



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

COLLEGE COUNCIL

May 9, 2023 | 8:00 a.m.

NOTES

Members Present: Denise Adams, Irma Gonzalez Cuadros, Virginia Guleff, Carrie Monlux, Tray Robinson, Paige Rodriguez, Erik Shearer, Andy Suleski, Jess Vickery, Chris Westbay, Brad Zuniga

Members Absent: Alicia Hernandez, Tara Purcell

1. Process for AP Review

The Board of Trustees reviews board policies (BPs) on a regular review cycle. They just completed chapter 6. The college also subscribes to a board policy and administrative procedure (AP) service through the Community College League of California, which works with a legal firm to provide policies and procedures required by education code. In some cases, the language in the provided policies and procedures cannot be modified because it's taken directly from the law.

College Council discussed how to ensure timely review and implementation of APs. The process will follow the boards' BP review to ensure that APs are up to date. APs will be reviewed the year after the board reviews the associated BPs. College Council agreed on a six-year review cycle (one year per chapter, with chapters 1 and 2 combined).

College Council will receive reviewed and revised APs from the area vice president and send them to the constituent groups for review. After that, APs will go to Leadership for review. AP 2410 will be revised to reflect this process.

2. Prioritizing APs for Review

College Council discussed how to determine which APs to review first. In addition to starting with chapter 6, the first APs to be revised will be those that carry more risk, as well as those listed on the web site without a link, particularly those in chapters 4 and 5. The highest priority APs will be worked on over the summer for College Council to review in the fall.