



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

COLLEGE COUNCIL

May 13, 2025 | 8:00 a.m.

NOTES

Members Present: Denise Adams, Alan Burwell, Melissa Cafferata-Ainsworth, Mercedes Cortez-Nava, Irma Gonzalez Cuadros, Virginia Guleff, Jack Henderson, Amanda Montgomery, Tray Robinson, Erik Shearer, Imelda Simos-Valdez, Jessica Snelling, Jess Vickery, Chris Westbay, Bob White

Members Absent: None

1. Standing Report - President's Council on Innovation (PCI)

Superintendent/President Guleff reported that PCI's call for micro grant proposals was distributed to campus. The first round is open to faculty for innovation projects focusing on technology, Guided Pathways, or accessibility.

It was noted that PCI will need a new faculty member to replace Hesam Abedini. PCI will request the Academic Senate to solicit interest from their constituents.

2. Review Sabbatical and Professional Advancement (SPA) Committee Charter and Bylaws

Academic Senate Vice President Gonzalez Cuadros led the review of the Sabbatical and Professional Advancement (SPA) Committee Charter and Bylaws, noting that the committee's authority comes from article 21 of the Butte College Education Association (BCEA) collective bargaining agreement (CBA) rather than from a board policy or administrative procedure.

College Council discussed the committee's purpose and responsibilities as outlined in the charter, as well as recommending revisions to align the charter with the CBA language and a subsequent memorandum of understanding. College Council also discussed whether the SPA Committee is subject to the Brown Act. College Council recommended that the revisions made in the charter be mirrored in the bylaws, as well as discussing the impact of committee member absences and how to address them.

It was moved by Academic Senate President Vickery, seconded by MSC Co-Chair Adams, to approve the SPA charter and bylaws as amended. Motion carried unanimously.

3. Consider Constituent Group Feedback on AP 5070 Attendance

Classified Senate and Student Senate reported no feedback on AP 5070. MSC Representative White reported receiving a recommendation to include language that excessive absences should be included in course syllabi. College Council discussed and declined the recommendation to modify the language.

It was moved by Academic Senate President Vickery, seconded by MSC Representative White, to approve AP 5070 and send it to Leadership for final approval. Motion carried unanimously.

4. Consider Constituent Group Feedback on AP 5075 Course Adds and Drops

AP 5075 was approved by Academic Senate. No other constituent group received feedback.

It was moved by Academic Senate President Vickery, seconded by Academic Senate Vice President Gonzalez Cuadros, to approve AP 5075 and send it to Leadership for final approval. Motion carried unanimously.

5. Review Modification to AP 4025 Philosophy and Criteria for Associate Degree and General Education

Superintendent/President Guleff explained that AP 4025 came back to College Council following a discussion of the purpose of general education and the addition of clarifying language that classes will be listed in only a single general education category. The proposed revision was developed by a work group that included representation from the Academic Senate. MSC Representative White reported that the revision represents a compromise that recognizes the role and authority of the Curriculum Committee.

It was moved by MSC Representative White, seconded by MSC Co-Chair Adams, to approve AP 4025 and send it to the constituent groups for review. Motion carried unanimously.

6. Review AP 3775 Artificial Intelligence

Superintendent/President Guleff explained that AP 3775 is a new procedure with no associated board policy at this time. It was developed by a PCI workgroup and establishes parameters at the district level rather than at the classroom or other levels. MSC Representative White added that PCI wanted to focus on accountability and responsibility in AI use. It was suggested to add a reference to the Health Insurance Portability and Accountability Act (HIPAA) since the Family Educational Rights and Privacy Act (FERPA) is called out in the procedure.

7. Review AP 4240 Academic Renewal

8. Review AP 4230 Grading and Academic Record Symbols

It was moved by Classified Senate Vice President Burwell, seconded by MSC Co-Chair Adams, to send AP 3775, AP 4240, and AP 4230 to the constituent groups for review. Motion carried, with one abstention (Academic Senate President Vickery).