to waive the two meeting rule, and approve: S. Wakim; Second, S. Craig; Unanimous](#)

5. New Business

A. New Courses

1. **COS 10 – Health, Safety and Sanitation Theory (3 units)**
Program applicable (CofA Cosmetology; CofA Barbering; [CofA Cosmetology: Hair](#); AS in Cosmetology; AS in Barbering; [Certificate of Completion Manicuring](#));
Effective term: Fall 2022
2. **COS 11 – Health, Safety and Sanitation Practicum (4 units)**
Program applicable (CofA Cosmetology; CofA Barbering; [CofA Cosmetology: Hair](#); AS in Cosmetology; AS in Barbering; [Certificate of Completion Manicuring](#));
Effective term: Fall 2022
3. **COS 12 – Manicuring and Pedicuring I (2.5 units)**
Program applicable (CofA Cosmetology; AS in Cosmetology; [Certificate of Completion Manicuring](#)); *Effective term: Fall 2022*
4. **COS 14 – Hair Removal (1.5 units)**
Program applicable (CofA Cosmetology; AS in Cosmetology); *Effective term: Fall 2022*
5. **COS 17 – Trimming and Shaving I (4 units)**
Program applicable (CofA Barbering; AS in Barbering); *Effective term: Fall 2022*
6. **COS 19 – Hair Styling Services I (4 units)**
Program applicable (CofA Cosmetology; [CofA Cosmetology: Hair](#); CofA Barbering; AS in Cosmetology; AS in Barbering); *Effective term: Fall 2022*

7. **COS 20 – Chemical Hair Services Theory (3 units)**
Program applicable (CofA Cosmetology; CofA Barbering; AS in Cosmetology; AS in Barbering); *Effective term: Fall 2022*
8. **COS 21 – Chemical Hair Services Practicum (4 units)**
Program applicable (CofA Cosmetology; CofA Barbering; AS in Cosmetology; AS in Barbering); *Effective term: Fall 2022*
9. **COS 23 – Skin Care I (4 units)**
Program applicable (CofA Cosmetology; AS in Cosmetology); *Effective term: Fall 2022*
10. **COS 27 – Trimming and Shaving II (4 units)**
Program applicable (CofA Barbering; AS in Barbering); *Effective term: Fall 2022*
11. **COS 29 – Hair Styling Services II (4 units)**
Program applicable (CofA Cosmetology; CofA Cosmetology: Hair; CofA Barbering; AS in Cosmetology; AS in Barbering); *Effective term: Fall 2022*
12. **COS 32 – Advanced Manicuring and Pedicuring (3 units)**
Program applicable (CofA Cosmetology; AS in Cosmetology; Certificate of Completion Manicuring); *Effective term: Fall 2022*
13. **COS 39 – Advanced Hair Styling Services (3 units)**
Program applicable (CofA Cosmetology; CofA Cosmetology: Hair; AS in Cosmetology); *Effective term: Fall 2022*

Felicia Flores and Kim Kirkwood represented the Cosmetology Department

- F. Flores – The State Board of Cosmetology has decided to shorten the number of required program hours from 1600 to 1000 hours. Additionally, they’ve developed a hairstyling program requiring 600 hours. Given these changes, our department had to go through and revamp the curriculum brought through in the Spring of 2021.
- R. White – We had to go back and restructure everything with fewer hours. The program can now be completed in one year, instead of three semesters. The structure we’re looking at, these are the minimum hours for the Cosmetology and Barbering programs, each will have a CofA and an AS associated with them. Many of the degrees will be looked at in the Spring of 2022. All certificates will require a core course, then branch into a more specific pathway. The hours for Cosmetology and Barbering are clock hours; extra hours have been built in to allow for this. We have yet to complete the program paperwork. Asking the committee to preemptively approve the courses to move things through to the State for approval. Any questions?
- S. Choflá – How do the faculty feel about the reduction of hours?
- K. Kirkwood – We see that the student will spend less time in the program; the pieces being removed have also been removed from the State Board exam, alleviating some of the apprehension.
- F. Flores – 1600 hours is a lot of hours; we have students who get “senioritis” rather early on. The reduction in hours will help support student success by moving the students along much quicker. The changes support student learning.
- S. Choflá – Thank you.
- L. Hartley – I had my Cosmetology license; it paid my way through graduate school. My experience was through a business, I’m glad to see this program coming back through and scaling it to meet the student need. This looks great.
- K. Kirkwood – Thank you, Bob for all your help!
- D. Welton – I had a question regarding COS 19, objective #5; gender specific, should we change that?

