



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

COLLEGE COUNCIL

November 26, 2024 | 8:30 a.m.

NOTES

Members Present: Denise Adams, Alan Burwell, Melissa Cafferata-Ainsworth, Mercedes Cortez-Nava, Irma Gonzalez Cuadros, Virginia Guleff, Tray Robinson, Erik Shearer, Imelda Simos-Valdez, Jessica Snelling, Jess Vickery, Chris Westbay, Bob White

Members Absent: Jack Henderson, Amanda Montgomery

Guests: None

1. Standing Report - President's Council on Innovation (PCI) Standing Report

Superintendent/President Guleff reported that PCI accepted College Council's recommended changes to their bylaws and approved both their charter and bylaws documents. At their last meeting, PCI started considering the type of projects they would like to support, as well as discussing the definition of innovation.

Superintendent/President Guleff reported that she'll work with Dean Bob White and faculty member Hesam Abedini to develop a college statement about artificial intelligence (AI) and its use. Other groups on campus are also engaging in work around AI. Academic Senate provided PCI with a report on the work they've done. Phi Theta Kappa has provided AI awareness and training sessions to students.

2. North Far North Convening Report Out

Superintendent/President Guleff reported that the Butte College team attended the Chancellor's Office North Far North Regional Convening last week to work on aligning the college's strategic plan with the Vision 2030. The team prioritized strategic plan objectives and identified which to focus on in 2025-2026 to meet the goals of equity in success, access, and support. The Chancellor's Office indicated that they plan to reconvene in three years, however Superintendent/President Guleff suggested that College Council should undertake the same process annually to measure progress and plan for the next year. Vice President Shearer noted that the work should tie into the annual unit planning process because the identified objectives are the college's focus for the next year.

3. Feedback on AP 5040 Student Records, Directory Information, and Privacy

MSC Co-Chair Adams reported that MSC did not have feedback on AP 5040 Student Records, Directory Information, and Privacy. Academic Senate Vice President Cuadros reported that Academic Senate received questions from GSET about the difference in how name changes are handled for current versus former students. Classified Senate Preside Westbay reported that Classified Senate had questions about language choices. Classified Senate Vice President Burwell added that there were also questions about the maintenance of sensitive information related to immigration status, as well as how the definition of directory information works when the college engages with third parties to perform certain work. College Council discussed the feedback, as well as the need to implement this procedure as soon as feasible.

It was moved by Academic Senate President Vickery, seconded by MSC Co-Chair Adams, to approve AP 5040 as written and to send it to Leadership for further review and legal clarification before approval and publishing. Motion passed unanimously.

4. Review Program Research & Recommendation Charter & Bylaws

Academic Senate President Vickery indicated that the Program Research & Recommendation (PRR) committee wrote, revised, and approved their charter and bylaws, which were then discussed and approved by Academic Senate. College Council recommended adding oversight of program review to the committee's authority outlined in the charter.

It was moved by Co-Chair Adams, seconded by Classified Senate President Westbay, to approve PRR's charter and bylaws with the recommended change. Motion passed unanimously.

5. Discuss Accessibility Review

IDEA Officer Robinson provided a draft "Checklist for Reviewing AP/BP Language for Inclusivity and Equity" for College Council to consider. College Council discussed how the document would relate to the college writing style guide, which is being developed, and the potential for competing writing guides. Superintendent/President Guleff recommended a BP/AP checklist with a broader focus that refers to the college writing style guide.

College Council will discuss the checklist at their next meeting.

6. Discuss Committee Chairs' Training Topic

IDEA Officer Robinson reported that he and Academic Senate President Vickery will meet with Superintendent/President Guleff to schedule the spring committee chairs' training and develop an agenda.