



***Butte College Classified Senate
Meeting Minutes***

Date: February 18, 2026

Time: 11:00 a.m. – 12:35 p.m.

Location: SAS Boardroom

Present

Alan Burwell, Janet Guill, Andrea Walters, Chris Westbay, Sabrina Bridenhagen, Jordan Rodriguez, Kimani Davis, Tasha Spirk, Karen Roush, Jill Hedman, Jess Vickery, Magian Smith

Absent

Raquel Pina-Holstrom, Jocelyn Thorpe, Malcolm Dixon, Sarah Wolsey, Debra McCabe, Paul Johnson, Elise Theriault, Erica Piper, Shawna Herrold

1. Call to Order

Meeting was called to order at 11:00 a.m. by President Alan Burwell.

2. Introduction of Visitors:

AB: Welcomed Jess Vickery.

3. Caring Campus Moment

CW: Shared that he assisted several students that found their way into the Media Center looking for CAS and their instructor. On their way to the CAS building, two more students joined them. Chris was able to unite students with their instructor and rest of their class that were doing a training workshop.

4. Approval of Agenda: AB: motion to approve, CW: 2nd motion, Voted unanimously.

5. Public Comment - None

6. Consent Agenda:

1. **Minutes:** AW: motion to approve, CW: second motion, unanimously approved

2. **Nominations:** JG:

Flex Workgroup – Chris Westbay

Data Governance – Renan Young

7. Unfinished Business:

1. **Senate Vacancy Area K:** JG - NONE.

2. **Continued Feedback on APs 3430,3433,3434,3435,3431:** AB shared that Ad Hoc committee has met and made progress with updates and thanked the committee for their input. AW: shared that summary of Ad Hoc committee findings: Committee found there to be muddled verbiage between discrimination and complaints: Section under reporting and filing compliance. Also, getting the student procedures on their own was suggested that student's procedures should be separated from employee procedures. CW: shared that committee found many AP's "bleed" into each other, would like clarity on if it is title 9 or not, using the structure from the Nepotism procedure/processes as an example. 3434 has another 3433 that defines sexual harassment, creating a title 9 that clearly defines what is discrimination and what is harassment. AB: shared that there is confusion on all the *other*

behaviors that get grouped together and the possibility of having another AP for non-title 9 that encompasses “Misconduct” and offers clarity on direction on who to go to, what to do, and how to move forward. AB: share that APs seem to have a lot of “copy/paste” happening. JV: responded that 3430 and 3435 are part of the legal template that is being used. 3431-Bullying has no legal template and is an example of one where Butte is leading and expanding protection to employees. CW: 3400 need to exist if the same information is in smaller APs? JV: Yes, it does because it is there as a place keeper for those who have time to still file a complaint that is pre-dated. It feels that possibly college counsel will need to come up with its shelf life and then go to legal and leadership. JV: suggested that College counsel next meeting has been extended to allow the Ad Hoc committee to meet with him and discuss this feedback further. AB: moving forward feels that Jess and Ad Hoc need to meet and discuss the recycled language and if legal is required, pairing down and what is missing or needed. JV: agrees and will attend the next Ad Hoc meeting. Senate will circle back for AP feedback at the next meeting scheduled for March 4, 2026.

3. Final feedback on:

AP 3510: Workplace Violence: JR: regarding AP 3510 presented feedback from constituent that language be added to include “pepper spray / other irritants”.

AP 4027: Catalog rights: NONE

4. **CLI Applications:** AW shared that there are 9 applicants for 6 slots, At the next Engagement meeting they will choose from the applicants and bring forward the nominees at the March 4th meeting.

5. **Ask Me Booths:** JG shared that the 4th booth down by athletics was a success. Tracked students and athletics made a challenge for who could help the most students, Coaches vs. Office staff. CW: shared that more coffee was needed and caring campus is working with dining services for next event to make sure this doesn’t happen again. The construction going on by the Science and Math department affected the path of travel for those students, so they funneled through by CAS.

6. **Classified Emeritus:** CW shared that applications are now open and encouraged classified to nominate someone. The deadline is 4/10 and provided visual on overhead where the fillable form was located on the Classified Senate website.

8. New Business:

1. **Senate Budget Report:** AB: NONE

2. **New Campus Committees and Taskforces:** JG: update as follows:

1. FLEX Workgroup (Chris Westbay, 1 needed)

2. Data Governance – Renan Young

3. PCI: Nominees are as follows: Corey Kolowski, Jack Thor, Courtney Coleman, Susana Duenas

Short Term role: JG will review and make recommendations with E-Board

Long Term role: AW moves to nominate **Corey Kolowski**

CW: 2nd motion

Voted Unanimously

4. Wellness & Sustainability – more to come

5. Tech Planning – more to come

6. Charter & Bylaws – more to come

7. Land Use – more to come

3. **Cup Takedown:** CW: reminding everyone that help is needed on Friday 2/27 @ 9 a.m. to take down “Welcome Roadrunners” put-in cups sign.

9. Representative Reports

1. **Student Senate:** AB: shared there is now a 2nd student senate Shawna Herrold

2. **Academic Senate:** NONE

3. **Classified Professional Development:** MS: shared that remaining budget needs to be used by 6/30. Currently he is working on classified professional development workshop calendar for the week of spring break. Some of the workshops will be a Wellness Hike, BUNCO, benefits update, excel trainings, Like to Inspire, Makers Space-Create your own Mug, Greenhouses and germination, Back to Basics – Datatel.

4. **MSC:** AB: shared that Sarah Woolsey will no longer be our MSC representative.

5. **4C's:** AW: 1/24 meeting they talked about bylaws and elections. Regions 2,5,9 as well as 4Cs Board have openings. New name for Caring Campus is now "4Cs Cares-2.0" CLI has an Amazon Wishlist where you can purchase gift baskets that will be awarded at the CLI day. There is still time to nominate and still need presenters. CW: raised concern over inadvertently supporting Amazon in this way and asked if campuses can donate locally purchased items for gift baskets in support of local community business. AW: will ask and let us know at next meeting.

6. **Caring Campus:** CW: Caring a Latte nominations are open and to please nominate someone you see being a role model and practicing the High 5's of caring campus.

10. Committee Reports

1. **Planning & Budget:** AB: encouraged senators to ask their constituents to be involved and pitch ideas to your department and to leadership about fundraising efforts.

2. **College Council:** AB: provided update from President Guleff and community colleges offering BA degrees and our relationship with CSU and keeping them robust; however, we have some opportunities in the future that we could consider. Continuing to review strategic unit plan for 2027-2030. Changes to how we can reset ourselves and highlight those areas where we are falling short like sustainability etc. Where we've been, where we are and where we are going. CW: asked when timeline and draft will come out for feedback? JV: estimating in about a year.

3. **Engagement Committee:**

****Meeting Ended: 12:35 as senators had to leave and no longer had quorum. ****

4. **Other Campus Committees:**

11. Regular Reports

1. **President:**

2. **VP of Elections & Appointments:**

3. **VP of Engagement & ProDev:**

4. **Treasurer/Fundraising:**

12. Senator Comments:

13. Next Meeting:

March 4, 2026

11:00 a.m. – 12:30 p.m.

SAS Boardroom

12. Adjournment: