



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

COLLEGE COUNCIL

January 13, 2026 | 8:00 a.m.

Minutes

Members Present: Virginia Guleff, Melissa Cafferata-Ainsworth, Erik Shearer, Jess Vickery, Alan Burwell, Kim Kirkwood, Bob White, Amanda Montgomery, Denise Adams, Tray Robinson

Guests Present: None

Members Absent: Liam Eller, Irma Gonzalez Cuadros, Janet Guill, Guadalupe Ocampo, Jessica Snelling

I. Call to Order

Interim Director Vickery called the meeting to order at 8:02 a.m.

II. Approval of Agenda

The agenda was approved by unanimous consent.

III. Approval of Minutes

It was moved by Vice Chair Shearer, seconded by Academic Senate Vice President Kirkwood, to approve the minutes as presented.

Motion passed unanimously.

IV. Consent Agenda – None

V. Reports

A. President's Report

Superintendent/President Guleff reported that the community colleges CEOs are forming a rural colleges caucus, which will bridge northern and southern California rural colleges. She will attend the meeting to elect officers on January 26 at the Community College League of California (CCLC) conference. She'll also present on the part-time faculty lawsuit and attend the legislative portion of the conference.

Superintendent/President Guleff also reported that the annual Economic Forecast Conference will be held at Chico State on Thursday, where north state post-wildfire and post-pandemic recovery remain at the forefront of topics covered.

Superintendent/President Guleff reported that she received a request for a leave of absence from Vice President Simos-Valdez at the end of fall 2025 and thanked Acting Vice President Robinson for filling in.

B. President's Council on Innovation

Dean White reported that PCI met January 12, and heard presentations from the three micro-grant awardees about the status of their projects which are: 1) using AI to produce alt text in technical

drawings, 2) integrating the ethics of AI in Art 1 and 3) engaging Center for Academic Success (CAS) student tutors to train Nectir and other apps to be used as tutors for students who can't come to campus. He commended all three awardees for their work. Superintendent/President Guleff added that in April the awardees will provide progress presentations to PCI. Members of College Council requested to be invited to the presentations.

C. Accreditation Steering Committee (ASC)

Interim Director Vickery reported that the ASC met on January 10, and discussed College Council's feedback on the draft midterm report. ASC approved Interim Director Vickery to make the recommended revisions. The final report will be submitted to the Butte College Board of Trustees for a first read at their January meeting.

D. Institutional Effectiveness Steering Committee (IESC)

Interim Director Vickery reported that the IESC met on December 16, and considered a number of APs. The committee assigned AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies to Vice President Adams and the Equivalency Committee for revision. The committee also assigned the drafting of AP 6535 Use of District Equipment to Vice President Snelling. At the same meeting, IESC approved AP 4027 Catalog Rights and AP 3510 Workplace Violence Plan, and discussed AP 3540 Sexual Assaults on Campus and in Campus Programs, sending it back to HR to resolve several issues.

VI. Unfinished Business

A. Sustainability Committee Charter

Interim Director Vickery reported that this version of the Sustainability Committee Charter reflects College Council's recommendations. College Council commended Interim Director Vickery for his work on the charter, which moves responsibility for sustainability to the entire college.

It was moved by Dean White, seconded by Superintendent/President Guleff to approve the Sustainability Committee Charter as presented.

Motion passed unanimously.

B. Communications to Governance Committees re: New Strategic Plan Cycle

Superintendent/President Guleff explained that this planning cycle will allow the college to refine its strategic initiatives and objectives. Regretfully, part of that work will include the consideration of how federal mandates impact the language used in the strategic plan, but not the work that we do. She noted that she is reviewing the action items for the current strategic plan in Achievet and believes College Council will be ready to solicit input on the strategic objectives from the constituent groups in February or March.

C. Discussion re: Stalled Strategic Plan Action Items

Superintendent/President Guleff indicated that she intends to do a comprehensive review of the status of the current strategic plan. She reiterated that one of the college's biggest challenges with this planning cycle will be the tension between federal directives and the Chancellor's Office's Vision 2030.

VII. New Business

A. AP 4027 Catalog Rights

Vice Chair Shearer explained that AP 4027 was adopted fairly recently, but its implementation, as well as new GE patterns and ed planning technology, revealed gaps in the procedure which have been

addressed in this draft. Dean White noted that Academic Senate has had input into this draft. College Council discussed several aspects of this AP.

It was moved by Vice Chair Shearer, seconded by Superintendent/President Guleff, to send AP 4027 for constituent group review.

Motion carried unanimously.

B. AP 3510 Workplace Violence Plan

College Council recommended adding a link to the Butte College Workplace Violence Plan on the AP web page.

It was moved by Dean White, seconded by Vice Chair Shearer, to send AP 3510 for constituent group review.

Motion carried unanimously.

C. Tech Council/Tech Planning Committee Charter

Interim Director Vickery recommended several changes to the Tech Council Charter, noting that its authority comes from the vice president for administrative services rather than College Council. Additionally, Tech Planning Committee would be a more appropriate name for the group. Finally, he recommended that the committee consider having a vice chair. Interim Director Vickery explained that the committee didn't yet have its full seated membership when drafting the charter. Superintendent/President Guleff indicated that committee charters need to reflect our internal college structure.

It was moved by Dean White, seconded by Vice Chair Shearer, that Interim Directory Vickery revise the charter before resubmitting to College Council.

Motion carried unanimously.

VIII. Adjournment

Interim Director Vickery adjourned the meeting at 9:11 a.m.