



**Butte-Glenn Community College District
CLASSIFIED SENATE**

3536 Butte Campus Drive – Oroville, CA 95965

Minutes

Regular Meeting

Wednesday, October 2nd, 2024

Present: Chris Westbay, Andrea Walters, Alan Burwell, Arlinda Black, Meridith Marasco, Malcom Dixon, Janet Guill, Connie Dickens, Jill Hedman, Tasha Spirk, Raquel Piña Holmstrom, Magian Smith, Irma Gonzalez Cuadros, Angelina Heras, Paul Johnson, Elise Theriault

Absent: Jordan Rodriguez, Claudia Godinez, Renan Young, Krista Collett, Anna Fairbanks, Sarah Woosley

Guests: Kim Hong, Shannon Hamlyn-Burton

1. Call to Order

Call to order at 11:00 am

2. Introduction of Visitors

Kim Hong-CSEA Chapter President, Shannon Hamlyn-Burton-CSEA Chapter Secretary

3. Caring Campus Moment

M. Dixon talked about having a conversation with a new student about the concept of love in the BLAC center and the student commented about how even though M. Dixon did not feel that he was very good about expressing love in his personal life that he has poured love into the center and the students, and it showed. He cares about the students and creates a warm welcoming environment.

4. Approval of Consent Agenda

Agenda for October 2nd and minutes from September 18th: Approved

5. Presentations

A. Burwell-Student AI Survey. IR teamed up with Associated Students to conduct a survey of new college students on their perceptions, uses, interactions and engagements with artificial intelligence.

Exec summary: [here](#)

Full Report: [here](#)

6. Action Items

None

7. New Business

1. AP5500-Standards of Student Conduct-Came back from college council with some proposed edits to clean up some language and grammar. C. Westbay requests to please contact your constituents for feedback. Feedback is due by next Monday.

2. Butte Strong Remembrance-A. Burwell shared that the engagement committee has discussed this event, and their current thinking is to be more of a support role for the events on campus and to do 85 seconds of silence in remembrance. The committee will take the comments from the Senate back and keep the broader group apprised of what is decided.

- 48 3. Butte College 60th Anniversary-coming up in 2 years. C. Westbay suggests that we start thinking
49 about what we want to do for the celebration.
50 4. Hearts and Flowers-C. Soldate suggests that we welcome new employees with a potted plant and a
51 welcome message. There are plenty of funds in the account to support this. It was
52 suggested that due to the high turnover in some areas we could give them a congrats when they pass
53 their probation period.
54

55 **8. Unfinished Business**

- 56 1. AP6905, 7400- C. Westbay said that constituent feedback was amazing and was brought to College
57 Council. Because of our feedback, the APs are going back for rewrites and will be coming back to us
58 again for review.
59 2. Perform Software-There was an email sent out from HR to sign up for a training, but the email was
60 sent out at the last minute and the training sessions were very limited. C. Westbay reached out to HR
61 to see if we can facilitate a training for classified or a pre-recorded training classified could watch.
62

63 **9. Representative Reports**

- 64 1. *Student Senate*: P. Johnson stated that they had their meeting yesterday and reviewed AP5500,
65 approved 2 grants for clubs for travel and another grant for another club to do a project. A. Harris
66 shared that they had some updates from their task force on the mural that was going to be painted in
67 the Nest. They also discussed ideas on how to get out there and inform the students about Student
68 Senate. They have been putting on an Election Series that brings in people to discuss various parts of
69 the election process.
70 2. *Academic Senate*: I. Gonzalez Cuadros shared that the Academic Senate decided to create a task force
71 to identify the barriers and concerns of the counseling department regarding the Degree Planner. The
72 next meeting will be to appoint the members of the task force. They also discussed Common Course
73 numbering and the selection of the faculty that will be participating in the Statewide task force. They
74 will have the Academic Calendar task force report on their outcomes.
75 3. *Classified Professional Development*: M. Smith shared that they are now accepting submissions for
76 the workshop planning forums for January Flex Days. The workshops will be offered in any modality
77 on any of the days. The application deadline will be Oct 26th. The theme for Flex days is building
78 Butte. If you are interested in hosting a workshop, please contact Magian at smithma@butte.edu.
79 There was \$50,000 allocated for pro dev and only a small part has been used so far so please
80 encourage your constituents to apply for funds. It was stated by Shannon that there is \$150.00 of
81 educational funding for employees so you can take a class related to your position. Information is
82 under Educational Leaves 8.4 in the classified contract.
83 4. *MSC*: None
84 5. *CSEA*: S. Hamlyn-Burton shared that the next meeting will be on Oct. 22nd. They have been approved
85 to be a member of the MUPP program. It is a union member unity program to build the union and
86 make it stronger. Their theme is Bringing us Together to Empower (BUTTE). The Classification Study
87 is still in process. They need site reps and suggest that some of our area representatives can be site
88 reps as well. If you are interested, reach out to Kim Hong.
89 6. *Foundation*: None
90 7. *4CS*: C. Westbay shared that 4CS is currently hosting a fundraiser, Shop Charleston Wrap for the
91 Holidays. If you would like to support, please click on link [here](#) (organization ID 23728).
92 8. *Caring Campus*: R. Piña-Holstrom shared that they have a meeting coming up on the 4th Wednesday
93 of this month. Caring a Latte starting this month-look out in District Announcements and your inbox.
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95 **10. Committee Reports**

- 96 1. Planning & Budget-None
97 2. College Council-Going over the APs and touched a bit on charter bylaws for President's Council on
98 Innovation
99 3. Engagement Committee-A. Walters shared that Classified Senate is having a bake sale at the Harvest
100 Festival-please sign up to donate. There is a sign-up sheet for Jolly Dolly to reserve your

101 time-please sign up. We need volunteers for the Friendsgiving Potluck Committee. We are just doing
102 the potluck and not selling cookbooks.

103

104 **11. Regular Reports**

105 1. President-None

106 2. Vice President of Elections & Appointments-A. Burwell shared that they still need reps for the
107 Professional Development Steering Committee. Reach out to A. Burwell if interested

108 3. Vice President of Public Relations-None

109 4. Treasurer-None

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111 **12. Senator/Visitor/Public Comments**

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114 **13. Adjournment: 12:23pm**

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116 Next meeting: October 16th, 2024, 11 a.m., hybrid (in the Boardroom and via Zoom).

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118 Secretary: A. Walters