



Butte-Glenn Community College District  
3536 Butte Campus Drive  
Oroville, CA 95965

## COLLEGE COUNCIL

May 12, 2026 | 8:00 a.m.

### Minutes

**Members Present:** Virginia Guleff, Melissa Cafferata-Ainsworth, Erik Shearer, Jess Vickery, Alan Burwell, Irma Gonzalez Cuadros, Kim Kirkwood, Amanda Montgomery, Bob White, Tray Robinson, Jessica Snelling

**Guests Present:** None

**Members Absent:** Samuel Ceja, Janet Guill, Guadalupe Ocampo, Denise Adams

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#### I. Call to Order

Interim Director Vickery called the meeting to order at 8:00 a.m.

#### II. Approval of Agenda

The agenda was approved by unanimous consent.

#### III. Approval of Minutes

It was moved by Assistant Superintendent/Vice President Shearer, seconded by Academic Senate President Gonzalez Cuadros, to approve the minutes.

Motion passed unanimously.

#### IV. Consent Agenda – None

#### V. Reports

##### A. President's Report

Superintendent/President Guleff reported that she presented about SB 1262 (Archuleta), the proposal to limit community colleges' reserves, at the annual conference of the Community College League of California (CCLC). She and other college leaders are hoping to make progress on blocking the bill even as it continues to gain momentum. She also reported that she will participate in the launch of next year's Book in Common at Chico State with CSUC President Steve Perez.

##### B. President's Council on Innovation (PCI)

Dean White reported that at its last meeting PCI discussed how to use the micro-grant funds in the absence of applications for new projects. Potential uses include Book in Common events, continuing funding for current projects, obtaining API tokens for Claude, and a Constitution Day event. He reported that faculty members John Dahlgren and Suzanne Wakim will continue their project on drafting software accessibility. Dean White also reported that he gave the culminating presentation in the Chancellor's Office AI webinar series; he spoke about future-proofing AI policy.

C. Accreditation Steering Committee

Interim Director Vickery reported that ASC has not met since the last College Council meeting; their final meeting of the semester will be held later this week.

D. Institutional Effectiveness Steering Committee

Interim Director Vickery reported that IESC spent most of its last meeting discussing the APs for the classified and MSC hiring processes, ultimately returning them to human resources for clarification. IESC also approved several APs for revision, including those for field trips, faculty service areas and minimum qualifications, and substitutes.

**VI. Unfinished Business**

A. AP 7280 Working Remotely

Interim Director Vickery reported that AP 7280 is in progress with Superintendent/President Guleff.

B. AP 3436 Hazing

Interim Vice President Robinson reported that he is waiting to receive legal counsel's responses to the work group's questions.

C. AP 3431 Bullying

Interim Director Vickery reported that AP 3431 is in progress with Superintendent/President Guleff.

D. AP 3540 Sexual and Other Assaults on Campus and in Campus Programs – No update

E. AP 3550 Drug-Free Environment and Drug Prevention – No update

F. Land Use Committee Charter

Interim Director Vickery reported that the Land Use Committee approved College Council's recommended revisions, but have not provided their revised charter.

G. Strategic Initiatives

Interim Director Vickery reported that College Council will focus on the strategic initiatives at the May 26 meeting. He noted that the constituent groups have been considering the strategic initiatives in preparation.

**VII. New Business**

A. Consider Constituent Group Feedback on AP 2015 Student Trustee Responsibilities

Interim Director Vickery reported that AP 2015 required revision due to a Brown Act change. The constituent groups leaders reported receiving no feedback from their members.

It was moved by Classified Senate President Burwell, seconded by Academic Senate President Gonzalez Cuadros, to approve AP 2015 and forward it to Leadership for approval.

Motion passed unanimously.

B. Consider Constituent Group Feedback on AP 2410 Policy and Administrative Procedure

Interim Director Vickery indicated that AP 2410 was revised to accurately reflect the college's six-year review cycle. The constituent groups leaders reported receiving no feedback from their members.

Dean White recommended anchoring the review cycle in time. College Council discussed the logistics and timing of the AP review cycle.

