



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

COLLEGE COUNCIL

September 8, 2026 | 8:00 a.m.

Minutes

Members Present: Virginia Guleff, Melissa Cafferata-Ainsworth, Jess Vickery, Kristina Barger, Alan Burwell, Celestina Galicia-Davis, Irma Gonzalez Cuadros, Janet Guill, Kim Kirkwood, Amanda Montgomery, Tray Robinson, Jessica Snelling, Bob White

Guests Present: Mallory Holt, Melissa Pearson, Roz Toliver

Members Absent: Erik Shearer, Leo Salas, Denise Adams, Kim Jones

I. Call to Order

Executive Director Vickery called the meeting to order at 8:01 a.m.

II. Approval of Agenda

The agenda was approved by unanimous consent.

III. Approval of Minutes

It was moved by MSC Co-Chair Montgomery, seconded by MSC Co-Chair Barger, to approve the minutes.

Motion passed unanimously.

Absent: Guleff

IV. Consent Agenda – None

V. Reports

a. **President's Report – None**

b. **President's Council on Innovation (PCI) – None**

c. **Accreditation Steering Committee**

Executive Director Vickery reported that ASC's first meeting of the semester is September 9.

d. **Institutional Effectiveness Steering Committee**

Executive Director Vickery reported that the documents that IESC worked on at its last meeting are on today's College Council agenda.

VI. Unfinished Business

a. **AP 7280 Working Remotely – No update**

b. AP 3436 Hazing – No update

c. AP 3431 Bullying – No update

d. AP 3540 Sexual and Other Assaults on Campus and in Campus Programs – No update

e. AP 3550 Drug-Free Environment and Drug Prevention – No update

f. Safety Committee Charter

Executive Director Vickery reported that the Safety Committee hasn't met yet this semester and explained that they were determining how to appoint faculty members based on language in the BCEA contract. Classified Senate President Burwell noted that Classified Senate has the same issue with CSEA contract language, as well as needing to consider if the committee addresses the safety issues outlined in the CSEA's collective bargaining agreement.

g. Revised Institutional Effectiveness Manual (AP 2510 and AP 2515)

Executive Director Vickery reported that the manual will be discussed at the next College Council meeting to consider edits that might be needed before constituent group review.

h. Academic Review Committee Charter and Bylaws

Supervisor Holt reported that it has been determined that petitions and waivers can be redacted prior to review to allow student participation on the Academic Review Committee. Student Senate Vice President Galicia-Davis reported that Student Senate discussed the matter; some students supported redaction while others discussed the option of notifying petitioners that other students would review their documents. Supervisor Holt proposed revising article six of the bylaws to assign responsibility for the redaction of personal identifiable information.

It was moved by Classified Senate President Burwell, seconded by Academic Senate President Gonzalez Cuadros, to approve the Academic Review Committee Charter and Bylaws as amended.

Motion passed unanimously.

Absent: Guleff

VII. New Business

a. EEO Plan

Executive Director Vickery reported that after writing its charter and bylaws, the EEO Advisory Committee (EEOAC) updated the EEO Plan to reflect changes in legal requirements, as well changing how it will assess Butte College Data. Classified Senate President Burwell explained that the college has an obligation to contextualize employee diversity based on several identified groups. In the past, employee data was largely compared to demographics of the local population with only a small proportion derived from student demographic data. The 2027-2030 EEO Plan calls for an increase in the proportion of student demographic data based on the belief that students achieve better outcomes when see themselves in the college's workforce. Academic Senate President Gonzalez Cuadros noted that the plan also updates how the college will provide EEO.

College Council discussed the proposed data analysis model as well as the previous model, both of which are included in the report. Director Pearson indicated that the EEOAC will review the data regularly and determine if the plan needs to be revised to meet the college's goals. Human resources

will also collect more employee engagement and retention data, as well as performing more analysis of recruitment data. Executive Director Vickery suggested that the EEOAC engage with the ongoing onboarding project led by the U in Butte Office.

It was moved by Academic Senate President Gonzalez Cuadros, seconded by Academic Senate Vice President Kirkwood, to approve the EEO Plan and send it to the constituent groups for feedback to be reviewed at the October 13 College Council meeting.

Motion passed.

Abstention: Burwell.

b. Consider Constituent Group Feedback on AP 5055 Enrollment Priorities

Director Toliver indicated that the college needs an AP to codify how it grants enrollment priorities. Academic Senate President Gonzalez Cuadros reported that Academic Senate questioned why continuing students are in tier four for enrollment priority and how non-credit students are prioritized. Director Toliver explained that non-credit students are in the same tier as returning students. Dean White requested putting international students in tier two or three due to a higher need for face-to-face classes. Executive Director Vickery recommended two revisions based on Title 5 – changing verbiage from “more than 100 cumulative degree applicable units” to “100 or more...” and language for students who have earned 75% or more of the applicable unit limit.

It was moved by Classified Senate President Burwell, seconded by Academic Senate Vice President Kirkwood, to approve AP 5055 with international students in tier two and the revisions recommended by Executive Director Vickery and send it to Leadership for approval.

Motion passed unanimously.

c. Consider Constituent Group Feedback of AP 5020 Nonresident Tuition

Academic Senate President Gonzalez Cuadros reported that Academic Senate received feedback about veterans’ and eligible dependents’ eligibility for fee waivers and questions about how residency is determined for students covered by AB 540. Director Toliver reported that the language about veterans has already been corrected and explained that admissions and records has a process for determining residency for students covered by AB 540.

It was moved by MSC Co-Chair Barger, seconded by Academic Senate President Gonzalez Cuadros, to approve AP 5020 as amended and send it to Leadership for approval.

Motion passed unanimously.

d. Consider Constituent Group Feedback on AP 3725 Information and Communications Technology Accessibility and Acceptable Use

Classified Senate President Burwell reported that the Classified Senate has concerns about how AP 3725 will be put into practice, training, employee responsibility, crisis mode implications, content monitoring frequency, and how the AP may or may not interact with employees’ job descriptions. MSC Co-Chair Barger reported similar concerns from the MSC Association, as well as a request for clarification of definitions and strengthened language around accessibility. Academic Senate President Gonzalez Cuadros reported that the Academic Senate would also like stronger language around accessibility. She noted that department chairs do not supervise other employees, so references to

their authority should refer to the area dean instead. The Academic Senate also recommended stronger language about removing prohibited content. Student Senate Vice President Galicia-Davis asked how AP 3725 would impact student clubs. Executive Director Vickery noted that because student clubs do not represent the college, they would not be subject to this procedure, but Student Senate would be.

It was moved by Academic Senate President Gonzalez Cuadros, seconded by MSC Co-Chair Barger, to return AP 3725 to the PIO for further revision.

Motion passed unanimously.

- e. Academic Technology Charter & Bylaws
- f. Accessibility Committee Bylaws
- g. Distance Education Charter & Bylaws
- h. AP 7236 Substitutes
- i. AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalences
- j. AP 7120.3 Recruitment and Selection – Management, Supervisory, and Confidential Professionals
- k. AP 7120.6 Recruitment and Selection – Classified Professionals
- l. AP 7127 Employment of Applicants with Criminal Records
- m. AP 5500 Standards of Student Conduct
- n. AP 3560 Alcoholic Beverages
- o. Curriculum Committee Charter

VIII. Adjournment

Executive Director Vickery adjourned the meeting at 9:28 a.m.