



***Butte College Classified Senate
Meeting Minutes***

Date: May 6, 2026

Time: 11:00 a.m. – 12:30 p.m.

Location: SAS Boardroom

Present

Alan Burwell, Janet Guill, Sabrina Bridenhagen, Jess Vickery, Magian Smith, Erica Piper, Deb McCabe, Magian Smith, Renan Young, Andrea Walters,

Absent

Raquel Pina-Holstrom, Elise Theriault, Shawna Herrold, Kimani Davis, Chris Westbay, Jocelyn Thorpe, Malcolm Dixon, Tasha Spirk, Jill Hedman,

1. Call to Order

Meeting was called to order at 11:06 a.m. by President Alan Burwell.

2. Introduction of Visitors: Shirley New Event Coordinator and Liam Radecke Public Relations & Marketing specialist student services.

3. Caring Campus Moment: NONE

4. Approval of Agenda: AB: motion to approve
AW: 2nd motion
Unanimously approved.

5. Public Comment - NONE

6. Consent Agenda: AB:

1. **Minutes:** AB: motion to approve
AW: second motion
Unanimously approved

7. Unfinished Business:

1. **Senate Vacancies:** Senate Vacancies - Jordan resigned effective (Area A) May 1st. We Also have Area E vacancy. Motion Andrea - Have Communications officer take over Area A communications, Janet - 2nd - Unanimous (all votes today held by individual vote, Renan Young on phone)

2. **Strategic Plan Constituent Feedback:** We have one more opportunity to bring this up before we need to bring it back to College Council on May 26th. Alan Burwell: If anyone has things that they would like to propose to the strategic plan, this is the opportunity to do so.

3. **Bylaws Proposed Changes:** AB wants us to pay attention to Article IX - This article re-emphasizes that we have an important role in campus shared governance. JV - how can we set these subcommittees up? There could be a ProDev standing subcommittee (this would be brown act).

4. **Senate Elections:** None

5. **Put In Cups:** Not doing them for graduation this time.

6. **Coffee and Scantrons:** Will be held during finals week. Approved \$450 for supplies

8. New Business:

1. **AP 5055, 5020, 3725:** AB: presented to Senate for a first read. These are out for constituent review. Classified are asked to review documents and provide comments to their Area Senators.
2. **Accessibility Committee:** Has already been approved by college council. Formal calls for this committee are coming.

9. Representative Reports

1. **Student Senate:** NONE
2. **Academic Senate:** DM busy agenda. Technology changes and restrictions to add a student grader (Teacher's Assistant) position. Ask for senate volunteers to volunteer for Title 9 deputies; student learning objectives; revisions to syllabi requirements; AP's 3725; All older APs to review.
3. **Classified Professional Development:** PD Steering Committee - Melissa Pierson=Chair, Jess Vickery=Vice Chair
4. **MSC:** NONE
5. **4C's:** NONE
6. **Caring Campus:** NONE

10. Committee Reports

1. **Planning & Budget:** AB: Asked Kim Jones to join us at a future meeting on June 17th at this time, but this may change.
2. **College Council:** AB: NONE
3. **Engagement Committee:** AW: NONE
4. **Other Campus Committees:** NONE

11. Regular Reports

1. **President:** AB: shared that new salary schedule is up and available
2. **VP of Elections & Appointments:** NONE
3. **VP of Engagement & ProDev:** MS shared Approved funding for CLI, have had requests for 26-27, flex calendar updates AI calendar and multiple workshops. November flex dates established. Chair: Melissa (HR) Vice Chair: Jess, discussions about FLEX for ALL groups, motion to reach out to constituents for committee and having 2 representatives that are classified.
4. **Treasurer/Fundraising:** NONE

12. Senator Comments: NONE

13. Next Meeting:

May 20th, 2026

11:00 a.m. – 12:30 p.m.

Location: CFE

12. Adjournment: 12:21 p.m.