



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

COLLEGE COUNCIL

May 23, 2023 | 8:00 a.m.

NOTES

Members Present: Denise Adams, Irma Gonzalez Cuadros, Virginia Guleff, Alicia Hernandez, Carrie Monlux, Tray Robinson, Paige Rodriguez, Erik Shearer, Jess Vickery, Chris Westbay, Brad Zuniga

Members Absent: Tara Purcell, Andy Suleski

Guests: Shannon McCollum, Cole Militano (AS President Elect)

1. Discuss APs for Priority Review

The Board of Trustees reviewed chapter 6 board policies this year; they'll do chapter 7 next year. Chief of Staff McCollum explained the board taskforce's process for reviewing and updating board policies. College Council will focus on chapter 6 APs next year. Over the summer, council members will consider which other APs need to be reviewed next year ahead of schedule.

Draft APs will come to College Council via the vice presidents and then go to the constituent groups for review. College Council will review constituent group feedback and approve final drafts of revised APs, which will go to the Chief of Staff for review and editing. After that, Leadership will review and approve APs. The Chief of Staff will distribute the AP template, the previous version, and the league's recommended language when an AP comes up for review.

Systematically reviewing all APs provides an opportunity to ensure inclusive language.

2. Summer Taskforces

College Council discussed asking committee chairs to review the AP(s) that govern their committee's work at the start of every year. The Committee Chairs Summit will cover that, as well as ways that committees can create clarity around their work through an annual work plan. College Council would like every committee included in the Institutional Effectiveness manual to have their own web site that includes the committee's functions, membership and terms, meeting schedule, meeting agendas, and meeting minutes. College Council discussed options for modifying all committees' meeting schedules to diversify membership.

The Strategic Plan taskforce will work with PPL in June. A budget augmentation to support strategic plan activities has been recommended for approval.

The Institutional Effectiveness Manual taskforce will review committee guidelines, including committee chair and member term limits. Committee chairs will need to be trained on the new manual once it has been revised.