



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

COLLEGE COUNCIL

November 28, 2023 | 8:00 a.m.

NOTES

Members Present: Denise Adams, Alan Burwell, Virginia Guleff, Cole Militano, Oscar Perez, Tray Robinson, Erik Shearer, Andy Suleski, Jess Vickery, Chris Westbay, Brad Zuñiga

Members Absent: Irma Gonzalez Cuadros

1. Review of AP 4021 – Program Research and Recommendation

Vice President Shearer explained that the Program Research and Recommendation (PRR) Committee’s function is to assess the health of academic programs and make recommendations to the college about their continuance. He noted that it’s an important part of the analysis of instructional programs, but not every college has this kind of committee. Several years of work went into a comprehensive re-write of AP 4021 to better position the committee to do the work and to make the process clearer for programs that go through the PRR process. Academic Senate President Vickery explained that PRR is a standing sub-committee of the Academic Senate, which approved this draft of AP 4021. He noted that several programs have already gone through the new process and provided positive feedback about the clarity of the procedure.

College Council discussed the relationship between PRR process timing and the unit planning process so that resources can be appropriately allocated as part of the annual planning cycle. They recommended adding language to the new program creation workflow to clarify how needed resources are requested through unit planning.

MSC Co-Chair Adams moved to approve AP 4021. Vice President Suleski seconded. Motion carried unanimously.

2. Review of Strategic Plan Draft

President Guleff provided an overview of the strategic plan document. College Council members gave positive feedback about the overall look of it. The group then reviewed the front matter language and discussed the concepts of a strategic plan, strategic initiatives, action items, and goals and how they all fit together. There was consensus that what the college calls “strategic initiatives” seem like goals. College Council discussed the four foundations described in the plan and how they might be applicable to other planning documents. College Council reviewed the action items and discussed possible revisions and additions.

Academic Senate President Vickery moved to approve the strategic plan with the changes discussed at the meeting. Classified Senate President Westbay seconded. Motion carried unanimously.