



Butte-Glenn Community College District  
3536 Butte Campus Drive  
Oroville, CA 95965

## COLLEGE COUNCIL

March 25, 2025 | 8:00 a.m.

### NOTES

**Members Present:** Denise Adams, Alan Burwell, Melissa Cafferata-Ainsworth, Irma Gonzalez Cuadros, Virginia Guleff, Amanda Montgomery, Tray Robinson, Erik Shearer, Imelda Simos-Valdez, Jess Vickery, Chris Westbay, Bob White

**Members Absent:** Mercedes Cortez-Nava, Jack Henderson, Jessica Snelling

**Guests:** None

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#### 1. Standing Report - President's Council on Innovation (PCI)

Superintendent/President Guleff reported that the AP on AI was presented at the last PCI meeting, but without a quorum, no action could be taken. She noted that the goal is to finish the AP by the end of the spring semester.

#### 2. Consider Academic Senate's Response to College Council Feedback on AP 4025 Philosophy and Criteria for Associate Degree and General Education

Academic Senate President Vickery reported that Academic Senate discussed College Council's recommended revision to AP 4025, which would have limited courses to meeting one GE area. Academic Senate expressed a desire to provide flexibility to students by allowing one course to fulfill different GE requirements; the Senate voted to reject the recommended revision. College Council discussed Academic Senate's decision, including what best serves students in terms of breadth of experience and ability to complete as well as the philosophy of general education.

Superintendent/President Guleff indicated that she will have a follow-up meeting with Vice President Shearer and Dean White before deciding how to proceed, and then AP 4025 will come back to College Council.

#### 3. Review Classified Senate Charter and Bylaws

Classified Senate Vice President Burwell presented that Classified Senate's charter and bylaws, which will be presented to the full senate for approval in June. He explained the approach that the Senate took to revising their previous documents, noting that some of the changes were significant.

In the interest of time, it was moved by Vice President Shearer, seconded by Academic Senate President Vickery, to table discussion of the Classified Senate documents. Motion carried unanimously.

The Classified Senate documents will be agendaized for the April 22 meeting.

#### 4. Review and Approve AP 5070 Attendance

Vice President Shearer reported that Dean White, Academic Council, and Student Services have been working on AP 5070 and 5075; the college does not currently have either document. One portion of AP 5070 defines

excessive absences, which are currently defined by each faculty member via their syllabi. A clear definition of excessive absences supports AP 5075, which outlines when students can be dropped from a class.

College Council requested that AP 5070 be revised to provide examples of the various excessive absence calculations.

#### **5. Review and Approval AP 5075 Course Adds and Drops**

Vice President Shearer explained that instructors may drop students from courses only in limited circumstances as outlined in AP 5075. The AP also increases the length of time that students can initiate a course drop, in line with title 5 regulations. To coordinate with funding and financial aid timing, census is the last day to drop without a mark on the transcript. College Council discussed how AP 5070 and 5075 interact with programs that have handbooks governing student activity. Adding a reference to the AP governing the student code of conduct was recommended.

It was moved by Academic Senate President Vickery, seconded by Classified Senate President Westbay, to send AP 5070 and AP 5075 to the constituent groups with the proposed revisions. Motion carried unanimously.