



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

COLLEGE COUNCIL

February 13, 2024 | 8:00 a.m.

NOTES

Members Present: Denise Adams, Alan Burwell, Irma Gonzalez Cuadros, Virginia Guleff, Cole Militano, Tray Robinson, Erik Shearer, Andy Suleski, Chris Westbay, Brad Zuñiga

Members Absent: Ana Duenas, Jess Vickery

1. Constituent Group on AP 5521 – Academic Integrity

MSC Co-Chair Adams reported that the MSC group had input on how AP 5521 defines plagiarism and recommended removing the term “supervising” from references to the administrator. Classified Senate President Westbay reported that Classified Senate supported the draft and suggested no changes. Vice President for Instruction Shearer noted that Learning Council discussed AP 5521; any input was directed through members’ constituent groups.

It was moved by Classified Senate Vice President Burwell, seconded by MSC Co-Chair Adams, to approve AP 5521 – Academic Integrity with the discussed changes. Motion passed unanimously. AP 5521 will now go to Leadership for approval.

2. Review Proposed College Council Charter & Bylaws

College Council discussed the proposed College Council charter and bylaws documents created by Academic Senate President Vickery. President Guleff noted that the bylaws document calls for representatives from the college’s four foundations as outlined in the strategic plan other than technological innovation. She proposed adding a representative from the Tech Council or President’s Council on Innovation to fill that role.

College Council discussed scenarios in which one member may fill both a voting and advisory role due to their position at the college and a position in a constituent group, and how that might affect the group’s composition as well as voting practices. It was agreed to add “or designee” for seated members (Academic Senate, MSC, and Classified Senate) in the bylaws documents with an asterisk explaining the situation in which a designee would be allowed. The Sustainability Committee Chair advisory member listing should not say “or designee.”

Revised charter and bylaws documents will come back to the next College Council meeting for review and approval.

3. President’s Council on Innovation

Superintendent/President Guleff explained that she plans to create a new committee, the President’s Council on Innovation, made up of representation from the constituent groups and a co-chair from the IT department. The committee will have to go through the formal process to form a committee. This committee’s role will be to look at artificial intelligence (AI) from all angles – the role it plays in our work, how we prepare for a world of work that includes AI, how students might use AI in their studies, and ensuring access for our rural communities. The President’s Council on Innovation will provide direction to the college with respect to AI.

Student Senate President Militano reported that Student Senate is working on understanding what students think about AI through surveys; the senate can provide the results to the President's Council on Innovation.

IDEA Officer Robinson proposed that the President's Council on Innovation start as a taskforce before deciding whether it needs to be a committee. Vice President Shearer added that it could be a taskforce of College Council and determine its place in the college governance structure, including its relationship to Tech Council. College Council discussed potential membership of the President's Council on Innovation and how it might provide input to professional development.

Superintendent/President Guleff indicated that she'll put a call out to the constituent groups for employees who would like to play a leadership role in the President's Council on Innovation and those who want to be involved in a sub-taskforce that focuses on a specific area. The list of volunteers and other proposed members will come back to College Council.

4. Institutional Effectiveness Manual

Superintendent/President Guleff reported that she's been working on the Institutional Effectiveness Manual based on College Council discussions. It now seems that the manual should have two portions. Part one will focus on institutional direction and decision making while part two will focus on college committees and institutional processes. She reviewed her reorganization of key elements of the manual. The charter and bylaw templates that College Council approved will be added as appendices to the manual. Vice President Shearer recommended adding the date and sponsoring assembly person to references to AB 1725 for clarity.