



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

COLLEGE COUNCIL

October 28, 2025 | 8:00 a.m.

Minutes

Members Present: Denise Adams, Alan Burwell, Melissa Cafferata-Ainsworth, Irma Gonzalez Cuadros, Virginia Guleff, Janet Guill, Kim Kirkwood, Amanda Montgomery, Tray Robinson, Imelda Simos-Valdez, Jessica Snelling, Jess Vickery, Bob White

Guests Present: Brian Murphy

Members Absent: Liam Eller, Guadalupe Ocampo, Erik Shearer

I. Call to Order

Superintendent/President Guleff called the meeting to order at 8:00 a.m.

II. Approval of Agenda

The agenda was approved by unanimous consent.

III. Approval of Minutes

It was moved by Academic Senate President Gonzalez Cuadros, seconded by Academic Senate Vice President Kirkwood, to approve the minutes as presented.

Motion passed

Opposed: none

Abstentions: none

IV. Consent Agenda - None

V. Reports

A. President's Report

Superintendent/President Guleff reported that she recently joined the Community College League of California's (CCLC) Advisory Committee on Legislation. At the committee's meeting last week, it was announced that Governor Newsom vetoed AB 1400, which would have allowed community colleges to offer bachelor's degrees in nursing. It's likely the bill will be put forward again in the next legislative cycle. SB 98, which requires colleges to notify campus of immigration activities on campus, passed, so AP 3415 Immigration Enforcement Activities needs to be updated. SB 640 also passed and will allow CSU direct admissions for high school students who meet eligibility requirements. Superintendent/President Guleff also reported that the Assembly Committee on Higher Education will meet in November to start reviewing the 50% law. Finally, the Legislative Analyst Office has put forward their spending plan for next year; it has a significant deficit with even bigger deficits in subsequent years. CCLC will advocate for

community colleges' COLA to be the same as K-12, the instructional block grant, deferred maintenance, COLA for student equity funds, and continuance and increase in Strong Workforce Program funds.

B. Accreditation Steering Committee (ASC)

Interim Director Vickery reported that the ASC is on target with their calendared work and all draft sections of the midterm report have been written and distributed to the committee for review and one-voice editing.

C. Institutional Effectiveness Steering Committee (IESC)

Interim Director Vickery reported that IESC met on October 21, when they reviewed the section in the Institutional Effectiveness Manual that explains the AP review process. The committee also reviewed and approved AP 4235 Credit for Prior Learning. The committee also reviewed AP 7280 Working Remotely, discussing several possible areas for revision. IESC voted to send AP 7280 to the Interim Vice President for Human Resources to generate a draft to go back before IESC. Finally, at its last meeting, IESC reviewed the new committee proposal process in the Institutional Effectiveness Manual and tested it with the Data Governance Committee proposal. Interim Director Vickery reported that at its next meeting IESC will continue to review revisions of the Institutional Effectiveness Manual, consider a draft charter for the Sustainability Committee, and review revisions to AP 3435 Discrimination and Harassment Complaints and Investigations.

D. President's Council on Innovation

Dean White reported that PCI continues to work on AP 3775 Artificial Intelligence with information learned at the Digital Futures Summit.

VI. Unfinished Business - None

VII. New Business

A. Planning & Budget Committee Charter & Bylaws

Vice President Snelling reported that the Planning & Budget Committee spent their last several meetings updating their charter and bylaws to incorporate the planning component as well as expanding their advisory membership to improve the information the committee receives.

It was moved by Academic Senate President Gonzalez Cuadros, seconded by Academic Senate Vice President Kirkwood, to approve the Planning & Budget Committee's Charter as presented.

Motion passed

Opposed: none

Abstentions: none

Vice President Snelling explained that the Planning & Budget Committee also expanded their advisory membership in their bylaws and is working on a calendar outlining when the committee will receive key information that informs the planning and budgeting process. College Council members suggested adding the dean of scheduling as an advisory member and student learning outcomes, program learning outcomes, and institutional learning outcomes to the inventory of information that informs the committee's work, as well as removing references to "master" plans.

It was moved by Dean White, seconded by Academic Senate President Gonzalez Cuadros, to approve the Planning & Budget Committee bylaws as amended.

Motion passed
Opposed: none
Abstentions: none

B. Strategic Plan Achievelt Update

Director of Institutional Research Brian Murphy provided an overview of the strategic plan's framework in Achievelt, what has been accomplished so far, challenges that have emerged, and a proposed framework for the next plan. He explained that Achievelt creates a running history of monthly updates input by users. To date, 27 items have been achieved, 58 items are on track, six are off track, one is at risk, two have been canceled and 99 have not been started. Director Murphy explained that Achievelt doesn't automatically roll up to a higher level in terms of action items and the projects under them, so the status for the action items and projects look different. He will look into the discrepancy in the numbers reported.

Director Murphy proposed a framework for the development of the next strategic plan that keeps Achievelt's functionality in mind, including a hierarchy for strategic initiatives, objectives, action items, and projects along with metrics to assess them. He noted that many current action items have an ongoing timeframe, making it difficult to determine when they reach completion. College Council discussed how Achievelt might inform the development of the next strategic plan. Director Montgomery recommended considering the timeframe when drafting objectives and defining associated metrics. Other suggestions included a process to address when progress can't be made on specific items, more education about using Achievelt, and greater emphasis on the role of committees in reporting. Committees will need to be involved in the development of the next strategic plan. College Council discussed the utility of a campus-wide forum to develop the next plan; a hybrid model balanced between committees and a bigger group might be better, especially if the new plan is approached as a revision and refinement of the current plan.

Superintendent/President Guleff cautioned that not every element of progress can be measured. Interim Director Vickery suggested that qualitative measurement will happen in committee discussions and be reflected in meeting minutes, which creates a record.

At its next meeting, College Council will start creating a communication to governance committees and discuss how to handle strategic plan items that seem not to be making progress.

C. Professional Development Workgroup Update – Postponed to next meeting

D. AP 4235 Credit for Prior Learning (CPL)

Interim Director Vickery reported that AP 4235 was approved by the Academic Senate in May and by IESC at their last meeting. Articulation Officer Jessica Jackson led a workgroup to revise this AP. College Council discussed the methods for awarding CPL.

It was moved by Academic Senate President Gonzalez Cuadros and seconded by Academic Senate Vice President Kirkwood to approve the AP 4235 as presented.

Motion passed
Opposed: none

Abstentions: none

E. Data Governance Committee Proposed Charter – Postponed to next meeting

VIII. Adjournment

Superintendent/President Guleff adjourned the meeting at 9:32 a.m.