



Butte-Glenn Community College District  
3536 Butte Campus Drive  
Oroville, CA 95965

## COLLEGE COUNCIL

October 12, 2022 | 8:00 a.m.

### NOTES

**Members Present:** Irma Gonzalez Cuadros, Virginia Guleff, Alicia Hernandez, Carrie Monlux, Tara Purcell, Tray Robinson, Paige Rodriguez, Erik Shearer, Andy Suleski, Jess Vickery, Chris Westbay

**Members Absent:** Denise Adams, Peter Gitau

**Visitors:** None

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#### 1. Communication Flow

College Council members should report council activity to their constituent groups. They will also bring input from their constituent groups to College Council. College Council agendas and meeting summaries are posted on the College Council web site, accessible from the Office of the President web page. President Guleff will also send monthly reports on College Council activity to all Butte College staff.

#### 2. Mission Statement Work Group Report

The Mission Statement Work Group had their first of two meetings on October 4. The work group reviewed current and draft accreditation standards for mission statements and analyzed Butte College's current mission statement to identify gaps. They brainstormed new elements to include, specifically those that speak to what is unique about Butte College.

The Mission Statement Work Group will meet again on October 18, and send a draft mission statement to College Council. Constituent groups should put review of the draft mission statement on their November 2 and November 16 meeting agendas.

#### 3. Unit Planning Process

Vice President Shearer presented a draft guidance document for this year's unit planning process and explained that because a new strategic plan is in development, for this year the process has been simplified to focus on the strategic work currently underway. The Educational Plan Committee usually manages this process; that committee will resume regular meetings during the spring semester.

#### 4. Discussion of BP 2510 and BP 2515

The Institutional Effectiveness Manual serves as the administrative procedure for BP 2510 and BP 2515, which establish the authority for College Council. BP 2510 and BP 2515 also assign responsibility for ensuring the institution engages in participatory governance to the Superintendent/President. The updated Institutional Effective Manual should refer to these concepts and structure.

## **5. Review of Institutional Effectiveness Manual**

The group reviewed Appendix H of the Institutional Effectiveness manual, discussing each committee listed and identifying their chairs. The Sustainability Committee and its scope will be discussed at the next meeting.

The group will revisit pages 13-26 at the next meeting. President Guleff asked committee members to review specific pages.