



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

COLLEGE COUNCIL

April 28, 2026 | 8:00 a.m.

Minutes

Members Present: Virginia Guleff, Melissa Cafferata-Ainsworth, Erik Shearer, Jess Vickery, Alan Burwell, Samuel Ceja, Irma Gonzalez Cuadros, Janet Guill, Kim Kirkwood, Bob White, Denise Adams, Tray Robinson, Jessica Snelling

Guests Present: Julie Jenks

Members Absent: Amanda Montgomery, Guadalupe Ocampo

I. Call to Order

Interim Director Vickery called the meeting to order at 8:00 a.m.

II. Approval of Agenda

The agenda was approved by unanimous consent.

III. Approval of Minutes

It was moved by Academic Senate President Gonzalez Cuadros, seconded by Superintendent/President Guleff, to approve the minutes.

Motion passed unanimously.

IV. Consent Agenda – None

V. Reports

A. President's Report

Superintendent/President Guleff reported that next year's Book in Common is *The AI Con* by Emily Bender and Alex Hanna; it focuses on the hype around AI. After announcing the selection with Chico State President Steve Perez next month, she will work with the President's Council on Innovation (PCI) and the Book in Common Committee to plan campus events. Superintendent/President Guleff also reported that the Community College League of California (CCLC) is working with a researcher on a project to understand how community college leaders feel about the student-centered funding formula (SCFF); Superintendent/President Guleff will be interviewed by the researcher today. She noted that because Butte College has been in hold harmless status since 2017, the college has not felt the impact of the SCFF. Superintendent/President Guleff concluded by reporting that she has been invited to speak on a panel at the upcoming CCLC conference about SB 1262 (Archuleta), which would limit community colleges' reserves.

B. President's Council on Innovation

Dean White reported that PCI has not met since the last College Council meeting.

C. Accreditation Steering Committee

Interim Director Vickery reported that ASC has not met since the last College Council meeting.

D. Institutional Effectiveness Steering Committee

Interim Director Vickery reported that IESC met last week and worked on many of the items on the College Council agenda.

VI. Unfinished Business

A. Tech Planning Committee Charter

Interim Director Vickery reported that the Tech Planning Committee approved College Council's recommendations to their charter and approved making the director of enterprise systems the committee vice chair.

It was moved by Assistant Superintendent/Vice President Shearer, seconded by Superintendent/President Guleff, to approve the Tech Planning Committee Charter.

Motion passed unanimously.

B. AP 7280 Working Remotely

Interim Director Vickery reported that AP 7280 is in progress with Superintendent/President Guleff.

C. AP 3436 Hazing

Interim Vice President Robinson reported that he will have an update on AP 3436 at the next College Council meeting after speaking to legal counsel.

D. AP 3431 Bullying

Interim Director Vickery reported that AP 3431 is in progress with Superintendent/President Guleff.

E. AP 3540 Sexual and Other Assaults on Campus and in Campus Programs

Interim Vice President Adams reported that AP 3540 is in progress with human resources.

F. AP 3550 Drug-Free Environment and Drug Prevention

Interim Vice President Adams reported that AP 3550 is in progress with human resources.

G. Land Use Committee Charter

Interim Director Vickery reported that after several meetings to discuss College Council's recommendations, the Land Use Committee is still considering their charter.

H. Sustainability Committee Charter

Interim Director Vickery reported that at its last meeting, College Council identified the director of facilities planning and maintenance to be a committee co-chair; he proposed a dean or director appointed by the vice president for the other co-chair.

It was moved by Assistant Superintendent/Vice President Shearer, seconded by Academic Senate President Gonzalez Cuadros, that an academic administrator appointed by the vice president for instruction serve as the co-chair of the sustainability committee.

Motion passed.
Abstentions: Burwell

It was moved by Assistant Superintendent/Vice President Shearer, seconded by Dean White, to approve the Sustainability Committee Charter.

Classified Senate President Burwell asked about the committee's ability to revise the charter since the college hasn't yet defined its sustainability objectives. Interim Director Vickery explained that when the committee is constituted, their first action will be to review the charter with the opportunity for revision. The committee will also need to write bylaws for College Council to approve. He noted that the committee will ideally start meeting in fall 2026, which coincides with when the college will review the strategic initiatives and action items, providing a good opportunity for alignment.

Motion passed unanimously.

I. Strategic Initiatives

Superintendent/President Guleff reviewed the revised strategic initiatives from the last College Council meeting. For the May 26 meeting, she asked the group to consider how The Vision 2030 might inform revisions to their strategic initiative and to use Achievelt to consider action items that have been completed, that should carry over into the next plan, and that the college may want to abandon. She noted that her goal is to complete a revised plan in fall 2026 that will go to the constituent groups in spring 2027. The new strategic plan will start in fall 2027, coinciding with Butte College's 60th anniversary.

