



Butte-Glenn Community College District  
3536 Butte Campus Drive  
Oroville, CA 95965

## COLLEGE COUNCIL

March 24, 2026 | 8:00 a.m.

### Minutes

**Members Present:** Virginia Guleff, Melissa Cafferata-Ainsworth, Erik Shearer, Jess Vickery, Alan Burwell, Irma Gonzalez Cuadros, Janet Guill, Kim Kirkwood, Guadalupe Ocampo, Bob White, Denise Adams, Tray Robinson

**Guests Present:** Curtis Pahlka

**Members Absent:** Samuel Ceja, Amanda Montgomery, Jessica Snelling

---

#### I. Call to Order

Interim Director Vickery called the meeting to order at 8:02 a.m.

#### II. Approval of Agenda

The agenda was approved by unanimous consent.

#### III. Approval of Minutes

It was moved by Dean White, seconded by Assistant Superintendent/Vice President Shearer, to approve the minutes as presented.

Motion passed unanimously.

Absent: Gonzalez-Cuadros, Guill

#### IV. Consent Agenda – None

#### V. Reports

##### A. President's Report

Superintendent/President Guleff reported that she recently attended a Community College League of California's (CCLC) budget update. The budget currently includes a 2.41% COLA, but the Legislative Analyst's Office (LAO) proposes increasing it to help colleges withstand future shortfalls. Superintendent/President Guleff noted colleges that do a pass-through COLA will not see the benefit that the LAO is aiming for. She reported that the CCLC continues to push for COLA on categorical programs. Finally, the LAO is considering Calbright's funding and moving it to the student-centered funding.

Superintendent/President Guleff reported on two pieces of proposed legislation that could impact Butte College. AB 1534 (Irwin) would prevent private institutions from dominating federal workforce Pell grants, which the college supports. SB 1262 (Archuletta) would limit community college reserves, which the college opposes due to potential expenses related to the part-time faculty lawsuit.

##### B. Institutional Effectiveness Steering Committee

Interim Director Vickery reported that IESC has not met since the last College Council meeting due to spring break.

C. Accreditation Steering Committee

Interim Director Vickery reported that ASC reviewed institution-set standards for student outcomes at their last meeting. In the past, the institution-set standard process was driven by the Education Planning Committee. ASC proposes managing the yearly cycle and would make recommendations to College Council before approval from the superintendent/president and board of trustees. IESC would then consider if additional work is required to address the standards. Interim Director Vickery noted that the college is off-cycle because the annual report is due April 15. He reviewed the current institution-set standards, noting that the college has surpassed its stretch goal for degree completion.

IESC discussed the proposed institution-set standards cycle. Dean White recommended that the Data Governance Committee (DGC) be involved. Assistant Superintendent/Vice President Shearer expressed support for ASC's proposal, noting that it, along with other changes in planning processes, points to the Education Planning Committee no longer being a standing committee. Like the Strategic Enrollment Management Committee, it has been made redundant due to the college's robust planning and governance structures. Superintendent/President Guleff recommended reporting the college's standards as percentages because of the context they provide.

It was moved by Assistant Superintendent/Vice President Shearer, seconded by Dean White, that ASC assume responsibility for institution-set standards and determine where the DGC fits into the process.

Motion passed unanimously.

It was moved by Assistant Superintendent/Vice President Shearer, seconded by Dean White, to set the degree completion metric floor at 1,300 and stretch goal at 2,000.

College Council discussed the philosophy behind floor and stretch goals and the preferred variance between them.

Motion passed unanimously.

D. President's Council on Innovation

Dean White reported that PCI has not met since the last College Council meeting, however, he spoke to the MSC Association about implementing Google Gemini and mostly received support for it with a few dissenters.

**VI. Unfinished Business**

A. Communication to Governance Committees re: Next Strategic Plan Cycle

B. Discussion re: Stalled Strategic Plan Action Items

Interim Director Vickery requested that each constituent group review the strategic objectives and action items in the current Butte College Strategic Plan; feedback and proposed revisions to the current plan will be considered at the May 26 College Council meeting and incorporated into the 2027-2030 strategic plan over the summer. College Council will review the revised strategic plan at the start of the fall semester, followed by constituent group review over the course of the fall semester. Superintendent/President Guleff noted that the college's next strategic plan will go

through 2030, which mirrors the Vision 2030 and is why the college will not undertake a wholesale rewrite of the plan until the next cycle.

