



Butte-Glenn Community College District  
3536 Butte Campus Drive  
Oroville, CA 95965

## COLLEGE COUNCIL

March 10, 2026 | 8:00 a.m.

### Minutes

**Members Present:** Virginia Guleff, Melissa Cafferata-Ainsworth, Erik Shearer, Jess Vickery, Alan Burwell, Samuel Ceja, Irma Gonzalez Cuadros, Janet Guill, Kim Kirkwood, Amanda Montgomery, Bob White, Denise Adams, Tray Robinson, Jessica Snelling

**Guests Present:** Melissa Pearson

**Members Absent:** Guadalupe Ocampo

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#### I. Call to Order

Interim Director Vickery called the meeting to order at 8:03 a.m.

#### II. Approval of Agenda

The agenda was approved by unanimous consent.

#### III. Approval of Minutes

It was moved by Academic Senate President Gonzalez Cuadros, seconded by Dean White, to approve the minutes as presented.

Motion passed.

Opposed: None

Abstentions: Vickery, Ceja

#### IV. Consent Agenda – None

#### V. Reports

##### A. President's Report

Superintendent/President Guleff reported that she will attend an Advisory Committee on Legislation (ACL) meeting later today to review numerous state and assembly bills. The Chancellor's Office created a joint letter of support for the governor's budget, but Butte College, like many others, did not sign it due to its call for a common enterprise resource planning system. Additionally, the budget calls for 5% growth, which will not match system growth. Superintendent/President Guleff concluded by reporting that community college presidents continue to push for COLA on categorical funds, particularly Student Equity and Achievement funds.

##### B. President's Council on Innovation

Dean White reported that at its last meeting PCI worked on revising its bylaws and discussed the next iteration of its micro-grant process, which will award funds for projects related to sustainability.

C. Accreditation Steering Committee

Interim Director Vickery reported that ASC meets later this week and will discuss institution-set standards. He explained that ASC will initiate a new process of reviewing institution-set standards every semester for recommendation to College Council. Interim Director Vickery reported that the midterm report has been submitted to ACCJC. At its next meeting, ASC will also discuss the college's annual report and annual fiscal report.

D. Institutional Effectiveness Steering Committee

Interim Director Vickery reported that IESC has been working on a number of APs, many of which have been forwarded to College Council for review.

**VI. Unfinished Business**

A. Tech Planning Committee Charter

Interim Director Vickery reported that he communicated College Council's recommended revisions to the Tech Planning Committee Charter to Interim CTO Rob Stalder and believes the committee will address them at its next meeting.

B. Wellness Committee Charter & Bylaws

Interim Director Vickery reported that he met with Wellness Committee Co-Chair Julie Jenks and Interim Vice President Robinson to discuss College Council's recommended changes to the committee's charter and bylaws; the committee continues to work on its documents.

C. AP 7280 Working Remotely

Superintendent/President Guleff indicated that she has concerns about having one remote work procedure for both exempt and non-exempt employees. Moreover, the college issued a return to work notice in 2021 and reiterated it in 2022. Butte College is primarily an in-person workplace, so any use of the AP would be very limited.

College Council postponed further discussion of AP 7280 until Superintendent/President Guleff consults with legal counsel and determines if any provisions in the AP need to go through collective bargaining.

**VII. New Business**

A. AP 3436 Hazing

Interim Director Vickery indicated that the creation of AP 3436 was requested by Butte College Police Chief Carlson and follows the league template. College Council discussed the definition of "student organization." Classified Senate President Burwell questioned the ability to report hazing anonymously. Academic Senate President Gonzalez Cuadros suggested that rather than indicating that investigations will be done "promptly," the AP should have a timeline.

It was moved by Assistant Superintendent/Vice President Shearer, seconded by Dean White, to assign AP 3436 to Interim Vice President Robinson for further review and revision.

Motion carried unanimously.

B. AP 2410 Policy and Administrative Procedure

Interim Director Vickery explained that AP 2410 says the college updates APs on a five-year cycle, but the college works on a six-year cycle.

It was moved by Classified Senate President Burwell, seconded by Academic Senate Vice President Kirkwood, to send AP 2410 for constituent group feedback.

Motion passed unanimously.

#### C. AP 2740.1 Board Orientation

Interim Director Vickery explained that SB 707's passage modified the Brown Act and necessitates revision to this procedure to state that the college gives new trustees a copy of the Brown Act.

It was moved by Classified Senate President Burwell, seconded by Assistant Superintendent/Vice President Shearer, to send AP 2740.1 for constituent group feedback.

Motion passed unanimously.

#### D. AP 2015 Student Trustee Responsibilities

Interim Director Vickery reported that SB 707 necessitates the same revision to AP 2015 as was made to AP 2740.1.

It was moved by Assistant Superintendent/Vice President Shearer, seconded by Classified Senate President Burwell, to send AP 2015 for constituent group feedback.

Motion passed unanimously.

