

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT CLASSIFIED SENATE CHARTER

ARTICLE I: NAME

The Classified Professionals of the Butte-Glenn Community College District (The District) hereby form the Butte College Classified Senate (Classified Senate).

ARTICLE II: PURPOSE

This body is established to:

1. Provide a vehicle by which Classified Professionals are able to fully participate in the governance process for achieving the goals and mission of the college and promoting a successful learning environment for students;
2. Participate in the governance of The District on a consultative level;
3. Actively collect, evaluate and disseminate information for Classified Professionals;
4. Represent those interests in non-bargaining agent (CSEA) issues before, and on, governance or college committees and task forces;
5. Promote professional and personal development through participation opportunities for all Classified Professionals.

ARTICLE III: AUTHORITY

This committee operates under authority granted by Butte-Glenn Community College District's governing board pursuant to Title 5 §51023.5 and Education Code Sections 70901(b)(1)(E) and 70902(b)(7), and is the primary means by which Classified Professionals are provided the opportunity to participate effectively in district and college governance. (Also see: the Institutional Effectiveness Manual AP 2010)

ARTICLE IV: RESPONSIBILITIES

This committee will:

1. Make recommendations to the President/Superintendent on behalf of classified staff;
2. Act as the appointing body for classified constituent representation to campus committees and task forces where appropriate;
3. Communicate to Classified Professionals proposed policy and governance changes, solicit constituent feedback, and report back to the appropriate body all concerns of Classified Professionals.
4. Effectively manage any one-time funds, ongoing funds, carry over funds, fundraising dollars, and other monies under its direct control to ensure fiscal solvency and sustainability in support of its mission and goals.

ARTICLE V: MEMBERSHIP

The membership of the Senate will include up to 23 members: up to 20 Classified Professionals in designated representative roles, one Student Senate representative, one Academic Senate representative, and one MSC Association representative. Classified members may consist of full-time or part-time permanent staff.

ARTICLE VI: MEETINGS

The regular meetings of the Classified Senate will be held twice per month of each month from September to May, and once per month of each month June to August, unless otherwise ordered by the Classified Senate. In the Spring of each year, the Senate shall call a General Session requesting all classified staff attendance.

ARTICLE VII: AMENDMENTS

Proposed amendments to this charter may be submitted by any classified professional to the Classified Senate.

1. Proposed amendments to this charter may be put to a classified-wide vote when meeting one or more of the following criteria:
 - A. A two-thirds vote of the Classified Senate.
 - B. A petition signed by not less than ten percent of Butte-Glenn Community College District Classified Professionals.
 - C. The Superintendent/President of the college following their determination that some portion(s) of the charter are out of compliance with California State Law or the adopted rules and policies of the Trustees of the Butte-Glenn College District.
2. Proposed amendments to this charter will be presented and made available to review for all Classified Professionals at least ten (10) working days before said amendment proposal is put to a vote. To be adopted, a proposed amendment must receive a simple majority of votes cast in a general session of all classified employees or in an election process.

ARTICLE VIII: DISSOLUTION

The Classified Senate will remain active until dissolved by formal action of Butte-Glenn Community College District Board of Trustees or a vote where two thirds of Classified Professionals approve delineating the authority to represent classified members in district governance to another body in compliance with Title 5 §51023.5 and Education Code Section 70901(b)(1)(E).