



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

COLLEGE COUNCIL

August 27, 2024 | 8:00 a.m.

NOTES

Members Present: Denise Adams, Alan Burwell, Melissa Cafferata-Ainsworth, Mercedes Cortez-Nava, Irma Gonzalez Cuadros, Virginia Guleff, Jack Henderson, Amanda Montgomery, Tray Robinson, Erik Shearer, Jessica Snelling, Jess Vickery, Chris Westbay, Bob White, Brad Zuñiga

Members Absent: None

1. Overview from Superintendent/President

President Guleff gave a presentation to orient College Council to its work, reviewing the hierarchy of regulations and documents that govern the college. College Council is responsible for reviewing administrative procedures before sending them to the constituent groups for input and supports the work of governance committee chairs across campus. The Institutional Effectiveness Manual serves as the administrative procedures for BP 2510, Participation in Local Decision Making, and BP 2515, Relationship with Academic Senate, and defines college governance committees and their membership.

2. Review of Charter and Bylaws

Academic Senate Vickery led a review of College Council's charter and bylaws, starting with an explanation of the purpose of both documents. Committees should review both documents regularly, although the charter will rarely be modified while the bylaws might be more frequently revised.

College Council reviewed its charter and discussed the responsibility outlined in article IV to receive sabbatical reports. It was proposed that faculty present sabbatical reports to the President's Council on Innovation.

It was moved by Classified Senate President Westbay to amend the College Council charter by removing the responsibility to "receive Program Reviews and reports from faculty returning from sabbatical," seconded by Classified Senate Vice President Burwell. Motion passed unanimously.

It was moved by Classified Senate President Westbay to amend the College Council charter by changing the verbiage from "Associated Students" and "Management Association" to "Student Senate" and "MSC Group" pending Board of Trustees approval of the former, seconded by Classified Senate Vice President Burwell. Motion passed unanimously.

College Council reviewed its bylaws and reached consensus that modifications to the charter should be applied to the bylaws as applicable. Additionally, article VI, point 2 should refer to the Assistant Superintendent rather than the Vice President for Administration. Article III, point 1, should do the same, while the Vice President for Administrative Services is added to the list of advisory members. The reference to the "Director of Equitable Pathways and Student Learning" should be corrected to "Director, Equitable Pathways & Achievement."

It was moved by Classified Senate President Westbay to amend the College Council bylaws as discussed, seconded by MSC Co-Chair Adams. Motion passed unanimously.

3. Standing Report – President’s Council on Innovation

The President’s Council on Innovation (PCI) will provide a standing report to College Council because it is a subcommittee of College Council. PCI hasn’t met this semester, so there’s no report.

4. AP 7120.5 Associate Faculty Hiring

Academic Senate President Vickery explained that AP 7120.5 came to College Council during the spring semester and went back to the Academic Senate for revision to clarify authority for hiring associate faculty. College Council agreed to send the current draft to Leadership and to the constituent groups for feedback, which College Council will review at its next meeting.

5. AP 6905 Dining Services

College Council reviewed AP 6905, which was also updated after its first read during the spring semester. College Council agreed to send the current draft to the constituent groups for feedback, which College Council will review at its next meeting.

6. AP 7400 Travel

College Council discussed proposed changes to AP 7400 including the removal of banned states language, athlete meal allowances, and the hotel cost justification form. College Council agreed to send the current draft to the constituent groups for feedback, which College Council will review at its next meeting.