



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

COLLEGE COUNCIL

December 9, 2025 | 8:00 a.m.

Minutes

Members Present: Denise Adams, Alan Burwell, Melissa Cafferata-Ainsworth, Irma Gonzalez Cuadros, Janet Guill, Virginia Guleff, Guadalupe Ocampo, Tray Robinson, Imelda Simos-Valdez, Erik Shearer, Jessica Snelling, Jess Vickery, Bob White

Guests Present: None

Members Absent: Liam Eller, Kim Kirkwood, Amanda Montgomery

I. Call to Order

Interim Director Vickery called the meeting to order at 8:00 a.m.

II. Approval of Agenda

The agenda was approved by unanimous consent.

III. Approval of Minutes

It was moved by Dean White, seconded by Academic Senate President Gonzalez Cuadros, to approve the minutes as presented.

Motion passed unanimously.

IV. Consent Agenda – None

V. Reports

A. President's Report

Superintendent/President Guleff reported that she continues to track the availability of funds for students and will join a call today about workforce training Pell grants. The new president of the American Association of Community Colleges recently present on their work at the federal level at a presentation she attended.

B. Accreditation Steering Committee (ASC)

Interim Director Vickery reported that the ASC has not met since the last College Council meeting. At their meeting tomorrow they will review the midterm report evidence and consider any feedback on the report from College Council.

C. Institutional Effectiveness Steering Committee (IESC)

Interim Director Vickery reported that the IESC met on December 2, and continued its review of the Institutional Effectiveness Manual, reviewing section four, which covers institutional norms including parliamentary procedure, Brown Act guidance, and inclusive agreements. IESC continues to work on

AP 7280 Working Remotely and received recommendations from the district's insurance carrier. At its next meeting, IESC will receive input from district counsel and try to finish its work on AP 7280. Interim Director Vickery reported that IESC also began considering AP 3420 Equal Employment Opportunity and will continue at its next meeting. IESC also approved revisions to AP 3431 Bullying, which is now on the College Council agenda. Finally, at its last meeting, IESC approved the drafting or revision of the following APs: AP 7127 Hiring Applicants with Criminal Histories, AP 5045 Student Records, AP 5052 Open Enrollment, AP 5055 Enrollment Priorities, and AP 5020 Nonresident Tuition.

D. President's Council on Innovation

Dean White reported that at its last meeting PCI discussed the recent Digital Futures founders meeting and workshopped an artificial intelligence presentation that he later gave to the MSC Association.

VI. Unfinished Business

A. Accreditation Mid-Term Draft Report

Interim Director Vickery reported that Academic Senate and Classified Senate have reviewed the accreditation mid-term draft report; the MSC Association will review it later this week. Academic Senate President Gonzalez Cuadros reported that the draft report was circulated to all faculty for review; no feedback was provided. Classified Senate President Burwell reported that Senate discussed some of the evidence and data but received no additional feedback from constituents. Executive Assistant Cafferata-Ainsworth recommended providing context to the reference to Diego Navarro and reframing the reference to "low-confidence students." Superintendent/President Guleff commended Interim Director Vickery and the ASC for the well-written report that more than meets the ACCJC's requirements. Interim Director Vickery explained that Leadership review and approval is the next step before the board of trustees receives the draft report for a first read in January and approval in February. March 15 is the ACCJC deadline for submission.

It was moved by Academic Senate President Gonzalez Cuadros, seconded by Dean White, to approve the report as amended and to include potential feedback from the MSC Association.

Motion passed unanimously.

B. Data Governance Committee (DGC) Proposed Charter

Dean White reported on revision to DGC's responsibilities as outlined in its charter, as well as the addition of responsibilities related to web steering and AI. He also reported that based on College Council's previous discussion, additional advisory members were added. Advisory members will be brought in as needed depending on the work being done. Superintendent/President Guleff recommended that advisory members be listed in the charter in a way to allow for one or multiple representatives for each position listed.

Dean White proposed electing a co-chair from the advisory members in the current absence of a director of enterprise systems. The role of the co-chairs is to gather issues from the data landscape, assess them strategically, and agendaize those that need to be addressed. VP Snelling recommended that IT should retain the co-chair position due to the role the department plays in data collection, security, and access. Superintendent/President Guleff recommended a chair, vice chair, and co-chair structure to ensure longevity. She suggested that the dean of scheduling and program logistics should occupy one of the committee's leadership positions. She added that the charter needs language to indicate that DGC is a recommending body that works in consultation with constituent groups and end users.

It was moved by Superintendent/President Guleff, seconded by Academic Senate President Gonzalez Cuadros, to approve the charter as amended with a three-person leadership structure that includes the dean of scheduling and program logistics and to approve the formation of DGC, which will review/revise its charter and create bylaws to send to College Council for approval.

Motion passed unanimously.

C. AP 3430 Prohibition of Harassment

Interim Director Vickery reported that IESC approved AP 3430, but there are additional proposed revisions. IDEA Officer Robinson recommended including gender identity and gender expression as protected classes, as well as using the blanket term “employees” rather than faculty and staff. Executive Assistant Cafferata-Ainsworth supported the revision, but recommended verifying that the legal references cited in the AP allow the addition of protected classes. Interim Director Vickery will research the legal reference.

It was moved by Dean White, seconded by Vice Chair Shearer, to approve AP 3430 as amended if legally permissible and to send the AP for constituent group review.

Motion passed unanimously.

D. AP 3433 Prohibition of Sexual Harassment Under Title IX

It was moved by Vice Chair Shearer, seconded by Dean White, to approve AP 3433 and to send the AP for constituent group review.

Motion passed unanimously.

E. AP 3434 Responding to Sexual Harassment under Title IX

It was moved by Classified Senate President Burwell, seconded by Vice Chair Shearer, to approve AP 3434 and to send the AP for constituent group review.

Motion passed unanimously.

F. AP 3435 Discrimination and Harassment Complaints and Investigations

It was moved by Classified Senate President Burwell, seconded by Academic Senate President Gonzalez Cuadros, to approve AP 3435 and to send the AP for constituent group review.

Motion passed unanimously.

G. AP 3431 Bullying

It was moved by Academic Senate President Gonzalez Cuadros, seconded by Dean White, to move to new business and consider AP 3431 and to send it for constituent group review.

H. Sustainability Committee Charter

Interim Director Vickery reported that the Sustainability Committee is called out in the Butte College Strategic Plan and while a committee existed in the past, it has been defunct for many years. The draft charter represents an initial attempt to revitalize the committee. He explained that he proposed as cochairs an administrator appointed by the superintendent/president and a faculty member appointed

by the VP for instruction because the committee has broad overreach over both instruction and the operation of the college. College Council discussed how to include cultural sustainability in the charter, deciding it should be added to the statement of purpose. College Council also discussed responsibilities number four and 5. As written, number four seems like overreach into student learning outcomes and curriculum; instead, the Sustainability Committee should provide resources for faculty who want to incorporate sustainability into their curriculum. Responsibility number five reaches too far into unit planning; instead, the committee should advise college departments and programs that want to submit unit plan requests related to sustainability.

It was moved by Classified Senate President Burwell, seconded by Dean White, for Interim Vickery to revise the Sustainability Charter as discussed and bring it back to College Council for Approval.

Motion passed unanimously.

VII. Adjournment

Interim Director Vickery adjourned the meeting at 9:30 a.m.