#### E. Consider Constituent Group Feedback on AP 3430 Prohibition of Harassment

Director Montgomery reported that the MSC Association had no feedback on AP 3430. Academic Senate President Gonzalez Cuadros reported that the Academic Senate questioned why term "unlawful" isn't in the title of the document. Classified Senate President Burwell reported that the Classified Senate requested clarification about what this AP covers and recommended separate APs for students and staff. Superintendent/President Guleff explained that while several APs in a series may be related, operationally they are generally used individually. College staff, usually a vice president or dean, determine how to handle an allegation – the complainant does not have to do that. Interim Director Vickery noted that Report It allows the submission of any complaint or concern, which are then reviewed and routed for action by staff. He reported that IESC considered splitting the document into separate procedures for students and staff, but voted almost unanimously against it. Superintendent/President Guleff noted circulating APs to constituent groups helps build awareness so that college employees gain awareness of existing procedures.

Interim director Vickery noted that the word "sexual" in the second sentence is not in the league template and recommended striking it.

It was moved by Dean White, seconded by Assistant Superintendent/Vice President Shearer, to strike the word "sexual" from the second sentence of the AP.

Motion passed unanimously.

It was moved by Assistant Superintendent/Vice President Shearer, seconded by Dean White, to approve AP 3430 and send it to Leadership for review and approval.

Motion passed.

Opposed: Burwell

F. Consider Constituent Group Feedback on AP 3431 Bullying

Academic Senate President Gonzalez Cuadros reported that Faculty Member Deb McCabe provided a revised version of AP 3431 for consideration. It includes the inclusion of cyberbullying and clarifies timelines and definitions. College Council briefly discussed the proposed revisions, noting that most members would need more time to review them thoroughly before voting on them. Classified Senate President Burwell noted that the feedback from the Academic Senate generally aligns with that of Classified Senate, adding that since this AP is not based on a legal need, the college should consider which other behaviors it wants to prohibit. Superintendent/President Guleff responded that the college relies on its code of conduct rather than enumerating all prohibited potential behavior. Executive Assistant Cafferata-Ainsworth noted that the college is legally required to have a procedure for bullying, but the league has not yet provided a template. Dean White added that there may be issues that employees report that simply have no recourse, which is not necessarily a failing of the procedures. Superintendent/President Guleff Reported that Butte Together is in the process of selecting a campus climate survey to hear employees' voices, which is more expansive than hearing complaints.

It was moved by Assistant Superintendent/Vice President Shearer, seconded by Dean White, for Superintendent/President Guleff to continue work on AP 3431 in consultation with legal counsel before further consideration by College Council.

Academic Senate Vice President Kirkwood requested adding legal language about reporting statute of limitations to the AP. Academic Senate President Gonzalez Cuadros reported that the Academic Senate did not specifically express concern about doxing and were more concerned with online harassment. Academic Senate Vice President Kirkwood suggested that the AP should acknowledge changes in technology, particularly AI, that impact bullying and harassment. Director Montgomery suggested using the definitions of harassment from AP 3430 in this AP for consistency.

It was moved by Academic Senate President Gonzalez Cuadros, seconded by Superintendent/President Guleff, to call the question.

Motion passed unanimously.

Vote on initial motion passed unanimously.

G. Consider Constituent Group Feedback on AP 3433 Prohibition of Sexual Harassment under Title IX

Director Montgomery reported that the MSC Association provided no feedback on AP 3433. Classified Senate President Burwell reported the same from the Classified Senate. Academic Senate President Gonzalez Cuadros reported that the Senate approved AP 3433.

It was moved by Classified Senate President Burwell, seconded by Academic Senate President Gonzalez Cuadros, to approve AP 3433 and send it to Leadership for review and approval.

Motion passed unanimously.

H. Consider Constituent Group Feedback on AP 3434 Responding to Sexual Harassment under Title IX

Director Montgomery and Classified Senate President Burwell both reported that their groups had no feedback on AP 3434. Academic Senate President Gonzalez Cuadros reported that Academic Senate questioned the language about “encouraging” employees to report sexual harassment. College Council clarified that the language is directed to complainants and isn’t related to mandated reporting.

It was moved by Classified Senate President Burwell, seconded by Academic Senate Vice President Kirkwood, to approve AP 3434 and send it to Leadership for review and approval.

Motion carried unanimously.

I. Consider Constituent Group Feedback on AP3435 Discrimination and Harassment Complaints and Investigations

Director Montgomery reported that the MSC Association provided no feedback on AP 3435. Classified Senate President Burwell reported that Classified Senate requested clarification between the APs related to harassment. Academic Senate President Gonzalez Cuadros reported that Academic Senate also questioned the use of the word “encourages” in this AP.

It was moved by Academic Senate President Gonzalez Cuadros, seconded by Academic Senate Vice President Kirkwood, to approve AP 3435 and send it to Leadership for review and approval.

Motion passed.

Opposed: Burwell

**VIII. Adjournment**

Interim Director Vickery adjourned the meeting at 9:32 a.m.