Interim Director Vickery requested that constituent group leaders solicit updates on outstanding strategic plan action items from their committee members so that the information can be put into AchieveIt.

It was moved by Assistant Superintendent/Vice President Shearer, seconded by Academic Senate President Gonzalez Cuadros, to solicit constituent group feedback on the strategic objectives and action items and on outstanding action items for consideration at the May 26 College Council meeting and to follow the timeline proposed by Interim Director Vickery.

Motion carried unanimously.

C. Tech Planning Committee Charter

Interim Director Vickery reported that he communicated College Council's recommended revisions to the Tech Planning Committee Charter to Interim CTO Rob Stalder and believes the committee will address them at its next meeting.

D. Student Wellness Committee Charter & Bylaws

Interim Director Vickery reported that the Student Wellness Committee accepted all of College Council's recommendations.

It was moved by Classified Senate President Burwell, seconded by Assistant Superintendent/Vice President Shearer, to approve the charter with any necessary typographical changes.

Motion passed unanimously.

E. AP 7280 Working Remotely

Superintendent/President Guleff reported no update on AP 7280; she will consult with legal counsel about differences between exempt and non-exempt employees working remotely.

F. AP 3436 Hazing

Acting Vice President Robinson reported that he held a meeting to review AP 3436 and the group discussed several issues, particularly training. He indicated that he anticipates needing several more meetings before a draft is ready for College Council.

G. AP 3431 Bullying

Superintendent/President Guleff reported no update on AP 3431.

## VII. New Business

A. AP 3420 Equal Employment Opportunity

Interim Director Vickery explained that AP 3420 was updated by a consultant to human resources and then he added language to clarify the role of the Equal Employment Opportunity Advisory Committee.

It was moved by Academic Senate President Gonzalez Cuadros, seconded by Assistant Superintendent/President Shearer, to send AP 3420 for constituent group feedback for consideration at the April 28 College Council meeting.

Motion passed unanimously.

B. AP 3540 Sexual and Other Assaults on Campus and in Campus Programs  
Interim Director Vickery explained AP 3540 was also updated by the consultant to human resources. IESC discussed it several times due to references to duties of the Safe Place advocate, a position that no longer exists. IESC's last discussion was whether those duties can be assumed by the Student Health Clinic or mental health counselors. College Council discussed whether to send AP 3540 for constituent group review before the Safe Place issue is resolved. Executive Assistant Cafferata-Ainsworth advocated for not sending APs for review until they are complete. Superintendent/President Guleff agreed that sending out an AP that calls out a position the college does not have could create confusion.

It was moved by Interim Director Vickery, seconded by Dean White, for Superintendent/President Guleff to work with human resources to resolve AP 3540's outstanding issue before bringing it back to College Council.

Motion carried unanimously.

C. AP 3550 Drug-Free Environment and Drug Prevention  
Interim Director Vickery reported that AP 3550 was updated to align with the template.

It was moved by Assistant Superintendent/Vice President Shearer, seconded by Dean White, to change the language from "each campus health center" to "the campus health center."

Motion carried unanimously.

It was moved by Assistant Superintendent/Vice President Shearer, seconded by Academic Senate President Gonzalez Cuadros, to send AP 3550 for constituent group review.

Student Senate President Ocampo questioned the requirement that only new employees sign the the Controlled Substance Abuse Policy Acknowledgement. College Council discussed that requirement and if it can be applied to employees retroactively.

The motion failed.

It was moved by Student Senate President Ocampo, seconded by Dean White, to refer AP 3550 to human resources to investigate the Controlled Substance Abuse Policy Acknowledgement.

Motion passed unanimously.

D. Land Use Committee Charter  
Interim Director Vickery reported that he worked with the Land Use Committee, both the full committee and their leadership, on the charter. While they proposed a committee chair, they did not identify a co- or vice chair, having originally named a dean of instruction. Assistant

Superintendent/Vice President Shearer noted that instruction should be represented on the committee, but not at the level of co- or vice chair. He proposed that the dean of instruction for industrial technologies and agriculture serve as an advisory member to the committee.

It was moved by Academic Senate President Gonzalez Cuadros, seconded by Dean White, to recommend that the Land Use Committee include an advisory member appointed by the VPI and identify a vice chair in their charter.

Motion passed.

Opposed: Burwell

Absent: Guleff, Shearer

#### **VIII. Adjournment**

Interim Director Vickery adjourned the meeting at 9:28 a.m.