



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

COLLEGE COUNCIL

September 23, 2025 | 8:00 a.m.

Minutes

Members Present: Denise Adams, Alan Burwell, Liam Eller, Irma Gonzalez Cuadros, Virginia Guleff, Kim Kirkwood, Amanda Montgomery, Tray Robinson, Erik Shearer, Imelda Simos-Valdez, Jess Vickery, Bob White

Guests Present: Monica Brown and Tammera Shinar.

Members Absent: Melissa Cafferata-Ainsworth, Janet Guill, Guadalupe Ocampo, Jessica Snelling

I. Call to Order

Superintendent/President Guleff called the meeting to order at 8:00 a.m.

II. Approval of Agenda

It was moved by Executive Director of Institutional Effectiveness Vickery and seconded by Academic Senate President Gonzalez Cuadros to approve the agenda as presented.

Motion passed.

Opposed: none.

Abstentions: none.

III. Approval of Minutes

It was moved by Academic Senate President Gonzalez Cuadros and seconded by Academic Senate Vice President Kirkwood to approve the minutes as presented.

Motion passed.

Opposed: none.

Abstentions: none.

IV. Consent Agenda

None

V. Reports

A. President's Report

Superintendent/President Guleff reported that she and several members of the administration attended the CCC Futures Summit to discuss the inauguration of the Digital Center for Innovation and the Cali AI Chatbot pilot project from the California Student Aid Commission to help students complete their

financial aid applications. She reported that Vice President Simos-Valdez and Dean Shinar will be participating in this project.

B. President's Council on Innovation

Dean White noted that PCI continues to work on a more robust version of AP 3775 Artificial Intelligence for future review by College Council. Additionally, he shared his observations from the Digital Futures Conference regarding the use of Digital Twins (AI likenesses of instructors, built from document sets of their content), the integration of Google's Gemini AI into Canvas, and efforts to ensure that AI advancements are developed in a bottom-up, faculty-driven manner. Lastly, he reported on an AI fellowship initiative to develop structures for AI use on campus, AI tools for business operations of the college, and professional development opportunities for staff centered on safe, ethical AI tool use.

As an addendum to this report, IDEA Officer Robinson noted that he had received discrimination bias report complaints regarding how faculty are using AI in their curriculum. The need for better communication between faculty and students on acceptable AI use in the creation of course content as well as in the submission of student work was noted.

VI. Unfinished Business

None

VII. New Business

A. Flex Program Work Group

Superintendent/President Guleff, Assistant Superintendent/Vice President Shearer, and IDEA Officer Robinson detailed how the new Title 5 requirements chaptered this year will require HR to expand the Flex Program to include classified professionals and members of the MSC Association. Assistant Superintendent/Vice President Shearer noted that while the California Department of Finance has signed off on the revised Title 5 language, the CCC Chancellor's Office has yet to release updated guidance on how the program will be administered for the additional collective bargaining groups. Academic Senate President Gonzalez Cuadros asked how this change will impact the current faculty professional development program. Superintendent/President Guleff explained that the new Flex reporting will likely be housed in HR. Vice President Adams and IDEA Officer Robinson offered to organize a work group and it was moved by Academic Senate President Gonzalez Cuadros and seconded by Classified Senate President Burwell to form a task force to investigate options for revising the Flex Program. This task force will be co-chaired by Vice President Adams and IDEA Officer Robinson and will include equal participation from the three impacted constituency groups: Classified Senate, Academic Senate, and the MSC Association. This group will report recommendations to College Council by the end of this term for consideration and eventual adoption in Spring 2026. Superintendent/President Guleff and Assistant Superintendent/Vice President Shearer both reminded the group that a new policy would need to be in place by summer 2026.

Motion passed.

Opposed: none.

Abstentions: none.

B. Technology Council Charter & Bylaws

Dean White presented the revisions to the Technology Council charter and bylaws documents, including the adoption of the "spine of representation" (two voting members from each of the

four campus constituency groups) as well as significant updates to the role of the Technology Council. He also noted that the council is currently considering the formation of a subcommittee on data governance. IDEA Officer Robinson requested striking “if available” after the student membership and Director Vickery asked that the Chief Technology Officer be included in the list of seated members. Classified Senate President Burwell recommended adding language outlining how the constituency group membership is appointed by the respective legislative body and Director Vickery agreed that this could be added to the boilerplate language in the template documents. Vice President Simos-Valdez questioned the balance of representation from instruction vs. student services and recommended that the dean of enrollment services and director of student equity and achievement be included as advisory members. Superintendent/President Guleff confirmed that committees have the authority to outline this specificity, when needed, and agreed with Vice President Simos-Valdez’s recommendation. Superintendent/President Guleff, Director Montgomery, and Classified Senate President Burwell all noted the authority of parent committees to create subcommittees using the spine of representation, but President Burwell objected to the inclusion of advisory members in the charter document. It was moved by Academic Senate President Gonzalez Cuadros and seconded by Academic Senate Vice President Kirkwood to approve the charter and bylaws as amended.

Motion passed.

Opposed: Classified Senate President Burwell.

Abstentions: none.

C. Guided Pathways Charter & Bylaws

Director Montgomery and Dean White presented updates to the revised Guided Pathways Charter and Bylaws, which Dean White explained had been significantly overhauled their initial draft. One major change was the inclusion of the aforementioned spine of representation. There was significant discussion around the taxonomy of the Guided Pathways versus Dash to Success, and Vice President Adams suggested that Dash to Success be viewed as the current name of one of the programs within the Guided Pathways framework. Superintendent/President Guleff agreed and noted that the Guided Pathways nomenclature is what is used in the college’s Strategic Plan. IDEA Officer Robinson suggested removing the series of definitions outlined in the appendix from the charter and Executive Director Vickery recommended that they be moved to the bylaws document, if needed. Classified Senate President Burwell questioned whether the advisory members outlined in subsections c(ii) and c(vii) were duplicative. It was agreed that Director Vickery would supply boilerplate language regarding advisory members which would allow this section to be simplified. Academic Senate President Gonzalez Cuadros noted that an Article IX Dissolution section needed to be added as well, and that this language could be taken from the boilerplate found in the templates. It was moved by Director Vickery and seconded by President Gonzalez Cuadros to approve the charter and bylaws documents with the proposed changes.

Motion passed.

Opposed: none.

Abstentions: none.

D. 2025-2028 Student Equity Plan

Vice President Simos-Valdez introduced Tammera Shinar, dean of student enrollment services, and Monica Brown, director of student equity and achievement, who joined College Council to present the draft 2025-2028 Student Equity Plan. Dean Shinar noted that this plan has been

presented and approved by each of the four constituency groups, and it is now being presented in College Council to provide a final opportunity for feedback prior to being presented to the Board of Trustees in October, with final submission due to the Chancellor's Office by November 30, 2025. Director Brown explained that this statewide framework has been in place since 1992, with the focus of providing support to student groups experiencing disparate impacts (DI) in their educational outcomes. The intent of the program is to develop goals and implement strategies for improving the outcomes for students. Director Brown summarized the details of the updated plan and Superintendent/President Guleff and College Council thanked her and Dean Shinar for presenting this information. No action was required for this item.

VIII. Adjournment

Superintendent/President Guleff adjourned the meeting at 9:30 a.m.