



**Butte-Glenn Community College District
CLASSIFIED SENATE**

3536 Butte Campus Drive – Oroville, CA 95965

Minutes

Regular Meeting

Wednesday, September 4, 2024

Present: Chris Westbay, Arlinda Black, Janet Guill, Alan Burwell, Andrea Walters, Jordan Rodrigues, Elisie Theriault, Claudia Godinez, Tasha Spirk, Jill Hedman, Connie Dickens, Meredith Marasco, Raquel Piña-Holmstrom, Magian Smith, Paul Johnson, Angelina Harris, Irma Gonzalez Cuadros

Absent: Malcom Dixon, Krista Collett

Guests: Alicia Mendizival-Hernandez, Nicole Cancilla

1. Call to Order

Call to order at 11:00 a.m.

2. Introduction of Visitors

None.

3. Caring Campus Moment

J. Guill shared that they took part of the Ask Me Booths events. She enjoyed seeing new students and did multiple warm handoffs. J. Rodrigues recognized M. Marasco for assisting students with the bus routes and covering the table so that other classified staff could do warm handoffs.

4. Approval of Consent Agenda

Agenda for September 4 and minutes from August 14: Approved.

5. Presentations

None.

6. Action Items

None.

7. New Business

1. AP 6905, 7120.5, 7400. C. Westbay asked for the senators to send these AP's out to our constituents to gather any feedback. We can take those recommendations to our President.

8. Unfinished Business

1. Committee Appointments

A. Burwell reminded us that we voted to bring back the engagement committee. There are talks of bringing back the standing committees as taskforces. Sitting on at least one committee is a Senator responsibility. We are short on the Bylaws, Emeritus, and Scholarship committee. We would like at least 3 people in each committee. The list of committees can be found in the SharePoint.

2. C. Westbay thanked everyone who came in to take a headshot. He introduced our new Academic Senate Rep, I. Gonzalez Cuadros. Everyone is invited to go see C. Westbay for a new headshot.

3. Senate Retreat Update Recap: C. Westbay summarized what was done in the retreat. Senators were shown how to set up their email lists, access the SharePoint, and reviewed Bylaws. Goals were also

50 set for the year. The Senate would like to help our CSEA in any way we can. C. Westbay has reached
51 out to CSEA to come present.
52 4. C. Westbay shared that we have a vacancy in Area D. If someone knows someone who would be
53 interested, please have them reach out to A. Burwell.
54 5. Academic Senate representative was mentioned as I. Gonzalez Cuadros
55

56 **9. Representative Reports**

- 57 1. *Associated Students/Student Senate*: P. Johnson shared they will be re-establishing their taskforce.
58 A. Harris shared they have one person assigned to each taskforce.
59 2. *Academic Senate*: I. Gonzalez Cuadros shared they will have their first Academic Senate meeting
60 today and recapped what was on their agenda.
61 3. *Classified Professional Development*: C. Westbay thanked M. Smith and J. Trento for all their hard
62 work and for doing their best to adjust to all the last minute changes. A. Black reminded us that there
63 are funds available for travel to conferences. M. Smith shared that they have approved three funding
64 requests for classified pro dev. One request is still pending. He thanked everyone for adjusting their
65 schedules for the August flex days.
66 4. *MSC*: None.
67 5. *CSEA*: None.
68 6. *Foundation*: None
69 7. *4CS*: None.
70

71 **10. Committee Reports**

- 72 1. *Planning & Budget*: Next meeting will be on September 17th. C. Westbay will need an alternate. R.
73 Piña-Holmstrom will be there. C. Westbay mentioned that the main topic mentioned in the last
74 meeting was new budgeting software to propose to the board.
75 2. *Caring Campus*: C. Westbay mentioned that the Ask Me booths went great. Thank you to Associated
76 Students for providing some funding towards the event. He thanked everyone from the Welcome
77 Center and everyone involved with Welcome Week. I. Gonzalez Cuadros shared a story of a student
78 they helped that was enrolled in their online class.
79

80 **11. Regular Reports**

- 81 1. *President*: C. Westbay thanked everyone and their support to a great start of the semester.
82 2. *Vice President of Elections & Appointments*: A. Burwell shared he has been working on the AI
83 survey. They are in the final edits stage. They will get it out to other groups around campus.
84 3. *Vice President of Public Relations*: A. Walters thanked everyone for sending our recaps. If someone
85 has pictures from any of our events, please sent them to A. Walters. She will be our representative at
86 the Academic Senate.
87 4. *Treasurer*: R. Holmstrom shared they are looking through our past budget.
88

89 **12. Senator/Visitor/Public Comments**

90 None.
91

92 **13. Adjournment: 12:15pm**

93
94 Next meeting: September 18, 2024, 11 a.m., hybrid (in the Boardroom and via Zoom).
95
96

Secretary: C. Godinez