



Butte-Glenn Community College District  
3536 Butte Campus Drive  
Oroville, CA 95965

## COLLEGE COUNCIL

October 8, 2024 | 8:30 a.m.

### NOTES

**Members Present:** Denise Adams, Alan Burwell, Melissa Cafferata-Ainsworth, Mercedes Cortez-Nava, Irma Gonzalez Cuadros, Virginia Guleff, Jack Henderson, Amanda Montgomery, Tray Robinson, Erik Shearer, Jessica Snelling, Jess Vickery, Chris Westbay, Bob White

**Members Absent:** Brad Zuniga

**Guests:** None

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#### 1. President's Council on Innovation (PCI) Standing Report

Superintendent/President Guleff reported that she's been in discussion with Foothill-De Anza Community College District Chancellor Lee Lambert and Foothill-De Anza Community College District Vice Chancellor of Technology Jory Hadsell about the formation of the Digital Center for Innovation, Transformation and Equity. They've asked Butte College to be a founding member. They're also working with various tech industry partners and other colleges. A convening is planned for November.

Superintendent/President Guleff reported that PCI approved their charter, including College Council's recommendations at their most recent meeting.

Superintendent/President Guleff reported that PCI plans to work on an administrative procedure related to the use of artificial intelligence (AI). At their most recent meeting they also discussed how to consider proposals for innovation and the relationship to unit planning. Finally, PCI received a report on the student AI survey.

#### 2. Review President's Council on Innovation Bylaws

College Council discussed PCI's bylaws document, including membership, the difference between recognized committees and participatory governance committees, and how the difference impacts membership. College Council also discussed how members are selected, either by PCI or by their constituent group.

It was moved by Dean White, seconded by MSC Co-Chair Adams, to standardize the method by which PCI appointed members are selected and remove the parenthetical statements in that section of the bylaws. Motion passed unanimously.

Classified Senate Westbay moved to change the language about appointed members to "up to." The motion died on the floor.

College Council recommended that PCI consider adding language to Article II stating that the committee will provide support for and receive reports from grant-funded initiatives.

College Council discussed the requirement for appointed members to include two deans rather than two members from the MSC group.

It was moved by Classified Senate Vice President Burwell, seconded by Dean White, to change the appointed membership to two MSC members, including one dean. Motion passed unanimously.

It was moved by Dean White, seconded by Academic Senate President Vickery, to give the Superintendent/President voting rights on PCI and to remove the requirement that the Vice President member be appointed by the executive leadership team. Motion passed unanimously.

The PCI bylaws will go back to PCI for modification.

### **3. AP 4105 – Distance Education**

Vice President Shearer reported that there have been regulatory changes to distance education, as well as changes in accreditation and federal requirements. The updates made to AP 4105 Distance Education make Butte College compliant with title 5 regulations. The Distance Education Committee worked on this AP which was then approved by Academic Senate with no recommended changes.

College Council will send AP 4105 to the constituent groups for input.

### **4. Planning & Budget Committee Charter**

MSC Co-Chair Adams reported that the Planning & Budget Committee started working on their charter and bylaws but has questions about the role of the committee in the college structure in light of the upcoming implementation of financial and budget software. The committee requested additional time to submit their documents to College Council. Vice President Shearer noted that the role of the Planning & Budget Committee is also tied to the work on the Institutional Effectiveness Manual and overall committee structure. Several committees do planning independently of Planning & Budget; College Council and college leadership should consider the relationship between committees.

College Council agreed that Planning & Budget should pause their work on their charter and bylaws.