



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

COLLEGE COUNCIL

October 13, 2026 | 8:00 a.m.

Minutes

Members Present: Virginia Guleff, Melissa Cafferata-Ainsworth, Jess Vickery, Kristina Barger, Alan Burwell, Celestina Galicia-Davis, Irma Gonzalez Cuadros, Janet Guill, Kim Kirkwood, Leo Salas, Tray Robinson, Jessica Snelling, Bob White

Guests Present: Kenneth Bearden, Rebecca Berner, Leah Goodlife, Tessa St. John, Cheri Taylor, Tiffany Trull, Kathy Turner, Suzanne Wakim

Members Absent: Erik Shearer, Amanda Montgomery, Denise Adams, Kim Jones

I. Call to Order

Executive Director Vickery called the meeting to order when a quorum was obtained at 8:05 a.m.

II. Approval of Agenda

The agenda was approved by unanimous consent.

III. Approval of Minutes

It was moved by MSC Co-Chair Barger, seconded by Academic Senate Vice President, to approve the minutes.

Motion passed.

Abstention: Gonzales Cuadros

IV. Consent Agenda – None

V. Reports

a. President's Report

Superintendent/President Guleff reported that Governor Newsom signed SB 1255, establishing a state-level designation for Hispanic-Serving Institutions, and AB 2374, establishing a state-level designation for Asian American, Native Hawaiian, and Pacific Islander Serving Institutions. Finally, he also signed AB 212, allowing colleges to use unrestricted general funds to support programs that lost federal funding without impacting the 50% law.

Superintendent/President Guleff noted that as constituent groups review the strategic plan, they should distinguish between operational-level feedback and strategic-level feedback. The strategic plan operationalizes the college's mission, vision, and values, which have not changed. This revision of the strategic plan is minor and should recognize the federal friction colleges are experiencing. With respect to strategic initiative 6, she urged constituents to consider how the college can leverage state

legal language to accomplish our goals in the current environment.

b. President's Council on Innovation (PCI)

Dean White reported that at its last meeting PCI heard presentations from last year's microgrant awardees. They explored incorporating alternative text in technical images, AI in art, and AI in tutoring. He noted that all the presentations indicated interest in new AI tools as well as concern about them. Dean White also reported that he toured Apple and IBM with the Digital Center. Apple's current focus is local, on-device, large language models (LLM), which speaks to the college's interest in a local LLM specific to the college. IBM is focused on industrial-scale use of LLMs to combat the constraint of token prices.

c. Accreditation Steering Committee

Executive Director Vickery reported that ASC hasn't met since the last College Council meeting; their next meeting is on October 28.

d. Institutional Effectiveness Steering Committee

Executive Director Vickery reported that at its last meeting, IESC approved the revision of AP 4235 Credit for Prior Learning, AP 3310.2 Email Retention, and AP 3250 Institutional Planning. The drafting of a new procedure, AP 5522 Program-Specific Dismissals and Discipline, was also approved.

VI. Unfinished Business

a. AP 7280 Working Remotely – No update

b. AP 3436 Hazing – No update

c. AP 3431 Bullying – No update

d. AP 3540 Sexual and Other Assaults on Campus and in Campus Programs – No update

e. AP 3550 Drug-Free Environment and Drug Prevention – No update

f. Safety Committee Charter – No update

g. Revised Institutional Effectiveness Manual (AP 2510 and AP 2515) – No update

h. AP 3725 Accessible and Acceptable Use of Information and Communication Technologies

Executive Director Vickery reported that AP 3725 has been reviewed by the constituent groups and subsequently revised based on their feedback.

It was moved by Executive Director Vickery, seconded by MSC Co-Chair Barger, to approve AP 3725 and forward it to Leadership for approval.

Motion passed.

Abstentions: Burwell, Gonzalez Cuadros.

Motion passed.

VII. New Business

a. Grants Program Advisory Committee (GPAC) Charter

Grants Manager Taylor reported that the college needs a grants advisory committee to create a formalized, participatory governance process to centralize the review of grant opportunities and processes. GPAC will also address categorical funds, as well as providing a venue for data review as it relates to various grant programs.

It was moved by Superintendent/President Guleff, seconded by Academic Senate President Gonzalez Cuadros, to approve the GPAC Charter.

Motion passed unanimously.