It was moved by Dean White, seconded by Academic Senate President Gonzalez Cuadros, to approve AP 2410 and forward it to Leadership for approval.

Motion carried.

Abstention: Burwell

C. Consider Constituent Group Feedback of AP 2740.1 Board Orientation

Interim Director Vickery reported that AP 2740.1 also required revision due to a Brown Act change. The constituent groups leaders reported receiving no feedback from their members.

It was moved by Dean White, seconded by Classified Senate President Burwell, to approve AP 2740.1 and forward it to Leadership for approval.

Motion passed unanimously.

D. Consider Constituent Group Feedback of AP 3420 Equal Employment Opportunity

Classified Senate President Burwell reported no feedback from the Classified Senate, but as a member of the EEO Advisory Committee (EEOAC), he asked how the college's AP differs from the league template with respect to the role and responsibilities of the EEOAC and the relationship of the EEO officer. Interim Director Vickery explained that the template allows colleges to document how their EEOAC meets the requirements of the law. College Council discussed the roles of the EEOAC and the EEO officer relative to the drafting of the EEO plan.

It was moved by Classified Senate President Burwell, seconded by Dean White, to approve AP 3420 and forward it to Leadership for approval.

Motion carried unanimously.

E. AP 7310 Nepotism

Interim Director Vickery indicated that IESC approved AP 7310 after almost a full academic year of consideration; it has yet to be sent to the constituent groups. Executive Assistant Cafferata-Ainsworth added that it took a long time to find middle ground between employee privacy and disclosure to prevent any conflict of interest in personnel decisions.

College Council discussed the various ways in which nepotism might appear at the college and how it would be addressed according to the proposed revision of AP 7310. Assistant Superintendent/Vice President Shearer noted that frequently the perception of a conflict of interest causes greater concern than the actual conflict. Academic Senate President Gonzalez Cuadros noted that current discourse around family includes "chosen family." Interim Director Vickery noted that the AP's definition of "close personal relationship" would cover that scenario, adding that the parenthetical statement on that definition should be removed.

Superintendent/President Guleff noted that any discussion of AP 7310 is incomplete without representation from human resources, however, the college needs a procedure in place to address nepotism when concerns arise.

Superintendent/President Guleff called the question.

Motion carried.

Opposition: Burwell.

It was moved by Superintendent/President Guleff, seconded by Interim Directory Vickery, to forward AP 7310 to the constituent groups for review with feedback to be considered at College Council's September 22 meeting.

Motion passed unanimously.

#### F. SLO Charter & Bylaws

Interim Director Vickery reported the SLO Committee approved College Council's proposed revisions to their charter. Academic Senate President Gonzalez Cuadros added that the committee also approved making the student services student equity representative a non-voting member. Interim Director Vickery recommended revising the charter to indicate that the chief student services officer appoints that member. College Council discussed why one member would be identified as representing student equity when all committee members should use that lens. Superintendent/President Guleff recommended adding a representative from institutional research if the goal is to include a member to present equity data. Additionally, the committee's responsibilities should include both equity and data analysis. College Council also discussed the need for a student development faculty member as called out in the charter.

Interim Director Vickery recommended striking both non-voting member statements from the charter because the boilerplate language allows the chair to include advisory non-voting members as needed, which can also be indicated in the committee's bylaws.

It was moved by Dean White, seconded by Assistant Superintendent/Vice President Shearer, to approve the charter without the two non-voting members and with boilerplate language about advisory members and to recommend that the SLO Committee stipulate their advisory members in the bylaws.

It was moved by Assistant Superintendent/Vice President Shearer, seconded by Dean White, to amend the original motion to include the replacement of the student development faculty member with one faculty member representing student services.

Dean White questioned whether a counselor could serve as a faculty member representative of the COI they serve.

It was moved by Academic Senate Vice President Kirkwood, seconded by Classified Senate President Burwell, to postpone discussion of the SLO Charter and Bylaws to the May 26 meeting.

Motion passed unanimously.

#### G. Safety Committee Charter

### VIII. Adjournment

Interim Director Vickery adjourned the meeting at 9:41 a.m.