J. AP 4027 Catalog Rights

Interim Director Vickery reported that the Academic Senate and Office of Instruction revised AP 4027, which was then reviewed by the constituent groups. It was returned to the Office of Instruction with recommendations for revision and requests for clarification. Dean White reported that in addition to changed language around regional accreditors, this draft allows the college not to honor catalog rights to career and technical education (CTE) programs that no longer exist. Assistant Superintendent/Vice President Shearer noted that the change is crucial because the college cannot grant certificates in CTE programs that have changed substantially and no longer meet industry standards.

It was moved by Assistant Superintendent/Vice President Shearer, seconded by Academic Senate Vice President Kirkwood, to approve AP 4027 and send to Leadership for approval.

Motion passed unanimously.

VII. New Business

A. Student Wellness Committee Bylaws

Faculty Member Julie Jenks reported that the Student Wellness Committee updated their bylaws to align with the recently approved charter. College Council discussed removing article III B because that information is covered in a subsequent line. Faculty Member Jenks added that the reference to the committee serving as a liaison can also be removed.

It was moved by Academic Senate President Gonzalez Cuadros, seconded by Dean White, to approve the Student Wellness Committee Bylaws as amended.

Motion passed unanimously.

B. AP 5055 Enrollment Priorities

Interim Director Vickery reported that the Office of Admissions and Records drafted AP 5055 and then incorporated recommendations from IESC. College Council discussed the authority of the Matriculation Committee, which derives from the Student Success Act. Interim Director Vickery suggested that it should be formalized as a subcommittee of a governance committee.

It was moved by Dean White, seconded by Academic Senate President Gonzalez Cuadros, to approve AP 5055 and send it for constituent group feedback to be considered at the May 26 College Council meeting.

Motion passed unanimously.

C. AP 5020 Nonresident Tuition

Interim Director Vickery reported that IESC approved this draft of AP 5020. He noted that it refers to two different ways of determining nonresident tuition, which needs to be resolved. Vice President Snelling indicated that the reference should be the student fee handbook rather than the U.S. Consumer Price Index, which is used to determine the rates in the handbook. She added that she intends to review the AP relative to the student fee handbook.

It was moved by Assistant Superintendent/Vice President Shearer, seconded by Dean White, to approve AP 5020 and send it for constituent group feedback to be considered at the May 26 College Council meeting.

Motion passed unanimously.

D. IESC Charter & Bylaws

Interim Director Vickery reported that the IESC Charter and Bylaws were updated to reflect that the director of human resources will serve as the committee vice chair and the U in Butte officer will be an advisory member. He explained that because so many APs touch on human resources issues, making the director the vice chair of the committee should improve the efficiency of the AP review process.

It was moved by Assistant Superintendent/Vice President Shearer, seconded by Superintendent/President Guleff, to approve the IESC Charter and Bylaws.

Motion passed unanimously.

E. Accessibility Committee Charter

Interim Director Vickery reported that he worked with Public Relations Officer Christian Gutierrez and Distance Education and Accessible Learning Coordinator Suzanne Wakim on the Accessibility Committee Charter. The group is a standing subcommittee of the U in Butte Committee. This version of the charter makes the public information officer the vice chair of the committee. Secretary Cafferata-Ainsworth pointed out three typographical errors that need to be corrected.

It was moved by Academic Senate President Gonzalez Cuadros, seconded by Assistant Superintendent/Vice President Shearer, to approve the Accessibility Committee Charter with corrections.

Interim Vice President Robinson reported that he intends to work on the U in Butte Committee documents over the summer, including formalizing the committee's new name. Interim Director Vickery noted that the Accessibility Committee, which has been meeting, will ensure its membership aligns with its charter and will create bylaws for College Council to review.

Motion passed unanimously.

F. AP 3725 Accessible and Acceptable Use of Information Technologies
Interim Director Vickery reported that AP 3725 will guide the work of the Accessibility Committee. College Council discussed the relationship between this AP and AP 3720 Computer and Network Use as well as whether AP 3725 should be split into two documents – one for accessibility and one for acceptable use. Assistant Superintendent/Vice President Shearer expressed concern about how the APs would be used in a personnel action. Interim Director Vickery noted that the principles of accessibility and acceptability both regulate material published by the college. College Council also discussed individual versus district responsibilities for accessibility, concluding that AP 3720 needs to be updated. Assistant Superintendent/Vice President Shearer noted that AP 3725 supports upcoming accessibility review requirements for instructional materials.

It was moved by Academic Senate President Gonzalez Cuadros, seconded by Assistant Superintendent/Vice President Shearer, to approve AP 3725 and send it for constituent group feedback to be considered at the May 26 College Council meeting.

Motion passed unanimously.

- G. Consider Constituent Group Feedback of AP 2015 Student Trustee Responsibilities
- H. Consider Constituent Group Feedback of AP 2740.1 Board Orientation
- I. Consider Constituent Group Feedback of AP 3420 Equal Employment Opportunity
- J. AP 7310 Nepotism
- K. Student Wellness Committee Bylaws

VIII. Adjournment

Interim Director Vickery adjourned the meeting at 9:29 a.m.