Executive Director Vickery indicated that the committee chairs can now solicit the constituent groups for committee members; once the committee is formed, it will write the bylaws.

b. Review Constituent Group Feedback on EEO Plan

Executive Director Vickery indicated that EEO Plan was updated with Ed Code and Title 5 language and made a recommending body to the vice president for human resources rather than to the board. The other major revision is the benchmarks the college will use to assess adverse impact. He noted that the EEO Advisory Committee (EEOAC) reviewed three benchmarking methods and found that all three resulted in the same groups showing underrepresentation.

Academic Senate President Gonzalez Cuadros reported that the Academic Senate approved the EEO Plan. MSC Co-Chair Barger reported that the MSC Association's feedback was limited to recommending more frequent EEO training. Classified Senate President Burwell reported that most of the Classified Senate's review centered on the work the EEOAC will undertake, but the group is very supportive of the efforts outlined in the plan. Student Senate Vice President Celestina Galicia-Davis reported that the Student Senate has not yet reviewed the EEO Plan. Superintendent/President Guleff noted that the college should consider incorporating similar benchmarking into the revised strategic plan.

It was moved by Academic Senate President Gonzalez Cuadros, seconded by Classified Senate Vice President Guill, to approve the EEO Plan and forward it to Leadership, allowing the Student Senate to provide their feedback to Leadership by October 28.

c. Accessibility Committee Bylaws

Executive Director Vickery indicated that at its last meeting, College Council opted to wait to reconsider the Accessibility Committee Charter and Bylaws until the former is revised to address anti-disability and ableist bias language.

d. Distance Education Committee Bylaws

Executive Director Vickery reported that College Council requested revisions to the Distance Education Committee Charter at its previous meeting, but the motion wasn't recorded as an approval in the minutes.

It was moved by Classified Senate President Burwell, seconded by Academic Senate Vice President Kirkwood, to approve the Distance Education Committee Charter as revised at the September 22 College Council Meeting.

Superintendent/President Guleff recommended including regular and substantive interaction (RSI) in the charter because it's a critical component of accreditation. College Council discussed whether references to RSI belong in the charter or bylaws. Superintendent/President Guleff also recommended strengthening the fourth item under committee responsibilities to replace "help" with "ensure." Distance Education and Accessible Learning Resources Coordinator Wakim indicated that she'd like to consult with the committee about changes to the charter.

Motion failed.

Abstention: Gonzalez Cuadros

e. AP 7236 Substitutes

College Council discussed AP 7236 including what constitutes a department and critical work per the AP. Incorporating Ed Code § 88003 was also suggested. College Council recommended that the AP contemplate the length of an employee's absence in terms of determining the need for a substitute, as well as definitions of substitute, temporary, and interim. Superintendent/President Guleff recommended that revisions to the AP incorporate an institutional strengths-based approach and differentiate between MSC and classified positions.

It was moved by Classified Senate President Burwell, seconded by Academic Senate President Gonzalez Cuadros, to postpone consideration of AP 7236 while Leadership revises it in consultation with HR.

Motion passed unanimously.

f. AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies

Executive Director Vickery reported that the Equivalency Committee now reports up through HR but remains populated by Academic Senate members. Revisions to AP 7211 reflect that structure as well as adding new career technical education requirements.

BCEA President Bearden expressed concern that the AP conflates faculty service areas (FSA) with disciplines and potentially conflicts with the BCEA contract, which covers only FSAs. College Council discussed how to expand the definition of FSAs in the AP based on Ed Code and whether the appendices of AP 7211 would be better situated in a handbook that applies to faculty and educational administrators.

It was moved by Academic Senate President Gonzalez Cuadros, seconded by MSC Co-Chair Barger, to send AP 7211 back to the Equivalency Committee to consider potential revisions before returning the AP to College Council.

Motion passed unanimously.

- g.** AP 7120.3 Recruitment and Selection – Management, Supervisory, and Confidential Professionals
- h.** AP 7120.6 Recruitment and Selection – Classified Professionals
- i.** AP 7127 Employment of Applicants with Criminal Records
- j.** AP 5500 Standards of Student Conduct
- k.** AP 3560 Alcoholic Beverages
- l.** Curriculum Committee Charter

- m. Land Use Committee Bylaws
- n. Consider Constituent Group Feedback on AP 7310 Nepotism
- o. Request to Rescind AP 5141 Math Substitutions for Students with Disabilities as an Academic Accommodation
- p. AP 5520 Student Discipline Procedures
- q. Professional Development Steering Committee Charter
- r. Strategic Initiative 5 Draft Objective and Action Plan Item Language

VIII. Adjournment

Executive Director Vickery adjourned the meeting at 9:26 a.m.