- K. Kirkwood – In the barbering piece, it speaks to barbering and shaving; it’s a matter of technique. The course content comes from our textbook.
- S. Cholfa – What if I’m female wanting something short, or more masculine?
- F. Flores – We could say short cutting; or masculine instead of specifying “men”.
- D. Welton – Still doesn’t sit well with me; it’s better, but not perfect.
- S. Choflá – We’re going to continue to lean into equity; we won’t get everything perfect every time. But I appreciate us working together to make these changes.
- R. White – We need approval on the courses; and looking for preapproval for the degree piece.
- S. Wakim – Is the focus the actual hair style, or the technique?
- F. Flores – It could technically be neutral gender haircuts.
- S. Cholfa – Wanting a haircut not typical to their gender.
- S. Wakim – Is it gender haircutting? Or, is that an over reach?
- K. Kirkwood – When you’re finishing a haircut, you wouldn’t necessarily trim/edge everyone. It’s really about technique; along with client preference.

Motion to waive the two meeting rule, approve with the amended course changes and proposed program structure: L. Hartley; Second, S. Choflá; Unanimous

B. Minor Modifications

1. **ASL 4 – American Sign Language IV (4 units)**

Change in course description, objectives and unit titles; change in assignments and materials of instruction. *Effective term: Fall 2022*

- S. Vann – This course was denied for CSU and IGETC General Education. In Technical Review we updated the COR to resubmit for consideration.
- R. White – The agenda doesn’t note the GE consideration, as we’ve previewed those previously.
- L. Hartley – Good to see this.
- D. Welton – I had a thought on the first sentence in the course description; “that” should be removed.
- R. White – We’ll make the correction.

Motion to waive the two meeting rule, and approve: L. Hartley; Second, S. Craig; Unanimous

2. **GEOL 32 – Physical Geology with Lab (4 units)**

Change in course description, unit titles and materials of instruction.

Effective term: Fall 2022

Postponed; Review during Spring 2022.

C. Distance Education

1. **COS 10 – Health, Safety and Sanitation Theory (3 units)**

Online modality; lecture. *Effective term: contingent on DE Committee approval*

2. **COS 20 – Chemical Hair Services Theory (3 units)**

Online modality; lecture. *Effective term: contingent on DE Committee approval*

D. Short Term Modality

1. **DFT 16 – Print Reading for Industry and Manufacturing (3 units)**

Less than six-week format. *Effective term: Winter 2022*

Luke Sathrum represented the Drafting Technology Department

- L. Sathrum – This is a lecture class; we’re wanting to offer the course Winter of 2022.
- R. White – Anyone have any questions?
- S. Wakim – Will this be offered in fewer than six weeks?
- R. White – Yes; we’ll amend the agenda.

Motion to waive the two meeting rule, and approve; L. Hartley; Second, S. Wakim;
Unanimous

E. Program Modifications

1. **AA-T Kinesiology – Movement Studies ▼**

Add KIN 74 and KIN 77 as options to the Combative area; add KIN 40 as a choice to the Dance area; add KIN 45 as a choice to the Fitness area; add KIN 57 and KIN 58 as options to the Individual Sports area. *Effective term: Winter 2022*

J. Jordan – Met with Serey in regards to articulating courses to Chico State. Some of the courses under the Movement Studies umbrella aren’t offered any longer; while other courses need to be added. Boxing has been pretty popular for us. We’ve offered Karate each semester. For Dance, we’ve added KIN 40. For Fitness, adding KIN 45. For individual sports, we’ve added archery. These changes make the AA degree more attainable for our students.

- R. White – Does anyone have any questions? When can we expect to remove some of the courses which aren’t offered any longer?
- J. Jordan – That’s our next step.
- H. Rau – If you could forward a list of those courses you’d like removed, it’ll make my program submission to the State much easier.
- J. Jordan – I’ll discuss with the department at our meeting in the morning. I’ll let you know ASAP.

Motion to waive the two meeting rule, and approve the changes to the AA degree:
L. Hartley; Second, S. Wakim; Unanimous

6. Miscellaneous Business

A. Ethnic Studies

Robert White addressed the committee.

We’ve discussed a task force previously; we’ll need to figure out how to treat some of the Ethnic Studies courses and their disciplines.

7. Adjournment

Robert White addressed the committee.

I would like to thank everyone for engaging this semester. You all have done a great job of being thoughtful. I’m honored to chair this committee.

Motion to adjourn: L. Hartley; Second, S. Craig; Unanimous